

EMPLOYMENT OPPORTUNITY BULLETIN



STATE OF CALIFORNIA DEPARTMENT OF FINANCE

915 L STREET, SACRAMENTO, CA 95814
www.dof.ca.gov

• AN EQUAL OPPORTUNITY EMPLOYER • COMMITTED TO A DRUG-FREE STATE WORKPLACE •

Are you looking for a position in a fast-paced, prestigious organization with great potential for personal development and career advancement? Would you find working with the top management in State Government and with the State Legislature exciting and rewarding? If so, the Department of Finance offers a broad range of professional career paths in such areas as budgeting, accounting and auditing, information technology, economic and population research, and general administration.

Look no further, apply today!

Research Analyst I

(Two Limited Term, Full-time positions) (E97)

Department of Finance positions are excluded from collective bargaining.

SALARY RANGE:

Research Analyst I \$3,478 - 5,387

BENEFITS:

Finance employees are excluded from collective bargaining and are eligible to receive the following enhanced benefits:

- Enhanced medical, dental, and disability benefits
- Employer paid Life Insurance
- Additional hour of Vacation/Annual Leave
- Excluded employees are not subject to State Disability Insurance payroll withholding

For more details about employee benefits, visit the Department of Finance's website [here](#).

FINAL FILING DATE:

Until Filled

This bulletin will run until filled, applications will be screened as received and interviews will be scheduled on a flow basis beginning February 9.

QUESTIONS ABOUT THE JOB:

Irena Asmundson
(916) 322-2263
(916) 324-6547 TDD*
E-mail: irena.asmundson@dof.ca.gov

POSITION DESCRIPTION:

Under the general direction of the Chief Economist and an economist on staff, the Research Analysts will assist with economic forecasts for California, analyze current policy proposals, and participate in reviews of regulatory impacts from California agencies proposing new regulations. The topics span all areas of state policy and regulations, such as insurance, environmental policies, health care, and worker safety, among others. Finance is the Governor's chief fiscal policy adviser, and seeks to promote long-term economic sustainability and responsible resource allocation. The Economic Research Unit is responsible for the official economic forecasts for California, and the Chief Economist is the state's recognized economic expert.

As this is a limited term position beginning in July 2018, the incumbent will be expected to either return to graduate school after a year, or to move on to another position in state service. Depending on interest, Research Analysts may choose to specialize either in the macroeconomic or microeconomic side. The training and coaching will be geared towards exposing the Research Analysts to many different aspects of being an economist in state service, as well as preparing them to participate in the policymaking process.

DESIRABLE QUALIFICATIONS:

- Graduation from college, and completion of coursework in a master's or PhD program in economics or a related field.
- Knowledge of economic models and their application.

SEND APPLICATION TO:

Department of Finance
Human Resources Office
Attn: Laura Ford
915 L Street, Suite 1235
Sacramento, CA 95814

ADDITIONAL APPLICATION INFORMATION:

Electronic applications through your CalCareer account are highly recommended. If you are unable to apply electronically through your CalCareer account, please mail or drop off a hard copy of your application packet to the above address. You can access the Job Control at: [CA Jobs](#).

You may obtain an official state application (STD 678) on the CalHR website at:
<https://jobs.ca.gov/pdf/std678.pdfh>

WHO MAY APPLY:

Current state employees at the Research Analyst I level, those within transfer range, individuals who have list eligibility or eligible for a Training and Development assignment. Please indicate the basis of your eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligible) in the Explanation box of the application. For more information on Minimum Qualifications, please visit the California Department of Human Resources (CalHR) website:

<http://www.calhr.ca.gov/state-hr-professionals/Pages/job-descriptions.aspx>

Follow link below to take the Research Analyst Examination:

<https://www.calcareers.ca.gov/CalHrPublic/Exams/Bulletin.aspx>

In order to be considered, you must provide the following:

- **Current CV or resume;**
- **Names and contact information of three references;**
- **In addition, please provide a brief cover letter (one page) outlining why you are interested in this particular position and how your background, knowledge, skills, and abilities make you the ideal candidate for this position.**

Candidates will be contacted to schedule an interview. Non-citizens who have legal permission to work outside of an educational institution in the United States may apply.

- Ability to communicate economic concepts to the general public, program specialists, and other economists.
- Ability to quickly absorb new material and apply economic thinking to policy issues.
- Willingness to take responsibility for projects and incorporate feedback from various points of view
- Ability to work on multiple projects and meet deadlines.
- Ability to develop and maintain effective cooperative working relationships.

