

EMPLOYMENT OPPORTUNITY BULLETIN



STATE OF CALIFORNIA DEPARTMENT OF FINANCE

915 L STREET, SACRAMENTO, CA 95814
www.dof.ca.gov

• AN EQUAL OPPORTUNITY EMPLOYER • COMMITTED TO A DRUG-FREE STATE WORKPLACE •

Are you looking for a position in a fast-paced, prestigious organization with great potential for personal development and career advancement? Would you find working with the top management in State Government and with the State Legislature exciting and rewarding? If so, the Department of Finance offers a broad range of professional career paths in such areas as budgeting, accounting and auditing, information technology, economic and population research, and general administration.

Look no further, apply today!

Research Program Specialist II

(Limited Term/Part Time) (E97)

Department of Finance positions are excluded from collective bargaining.

SALARY RANGE:

Research Program Specialist II \$5946 - 7441

Note: The salary above reflects Full-Time pay and will be prorated accordingly.

BENEFITS:

Finance employees are excluded from collective bargaining and are eligible to receive the following enhanced benefits:

- Enhanced medical, dental, and disability benefits
- Employer paid Life Insurance
- Additional hour of Vacation/Annual Leave
- Excluded employees are not subject to State Disability Insurance payroll withholding

For more details about employee benefits, visit the Department of Finance's website [here](#).

FINAL FILING DATE:

Until Filled

Applications will be reviewed on an ongoing basis. The position will be vacant until filled.

QUESTIONS ABOUT THE JOB:

Ethan Sharygin
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E-mail: ethan.sharygin@dof.ca.gov

POSITION DESCRIPTION:

The California Department of Finance is seeking qualified candidates to fill a part time demographer/trainee position. The Demographic Research Unit serves as the State of California's source of official, unbiased demographic data for planning and budgeting, and is the designated statewide liaison with the U.S. Census Bureau. The position requires the ability to work remotely with occasional travel for in-person meetings.

The incumbent will design and conduct research projects with minimal supervision. The project(s) may be part of a thesis, term paper or project, or dissertation that engages with issues relevant to the past, present, or future demography of California. The position is initially a one year traineeship, with the possibility of renewal.

We are seeking to find and support researchers whose interests overlap with our applied demographic research agenda. Our researchers work on topics related to the Census, small area methods, and the estimation and projection of population and housing unit counts through the study of fertility, mortality, and domestic and international migration.

DESIRABLE QUALIFICATIONS:

- Postgraduate coursework or completed degree in demography, geography, sociology, economics, or a related field.
- Knowledge of demographic methods and their application.
- Ability to conduct statistical analysis using appropriate software.
- Ability to exercise a high degree of initiative and independence of action.
- Ability to work on multiple projects and meet deadlines

SEND APPLICATION TO:

Department of Finance
Human Resources Office
Attn: Laura Ford
915 L Street, Suite 1235
Sacramento, CA 95814

ADDITIONAL APPLICATION INFORMATION:

Electronic applications through your CalCareer account are highly recommended. If you are unable to apply electronically through your CalCareer account, please mail or drop off a hard copy of your application packet to the above address. You can access the Job Control (JC # 99852) at: [CA Jobs](#).

You may obtain an official state application (STD 678) on the CalHR website at:
<https://jobs.ca.gov/pdf/std678.pdfh>

WHO MAY APPLY:

Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, eligible for a Training and Development assignment, have SROA and/or Surplus eligibility, or have list eligibility (or are in the process of obtaining list eligibility). SROA and Surplus candidates may attach "surplus letters" to their applications. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s). Please visit the California Department of Human Resources (CalHR) website:

<http://www.calhr.ca.gov/state-hr-professionals/Pages/job-descriptions.aspx>

Follow link below to take the Research Program Specialist II Examination:

<https://www.calcareers.ca.gov/CalHrPublic/Exams/Bulletin.aspx>

Applicants must provide the following items:

- **Current CV or resume;**
- **Names and contact information of two;**
- **In addition, please provide a brief cover letter (one page) outlining a proposed research topic.**

Applications will be screened and only the most qualified applicants will be selected for an interview. Non-citizens who have legal permission to work in the United States may apply.

- without frequent supervision.
- Ability to develop and maintain effective and cooperative working relationships.

