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III-C Cash Control File Reporting

The Cash Control File provides agencies the ability to monitor the cash balance of funds at the same level as the State Controller's Office (SCO). The reports available from the Cash Control File are for the following types of funds:

- **Non-Shared Funds** - a fund that is available for expenditure by only one agency. This includes the Office Revolving Fund (Fund 0998). The data is maintained by Section, Fund and Fund Detail. Section and Fund Detail are optional.
- **Federal Trust Fund** - refers to Fund 0890 only. The Cash Control File provides the ability to track the balance of cash in the SCO "44" Accounts and the total cash balance for Fund 0890. Data is maintained by Section, Fund and Federal Catalog/SCO Project Number. Section is optional.

The financial fields in the Cash Control File track the beginning cash balance, increases, and decreases for the fiscal reporting period.

FILE INFORMATION

The chart below identifies the source of data and controlling factors that determine the key for the Cash Control File. Not all elements listed in the Control key are used by each agency. The key depends upon the posting indicators established by the agency in the tables specified below.

CASH CONTROL FILE KEY

NAME	SOURCE	CONTROLLING FACTORS
Organization	Sign-on/Security	Name/Password
Section	IC Table look-up	If AS Table Appropriation Org Level indicator is 1
Fund	Coded or PCA Table look-up	None
Fund Detail	Coded or PCA Table look-up	If D23 Cash Control Fund Level Indicator is 1
Federal Catalog/ SCO Project No.	PC Table look-up	If D22 Shared Fund Indicator is F (Federal Trust Fund)

Detailed descriptions and illustrations of the Cash Control File reports are included on the following pages.

EXHIBIT II-C01

REPORT NAME: Statement of Cash Position For All Non-Shared Funds	REPORT NO: CSTARC01		
PURPOSE: Provides information on the cash balance of all non-shared funds. The cash balances for the Federal Trust are displayed on the CSTARC02 report.			
DESCRIPTION: Lists Cash Control File activity by Fund.			
REPORT REQUEST OPTIONS:			
Report Period:			
FM: CM, PM or PY P: Y=Year to Date, M=Month to Date			
Level of Detail:			
<u>Index (I)</u> 0-No Organization 1-Section	<u>Program (P)</u> Not Applicable	<u>Object/Source(O/S)</u> Not Applicable	<u>Fund (F)</u> 1-Fund 2-Fund Detail
Fund Selection: Not applicable			
General Ledger Account Number (GLAN): Not applicable			
Additional Report Selection Options: Not applicable			
Destination Options: All available output media			
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM: PM or PY P: All options available Level of Detail: All options available			
FINANCIAL ELEMENTS:			
CASH SEGMENT:			
Beginning Balance: Balance of each cash account at the beginning of the fiscal reporting period. This is the prior month's ending balance for Month to Date reports and the prior year's ending balance for Year to Date reports. Normal balance is a Debit.			
Increases: Total of all cash transactions that post as a Debit to GLs 1140, 1115 and 3020/3021. Also includes GL 1130 if Fund is 0998. <ul style="list-style-type: none"> • This field is increased when entries are made to record SCO collections, remittances to the SCO and claim corrections. • This field is decreased if the above transactions are entered with an R Reverse Code. Normal balance is a Debit.			

EXHIBIT II-C01 (CONTINUED)

REPORT NAME: Statement of Cash Position For All Non-Shared Funds	REPORT NO: CSTARC01
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FINANCIAL ELEMENTS: (Continued)

Decreases: Total of all cash transactions that post as a Credit to GLs 1140, 1115 and 3020/3021. Also includes GL 1130 if Fund is 0998.

- This field is increased when entries are made to record an SCO or agency disbursement.
- This field is decreased if the above credit transactions are entered with an R Reverse Code.

Normal balance is a Credit.

Ending Balance: Calculated as the sum of Beginning Balance, Increases and Decreases.
Normal balance is a Debit.

OTHER LIQUID ASSETS SECTION:

Beginning Balance: The balance of Deposits in SMIF (GL 1210) at the beginning of the fiscal reporting period. This is the prior month's ending balance for Month to Date reports and the prior year's ending balance for Year to Date reports. Normal balance is a Debit.

Increases: Total increases in SMIF investments for the current fiscal reporting period. Normal balance is a Debit.

Decreases: Total decreases in SMIF investments for the current fiscal reporting period. Normal balance is a Credit.

Ending Balance: Calculated as the sum of Beginning Balance, Increases and Decreases.
Normal balance is a Debit.

SPECIAL NOTES:

Selects records for funds that are defined as non-shared. Excludes Federal Trust Funds.

Year to Date option is the sum of activity for the fiscal year to date.

Month to Date option is the sum of activity occurring for the month requested. This includes only activity that was posted during the month requested for the Increases and Decreases columns of the report. Not available on PY requests.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Section	Level of Detail: I	Yes	No
Fund	Level of Detail: F	No	Yes, on Fund

EXHIBIT II-C01 (CONTINUED)

CSTAR01 9990 (DEST: AA SPEC) PM,Y,0,0,0,1, ***** RUN:03/28/06 TIME:15:01
 FISCAL MONTH: 08 FEBRUARY 0 (ORG)*****1 (FUND)*****
 DEPARTMENT OF AIR QUALITY (9990)
 STATEMENT OF CASH POSITION FOR ALL NON-SHARED FUNDS
 AS OF 02/28/06

***** PAGE 1

FUND	FUND TITLE	BEGINNING BALANCE	INCREASES	DECREASES	ENDING BALANCE
0139	DRIVING-UNDER-THE-INFLUENCE PROG LICENSING TRST FD				
	CASH	1,547,252.69	830,042.51	459,512.56-	1,917,782.64
	OTHER LIQUID ASSETS	.00	.00	.00	.00
	TOTAL CASH AND LIQUID ASSETS				1,917,782.64
*TOTAL FUND 0139			TOTAL CASH		1,917,782.64
			TOTAL OTHER LIQUID ASSET		.00
			TOTAL CASH AND LIQUID ASSETS		1,917,782.64
0243	NARCOTIC TREATMENT PROGRAM LICENSING TRUST FUND				
	CASH	660,430.79	446,532.63	453,107.36-	653,856.06
	OTHER LIQUID ASSETS	.00	.00	.00	.00
	TOTAL CASH AND LIQUID ASSETS				653,856.06
*TOTAL FUND 0243			TOTAL CASH		653,856.06
			TOTAL OTHER LIQUID ASSET		.00
			TOTAL CASH AND LIQUID ASSETS		653,856.06
0816	AUDIT REPAYMENT TRUST FUND				
	CASH	1,687,475.42	.00	20,525.45-	1,666,949.97
	OTHER LIQUID ASSETS	.00	.00	.00	.00
	TOTAL CASH AND LIQUID ASSETS				1,666,949.97
*TOTAL FUND 0816			TOTAL CASH		1,666,949.97
			TOTAL OTHER LIQUID ASSET		.00
			TOTAL CASH AND LIQUID ASSETS		1,666,949.97
0942	SPECIAL DEPOSIT FUND				
	CASH	3,210.45-	.00	.00	3,210.45-
	OTHER LIQUID ASSETS	.00	.00	.00	.00
	TOTAL CASH AND LIQUID ASSETS				3,210.45-
*TOTAL FUND 0942			TOTAL CASH		3,210.45-
			TOTAL OTHER LIQUID ASSET		.00
			TOTAL CASH AND LIQUID ASSETS		3,210.45-
0977	RESIDENT-RUN HOUSING REVOLVING FUND				
	CASH	530.15	2,313.97	2,000.00-	844.12

EXHIBIT III-C02

REPORT NAME: Cash Tracking Report - 44 Account	REPORT NO: CSTARC02		
PURPOSE: Provides information for Federal Trust Funds on the cash balance in the 44 Account.			
DESCRIPTION: Lists cash in the SCO 44 Account by Fund and Federal Catalog Number.			
REPORT REQUEST OPTIONS:			
Report Period:			
FM: CM, PM or PY P: Y=Year to Date, M=Month to Date			
Level of Detail:			
<u>Index (I)</u> 0-No Organization 1-Section	<u>Program (P)</u> Not Applicable	<u>Object/Source(O/S)</u> Not Applicable	<u>Fund (F)</u> Not Applicable
Fund Selection: Not applicable			
GLAN Selection: Not applicable			
Additional Report Selection Options: Not applicable			
Destination Options: All available output media			
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM: PM or PY P: All options available Level of Detail: All options available			
FINANCIAL ELEMENTS:			
CASH IN SCO 44 ACCOUNT SECTION:			
Beginning Cash Balance: Balance of cash in the 44 Account at the beginning of the fiscal reporting period. This is the prior month's ending balance for Month to Date reports and the prior year's ending balance for Year to Date reports. Normal balance is a Debit.			
Receipts: Federal receipts at the SCO 44 Account level. It is reduced when revenue refunds are made to the Federal government from the SCO 44 Account. Normal balance is a Debit.			
Transfers-Out: Transfers from the SCO 44 Account to specific appropriations. Normal balance is a Credit.			
Ending Balance: Calculated Beginning Cash Balance less Receipts less Transfers Out. Normal balance is a Debit.			

EXHIBIT III-C02 (CONTINUED)

REPORT NAME: Cash Tracking Report - 44 Account	REPORT NO: CSTARC02
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SPECIAL NOTES:

This report selects Federal Trust Fund records only.

Year to Date option is the sum of activity for fiscal year to date.

Month to Date option is the sum of activity for the month requested. This includes only activity that was posted during the month requested for the Receipts and Transfers Out columns of the report. Not available with a PY request.

If a report line has zeros in all columns, it is not printed.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Section	Level of Detail: I	Yes	Yes
Fund	None	No	No
Federal Catalog #	None	No	No

EXHIBIT III-C02 (CONTINUED)

DEPARTMENT OF AIR QUALITY (9990)
 CASH TRACKING REPORT - 44 ACCOUNT
 AS OF 02/28/06

***** PAGE 1

SECTION: 00

FUND	FEDERAL CATALOG	BEG CASH BALANCE	RECEIPTS	TRANSFERS OUT	ENDING CASH BALANCE
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0890	84186011				
	CASH IN SCO 44 ACCOUNT	1,000,000,000,000.00	1,000,000,000,000.00	1,000,000,000,000.00-	1,000,000,000,000.00
	84186012				
	CASH IN SCO 44 ACCOUNT	0.00	2,397,367.24	2,397,367.24-	0.00
	93230011				
	CASH IN SCO 44 ACCOUNT	0.00	23,201.59	23,201.59-	0.00
	93230022				
	CASH IN SCO 44 ACCOUNT	0.00	3,130,147.29	3,130,147.29-	0.00
	93243011				
	CASH IN SCO 44 ACCOUNT	0.00	11.61-	11.61	0.00
	93275011				
	CASH IN SCO 44 ACCOUNT	0.00	442,552.77	442,552.77-	0.00
	93275022				
	CASH IN SCO 44 ACCOUNT	1,235.98-	1,201,925.96	1,201,925.96-	1,235.98-
	93959011				
	CASH IN SCO 44 ACCOUNT	0.00	7,660,400.97	7,660,400.97-	0.00
	93959012				
	CASH IN SCO 44 ACCOUNT	0.00	115,523,441.71	115,523,441.71-	0.00
	93999011				
	CASH IN SCO 44 ACCOUNT	0.00	241,029.75	241,029.75-	0.00
	93999021				
	CASH IN SCO 44 ACCOUNT	0.00	75,000.00	75,000.00-	0.00
TOTAL FUND 0890		1,000,000,001,235.98-	130,927,774.31	130,927,774.31-	1,235.98-
TOTAL SECTION 00		1,235.98-	130,927,774.31	130,927,774.31-	1,235.98-