



III-Q Operating File Reporting

The primary function of the Operating File is to accumulate detailed financial information. All budget, expenditure, encumbrance, obligation, revenue and planning transactions are posted at the lowest level of detail provided in the classification structure based on agency tables.

File Information

Operating File (Q) reports have the same report periods as other reports, current month (CM), prior month (PM), and prior year (PY). An additional report period, Fiscal Month (FM), is also available for most Operating File reports. FM accounting activity is maintained in the Operating File by fiscal month (FM01-13) for the fiscal year. This gives agencies the ability to request a Q report for a specific month at any time during the fiscal year, even if the prior month is already closed.

The chart on the next page identifies the source of data that determines the control key for the Operating File. Not all elements listed in the control key are used by each agency. Detailed descriptions and illustrations of the Operating File reports are included on the following pages.

OPERATING FILE KEY

NAME	SOURCE
Organization	Name/Password
General Ledger Account Number	TC
Direct/Indirect Indicator	TC
Index	Coded
Section	Index Table look-up
Sub-Section	Index Table look-up
Unit	Index Table look-up
Sub-Unit	Index Table look-up
Sub-Sub-Unit	Index Table look-up
Location	Coded, PCA or IC Table look-up*
Fund	Coded or PCA Table look-up*
Fund Source	Coded or PCA Table look-up*
Method	Coded or PCA Table look-up*
Fund Detail	Coded or PCA Table look-up*
Appropriation Symbol Number	Coded or PCA Table look-up*
Program	PCA Table look-up
Element	PCA Table look-up
Component	PCA Table look-up
Task	PCA Table look-up
Character	AS Table look-up
Reference	AS Table look-up
Sequence	AS Table look-up
PCA Level 1	PCA Table look-up
PCA Number	Coded
PCA Type	PCA Table look-up
PCA Activity	Coded
Project Type	PC Table look-up
Project Number	Coded, PCA or IC Table look-up*
Work Phase	Coded, PCA or IC Table look-up*
Category	Reverse look up from Object Detail
Object	Reverse look up from Object Detail
Object Detail	Coded
Agency Object	Coded
Enactment Year	AS Table look-up
Source	Coded
Agency Source	Coded
Funding Fiscal Year	Coded
Transaction Year	System assigned
Multipurpose Code	Coded
CFIS General Ledger Account	TC

* Sequence listed is the order that information is selected for placement in the History File. This also determines which value is used for posting to the Operating File.

EXHIBIT III-QC1

REPORT NAME: Cost Allocation Exception Report	REPORT NO: CSTARQC1								
PURPOSE: This report lists the amount of expenditures posted to indirect PCAs (Type 2-6) that will not cost allocate during the Cost Allocation/Fund Split (CA/FS) process. This report should be requested prior to CA/FS to ensure that (1) cost allocation records are added to the CA Table, (2) erroneous expenditures are corrected, or (3) the PCA Type is corrected prior to CA/FS.									
DESCRIPTION: Lists expenditures charged to indirect PCAs that do not have matching entries in the Cost Allocation Table.									
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: Not Applicable Level of Detail: <table border="0" data-bbox="284 867 1317 930"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>Not Applicable</td> <td>Not Applicable</td> <td>Not Applicable</td> </tr> </table> Fund Selection: Not Applicable GLAN Selection: Not Applicable Additional Report Selection Options: Not applicable Destination Options: All output media available except E (Electronic Storage).		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	Not Applicable	Not Applicable
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	Not Applicable	Not Applicable	Not Applicable						
FINANCIAL ELEMENTS: Expenditures: GL=9000. There are two expenditure balances displayed: Year-to-Date Expenditures: The cumulative total amount of expenditures incurred from the start of the fiscal year through the end of the report period requested. Normal balance is a Debit. Current Month Expenditures: The total amount of expenditures incurred during the report period requested. Normal balance is a Debit.									
SPECIAL NOTES: Records for PCA Types 2 through 6 without matching CA Table records are selected for this report. The PCA Type is looked up from the PCA Table at the time the report is requested. Changing the PCA Type in the PCA Table may impact the selection of data for this report.									

EXHIBIT III-QC1 (Continued)

REPORT NAME: **Cost Allocation Exception Report** REPORT NO: **CSTARQC1**

SPECIAL NOTES: (Continued)

If a specific fiscal month is requested (**01 - 13**) that is greater than the current FM, the report produced will contain **prior year** data (if the agency has not completed Year-end Close) or a Null report.

The match of Operating File records to the CA Table is based on organization Code, FFY, Index Code and PCA Number. Only expenditures **without** a matching CA Table record are listed on the report.

During the match of Operating File records to the CA Table, the Index Code from the OP File changes to "**0000**" for PCA Methods **1, 3, 4, and 9**. If the PCA Method is **2** the Operating File Index Code is retained.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	No	Yes
Index	None	No	No
PCA	None	No	No

EXHIBIT III-Q04

REPORT NAME:	Summary Expenditures by Program and Object	REPORT NO:	CSTARQ04
PURPOSE:	This report provides an overview of the status of the organization's budget plan and related expenditures, obligations and encumbrances. The report is useful for Headquarters Agencies because it provides totals at the UCM level 1 organization.		
DESCRIPTION:	Detail of expenditures by Program and Object from the Operating File.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Organization	1-Program	1-Category	1-Fund Only
2- Section	2-Element	2-Object	2-Fund Detail
	3-Component	3-Object Detail	
	4-Task	4-Agency Object	
	5-PCA		
Fund Selection:	Blank (all Funds) or any valid Fund		
GLAN Selection:	Applies to "Encumbrances/Allocated Encumbrances/Obligation" column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected.		
Additional Report Selection Options:			
Index Range:	Not applicable.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Enter the Object Detail or range of Object Details. Leave blank for all Object Details.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY, or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	Blank only		
Additional Report Selection Options: All selections and ranges – Blank only			

EXHIBIT III-Q04 (Continued)

REPORT NAME: **Summary Expenditures by Program and Object** REPORT NO: **CSTARQ04**

FINANCIAL ELEMENTS:

Budget Plan: GL=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GL=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- **Current Month:** The expenditure activity that occurred during the month being reported.
- **Year-to-Date:** The cumulative year-to-date expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances/Allocated Encumbrances/Obligations: GL=6150, 6151, 6160 and 6170. The balance of Encumbrances, Allocated Encumbrances and Obligations as of the end of the report period. Normal balance is a Debit.

Available Balance: Computed as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. This is the balance available for future expenditures. Normal balance is a Debit.

Percent Expended: Computed as Year-to-Date Expenditures divided by Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit. Not computed if there is no Budget Plan posted.

SPECIAL NOTES:

When the requested Index level is **1**, the individual Organization Codes are included in the body of the report. When the requested Index level is **2**, Sections within Organization Code are included.

For Headquarters to have all the entities included on this report, the OC Table for each entity under the Headquarters must have the same organization Hierarchy code in Level 1.

Titles for the Index, PCA, Program, Agency Object, etc., come from the Tables of the Organization **that is requesting the report**. If the coding is not the same for all the individual entities under the Organization Hierarchy (Level 1), the titles may not reflect the actual usage at the individual site. The report could also display "No Title on File" when there is not a matching table entry for the field.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Org Level 1	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Element	Level of Detail: P	No	Yes
Component	Level of Detail: P	No	Yes
Task	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	Yes, on Category

EXHIBIT III-Q10

REPORT NAME: Expenditures by Organization and Object	REPORT NO: CSTARQ10		
PURPOSE:	Provides detailed information on the status of the agency's budget plan and related expenditures, obligations and encumbrances.		
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Organization structure and Object of Expenditure.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	Not Applicable	0-No Object	0-No Fund
1-Section		1-Category	1-Fund
2-Sub-Section		2-Object	2-Fund Detail
3-Unit		3-Object Detail	
4-Sub Unit		4-Agency Object	
5-Sub-Sub-Unit			
6-Index			
Fund Selection:	Blank (all Funds) or any valid Fund		
GLAN Selection:	Applies to Encumbrances/Allocated Encumbrances/Obligation column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected.		
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Not applicable.		
OBJ Range:	Enter the Object Detail or range of Object Details. Leave blank for all Object Details.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	Blank only		
Additional Report Selection Options:	All selections and ranges – Blank only		

EXHIBIT III-Q10 (Continued)

REPORT NAME: Expenditures by Organization and Object	REPORT NO: CSTARQ10																																														
FINANCIAL ELEMENTS:																																															
<p>Budget Plan: GL=6210. Displays the budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:</p> <ul style="list-style-type: none"> • Current Month: The expenditure activity that occurred during the month being reported. • Year-to-Date: The cumulative-to-date expenditures incurred through the end of the period being reported. <p style="padding-left: 40px;">Normal balance is a Debit.</p> <p>Encumbrances+Allocated Encumbrances+Obligations: GL=6150, 6151, 6160 and 6170. The total outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Budget Plan less Year-to-Date Expenditures less Encumbrances+Allocated Encumbrances+Obligations. Normal balance is a Debit.</p> <p>Percentage Expended: Calculated as Year-to-Date Expenditures divided by Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.</p>																																															
SPECIAL NOTES:																																															
<p>A PY report does not have data in the Current Month Expenditure column.</p> <p>A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.</p>																																															
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<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">DATA FIELD</th> <th style="width: 25%;">SELECTION OPTIONS</th> <th style="width: 25%;">PAGE-BREAK</th> <th style="width: 25%;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>FFY</td> <td>None</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Fund</td> <td>Level of Detail: F</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Fund Source</td> <td>None</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Section</td> <td>Level of Detail: I</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Sub-Section</td> <td>Level of Detail: I</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Unit</td> <td>Level of Detail: I</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Sub-Unit</td> <td>Level of Detail: I</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Sub-Sub-Unit</td> <td>Level of Detail: I</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Index</td> <td>Level of Detail: I</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Category</td> <td>None</td> <td>No</td> <td>Yes, on Category</td> </tr> </tbody> </table>				DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	FFY	None	Yes	Yes	Fund	Level of Detail: F	Yes	Yes	Fund Source	None	Yes	Yes	Section	Level of Detail: I	Yes	Yes	Sub-Section	Level of Detail: I	Yes	Yes	Unit	Level of Detail: I	No	Yes	Sub-Unit	Level of Detail: I	No	Yes	Sub-Sub-Unit	Level of Detail: I	No	Yes	Index	Level of Detail: I	No	Yes	Category	None	No	Yes, on Category
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Index	Level of Detail: I	No	Yes																																												
Category	None	No	Yes, on Category																																												

EXHIBIT III-Q11

REPORT NAME: Cumulative Expenditures by Character, Organization, Program and Object	REPORT NO: CSTARQ11																																																																				
PURPOSE: Provides cumulative or historical information on expenditures. The report can be used to analyze expenditure trends of special items of appropriation and budgetary appropriations.																																																																					
DESCRIPTION: This report includes historical information on expenditures by Character, Reference, Enactment Year and Organization. This could be an inception to date report, depending on when the agency started using CALSTARS. The Q13 Report provides the same information as this report, but it is sorted by Program, then Organization. Other 'Q' reports provide information on current year expenditures and are sorted by Funding Fiscal year.																																																																					
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<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Object of Expenditure</th> <th style="text-align: center; border-bottom: 1px solid black;">All</th> <th style="text-align: center; border-bottom: 1px solid black;">1</th> <th style="text-align: center; border-bottom: 1px solid black;">2</th> <th style="text-align: center; border-bottom: 1px solid black;">3</th> </tr> </thead> <tbody> <tr> <td>No Object</td> <td style="text-align: center;">0</td> <td style="text-align: center;">F</td> <td style="text-align: center;">K</td> <td style="text-align: center;">P</td> </tr> <tr> <td>Category</td> <td style="text-align: center;">1</td> <td style="text-align: center;">G</td> <td style="text-align: center;">L</td> <td style="text-align: center;">Q</td> </tr> <tr> <td>Object</td> <td style="text-align: center;">2</td> <td style="text-align: center;">H</td> <td style="text-align: center;">M</td> <td style="text-align: center;">R</td> </tr> <tr> <td>Object Detail</td> <td style="text-align: center;">3</td> <td style="text-align: center;">I</td> <td style="text-align: center;">N</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Agency Object</td> <td style="text-align: center;">4</td> <td style="text-align: center;">J</td> <td style="text-align: center;">O</td> <td style="text-align: center;">T</td> </tr> </tbody> </table>	Object of Expenditure	All	1	2	3	No Object	0	F	K	P	Category	1	G	L	Q	Object	2	H	M	R	Object Detail	3	I	N	S	Agency Object	4	J	O	T	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Object of Expenditure</th> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;">UCM Character</th> </tr> <tr> <th style="text-align: left; border-bottom: 1px solid black;"></th> <th style="text-align: center; border-bottom: 1px solid black;">All</th> <th style="text-align: center; border-bottom: 1px solid black;">1</th> <th style="text-align: center; border-bottom: 1px solid black;">2</th> <th style="text-align: center; border-bottom: 1px solid black;">3</th> </tr> </thead> <tbody> <tr> <td>No Object</td> <td style="text-align: center;">0</td> <td style="text-align: center;">F</td> <td style="text-align: center;">K</td> <td style="text-align: center;">P</td> </tr> <tr> <td>Category</td> <td style="text-align: center;">1</td> <td style="text-align: center;">G</td> <td style="text-align: center;">L</td> <td style="text-align: center;">Q</td> </tr> <tr> <td>Object</td> <td style="text-align: center;">2</td> <td style="text-align: center;">H</td> <td style="text-align: center;">M</td> <td style="text-align: center;">R</td> </tr> <tr> <td>Object Detail</td> <td style="text-align: center;">3</td> <td style="text-align: center;">I</td> <td style="text-align: center;">N</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Agency Object</td> <td style="text-align: center;">4</td> <td style="text-align: center;">J</td> <td style="text-align: center;">O</td> <td style="text-align: center;">T</td> </tr> </tbody> </table>				Object of Expenditure	UCM Character					All	1	2	3	No Object	0	F	K	P	Category	1	G	L	Q	Object	2	H	M	R	Object Detail	3	I	N	S	Agency Object	4	J	O	T
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EXHIBIT III-Q11 (Continued)

REPORT NAME: Cumulative Expenditures by Character, Organization, Program and Object	REPORT NO: CSTARQ11
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Not applicable.</p> <p>PRJ/WP Selection: Not applicable.</p> <p>Destination Options: All available output media</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 Level of Detail: All options available Fund Selection: Blank only GLAN Selection: Blank only Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p>Cumulative Budget Plan: GL=6210. Displays the cumulative budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. The report displays three expenditure balances:</p> <ul style="list-style-type: none"> • Current Month: The amount of expenditure activity that occurred during the month being requested. • Year-To-Date: The cumulative-to-date amount of expenditures incurred during the current fiscal year through the end of the period being requested. • Cumulative: The historical-to-date amount of expenditures incurred in all fiscal years through the end of the period being requested. <p>Normal balance is a Debit.</p> <p>Encumbrances/Allocated Encumbrances/Obligations: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Cumulative Budget Plan less Cumulative Expenditures less Encumbrances/Obligations. Normal balance is a Debit.</p> <p>Percent: Calculated as Cumulative Expenditures plus Encumbrances/Obligations divided by Cumulative Budget Plan. If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are also displayed when the sum of the Cumulative Expenditures and Encumbrances/Obligations column is a Credit.</p>	

EXHIBIT III-Q11 (Continued)

REPORT NAME: Cumulative Expenditures by Character, Organization, Program and Object	REPORT NO: CSTARQ11
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SPECIAL NOTES:

The OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. When an agency has not completed the Year-end Close process, the Cumulative Budget Plan and Cumulative Expenditure columns may show different financial amounts on subsequent reports.

When requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source are sorted and appear after the Organization information in the heading.

When the Report Period FM option is **PY**, no data appears in the Current Month Expenditure column.

When the Report Period FM option is **13**, the report shows only FM13 activity in the Current Month Expenditure column.

When Budget Plans are entered **without** an Appropriation Symbol Number, the Character and Reference fields are zero.

Object Detail codes 402 through 418 could appear with two different Object Codes on this report. On July 1, 1992 these Object Detail codes were moved from Object Code 25 to Object Code 26. This only affects data for enactment years prior to 1992.

Care should be used when recording Budget Plans for expenditures. Inception-to-Date reports sum all entries to GL 6210 made since the start of the appropriation. Some agencies enter in a remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
Reference	None	Yes	No
ENY	None	Yes	No
Organization	Level of Detail: I	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	No	Yes
Object	Level of Detail: O/S	No	Yes

EXHIBIT III-Q11 (Continued)

CSTARQ11 9990 (DEST: AA SPEC) 03,C,6,5,4,1,0001, ***** RUN:11/08/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER 6(INDEX) 5(PCA) 4(AGYOBJ) 1(FUND) FUND(0001) GL(ALL)
 DEPARTMENT OF AIR QUALITY
 CUMULATIVE EXPENDITURES BY CHARACTER, ORGANIZATION, PROGRAM AND OBJECT
 AS OF 09/30/05

***** PAGE 624
 CHARACTER: 1 SUPPORT OC TABLE YEAR END IND: X
 REFERENCE: 001 BUDGET ACT SUPPORT
 ENACTMENT YR: 05
 FUND: 0001 GENERAL FUND
 FUND SOURCE: G GENERAL FUND
 INDEX: 25-10-00-00-00-2510 LEGAL

 PG EL CMP TSK PCA DESCRIPTION

OD AO DESCRIPTION		EXPENDITURES						
CUMULATIVE BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	CUMULATIVE	ENCUMBRANCES ALLOC ENC/OBLG	AVAILABLE BALANCE	PERCENT		
25 10 000 000 25100 LEGAL								
003 00 CIVIL SERVICE-PERM								
683,990.00	206,042.63	415,582.96	415,582.96	.00	268,407.04	60.7		
*TOTAL OBJECT DETAIL 003 CIVIL SERVICE-PERM								
683,990.00	206,042.63	415,582.96	415,582.96	.00	268,407.04	60.7		
033 00 CIVIL SERVICE-TEMP								
22,534.00	1,321.02	2,026.40	2,026.40	.00	20,507.60	8.9		
*TOTAL OBJECT DETAIL 033 CIVIL SERVICE-TEMP								
22,534.00	1,321.02	2,026.40	2,026.40	.00	20,507.60	8.9		
063 00 STATUTORY-EXEMPT								
.00	9,757.00	19,514.00	19,514.00	.00	19,514.00-	.0		
*TOTAL OBJECT DETAIL 063 STATUTORY-EXEMPT								
.00	9,757.00	19,514.00	19,514.00	.00	19,514.00-	.0		
083 00 OVERTIME								
.00	429.35	985.80	985.80	.00	985.80-	.0		
*TOTAL OBJECT DETAIL 083 OVERTIME								
.00	429.35	985.80	985.80	.00	985.80-	.0		
101 00 STAFF BENEFITS								
246,866.00	.00	.00	.00	.00	246,866.00	.0		

EXHIBIT III-Q12

REPORT NAME: Expenditures by Organization, Program and Object	REPORT NO: CSTARQ12		
PURPOSE:	Provides detailed information of the agency's budget plan and related expenditures, obligations and encumbrances.		
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Organization structure, the Program structure and Object of Expenditure. See also the H09 and D12 reports.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index
6-Index			
Fund Selection:		Blank (all Funds) or any valid Fund	
GLAN Selection:		Applies to Encumbrances/Allocated Encumbrances/Obligation column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected.	
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Enter the Object Detail or range of Object Details. Leave blank for all Object Details.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	Blank only		
Additional Report Selection Options:	All selections and ranges – Blank only		

EXHIBIT III-Q12 (Continued)

REPORT NAME: Expenditures by Organization, Program and Object	REPORT NO: CSTARQ12
<p>FINANCIAL ELEMENTS:</p> <p>Budget Plan: GL=6210. Displays the budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:</p> <ul style="list-style-type: none"> • Current Month: The amount of expenditure activity which occurred during the month being reported. • Year-to-Date: The cumulative-to-date amount of expenditures incurred through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Encumbrances/Allocated Encumbrances/Obligations: GL=6150, 6151, 6160 and 6170. The total outstanding balance for obligations, monthly allocated encumbrances and encumbrances which have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. Normal balance is a Debit.</p> <p>Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.</p>	
<p>SPECIAL NOTES:</p> <p>When the requested Fund level is 4 or 5, then Fund, Fund Detail and Fund Source are sorted and appear after Index in the heading.</p> <p>When the requested Program level is 0, the word "Program" is omitted from the report title.</p> <p>A PY report does not have data in the Current Month Expenditure column.</p> <p>A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.</p>	

EXHIBIT III-Q12 (Continued)

REPORT NAME: Expenditures by Organization, Program and Object	REPORT NO: CSTARQ12
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REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Section	Level of Detail: I	Yes	Yes
Sub-Section	Level of Detail: I	Yes	Yes
Unit	Level of Detail: I	Yes	Yes
Sub-Unit	Level of Detail: I	Yes	Yes
Sub-Sub-Unit	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
Element	Level of Detail: P	No	No
Component	Level of Detail: P	No	No
Task	Level of Detail: P	No	No
PCA	Level of Detail: P	No	No
Category	Level of Detail: O/S	No	Yes, on Category

EXHIBIT III-Q13

REPORT NAME: Cumulative Expenditures by Character, Program, Organization and Object	REPORT NO: CSTARQ13																																																																				
PURPOSE: Provides cumulative or historical information on expenditures. The report can be used to analyze expenditure trends of special items of appropriation and budgetary appropriations.																																																																					
DESCRIPTION: This report includes historical information on expenditures by Character, Reference, Enactment Year and Program. This could be an inception to date report, depending on when the agency started using CALSTARS. The CSTARQ11 Report provides the same information as this report, but it is sorted by Organization, then Program. Other 'Q' reports provide information on current year expenditures and are sorted by Funding Fiscal year.																																																																					
REPORT REQUEST OPTIONS:																																																																					
Report Period:																																																																					
FM: CM, PM, PY or 01 through 13 P: Not available																																																																					
Level of Detail:																																																																					
<u>Index (I)</u> 0-No Organization 1-Section 2-Sub-Section 3-Unit 4-Sub Unit 5-Sub-Sub-Unit 6-Index	<u>Program (P)</u> 0-No Program 1-Program 2-Element 3-Component 4-Task 5-PCA	<u>Object/Source (O/S)</u> <i>See Chart Below</i>	<u>Fund (F)</u> 0-No Fund 1-Fund 2-Fund Detail 3-Not Used 4-Fund after PCA 5-Fund Detail after PCA																																																																		
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Object of Expenditure</th> <th style="text-align: center; border-bottom: 1px solid black;">All</th> <th style="text-align: center; border-bottom: 1px solid black;">1</th> <th style="text-align: center; border-bottom: 1px solid black;">2</th> <th style="text-align: center; border-bottom: 1px solid black;">3</th> </tr> </thead> <tbody> <tr> <td>No Object</td> <td style="text-align: center;">0</td> <td style="text-align: center;">F</td> <td style="text-align: center;">K</td> <td style="text-align: center;">P</td> </tr> <tr> <td>Category</td> <td style="text-align: center;">1</td> <td style="text-align: center;">G</td> <td style="text-align: center;">L</td> <td style="text-align: center;">Q</td> </tr> <tr> <td>Object</td> <td style="text-align: center;">2</td> <td style="text-align: center;">H</td> <td style="text-align: center;">M</td> <td style="text-align: center;">R</td> </tr> <tr> <td>Object Detail</td> <td style="text-align: center;">3</td> <td style="text-align: center;">I</td> <td style="text-align: center;">N</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Agency Object</td> <td style="text-align: center;">4</td> <td style="text-align: center;">J</td> <td style="text-align: center;">O</td> <td style="text-align: center;">T</td> </tr> </tbody> </table>	Object of Expenditure	All	1	2	3	No Object	0	F	K	P	Category	1	G	L	Q	Object	2	H	M	R	Object Detail	3	I	N	S	Agency Object	4	J	O	T	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Object of Expenditure</th> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;">UCM Character</th> </tr> <tr> <th style="text-align: left; border-bottom: 1px solid black;"></th> <th style="text-align: center; border-bottom: 1px solid black;">All</th> <th style="text-align: center; border-bottom: 1px solid black;">1</th> <th style="text-align: center; border-bottom: 1px solid black;">2</th> <th style="text-align: center; border-bottom: 1px solid black;">3</th> </tr> </thead> <tbody> <tr> <td>No Object</td> <td style="text-align: center;">0</td> <td style="text-align: center;">F</td> <td style="text-align: center;">K</td> <td style="text-align: center;">P</td> </tr> <tr> <td>Category</td> <td style="text-align: center;">1</td> <td style="text-align: center;">G</td> <td style="text-align: center;">L</td> <td style="text-align: center;">Q</td> </tr> <tr> <td>Object</td> <td style="text-align: center;">2</td> <td style="text-align: center;">H</td> <td style="text-align: center;">M</td> <td style="text-align: center;">R</td> </tr> <tr> <td>Object Detail</td> <td style="text-align: center;">3</td> <td style="text-align: center;">I</td> <td style="text-align: center;">N</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Agency Object</td> <td style="text-align: center;">4</td> <td style="text-align: center;">J</td> <td style="text-align: center;">O</td> <td style="text-align: center;">T</td> </tr> </tbody> </table>				Object of Expenditure	UCM Character					All	1	2	3	No Object	0	F	K	P	Category	1	G	L	Q	Object	2	H	M	R	Object Detail	3	I	N	S	Agency Object	4	J	O	T
Object of Expenditure	All	1	2	3																																																																	
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GLAN Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected. XXXX (4 digit year) requests a specific Enactment Year. The single Enactment Year request always includes Allocated Encumbrances.																																																																					

EXHIBIT III-Q13 (Continued)

REPORT NAME: Cumulative Expenditures by Character, Program, Organization and Object	REPORT NO: CSTARQ13
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Not applicable.</p> <p>PRJ/WP Selection: Not applicable.</p> <p>Destination Options: All available output media</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 Level of Detail: All options available Fund Selection: Blank only GLAN Selection: Blank only Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p>Cumulative Budget Plan: GL=6210. Displays the cumulative budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. The report displays three expenditure balances:</p> <ul style="list-style-type: none"> • Current Month: The amount of expenditure activity that occurred during the month being requested. • Year-To-Date: The cumulative-to-date amount of expenditures incurred during the current fiscal year through the end of the period being requested. • Cumulative: The historical-to-date amount of expenditures incurred in all fiscal years through the end of the period being requested. <p>Normal balance is a Debit.</p> <p>Encumbrances/Obligations: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Cumulative Budget Plan less Cumulative Expenditures less Encumbrances/Obligations. Normal balance is a Debit.</p> <p>Percent: Calculated as Cumulative Expenditures plus Encumbrances/Obligations divided by Cumulative Budget Plan. If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are also displayed when the sum of the Cumulative Expenditures and Encumbrances/Obligations column is a Credit.</p>	

EXHIBIT III-Q13 (Continued)

REPORT NAME: Cumulative Expenditures by Character, Program, Organization and Object	REPORT NO: CSTARQ13
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SPECIAL NOTES:

The OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. When an agency has not completed the Year-end Close process the Cumulative Budget Plan and Cumulative Expenditure columns may show different financial amounts on subsequent reports.

When the requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source are sorted and appear after the Program information in the heading.

When the Report Period FM option is **PY**, no data appears in the Current Month Expenditure column.

When the Report Period FM option is **13**, the report shows only FM13 activity in the Current Month Expenditure column.

When Budget Plans are entered **without** an Appropriation Symbol Number, the Character and Reference fields are zero.

Object Detail codes 402 through 418 could appear with two different Object Codes on this report. On July 1, 1992 these Object Detail codes were moved from Object Code 25 to Object Code 26. This only affects data for enactment years prior to 1992.

Care should be used when recording Budget Plans for expenditures. Inception-to-Date reports sum all entries to GL 6210 made since the start of the appropriation. Some agencies enter in a remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
Reference	None	Yes	No
ENY	None	Yes	No
Program	Level of Detail: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Organization	Level of Detail: I	No	Yes
Object	Level of Detail: O/S	No	No *

*Subtotals suppressed below Category level.

EXHIBIT III-Q14

REPORT NAME: Expenditures by Program and Object	REPORT NO: CSTARQ14		
PURPOSE:	Provides detailed information on the status of the budget plan and related expenditures, obligations and encumbrances.		
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Program Structure and Object of Expenditure. See also the D13 and H1A reports.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
Not Applicable	0-No Program 1-Program 2-Element 3-Component 4-Task 5-PCA	0-No Object 1-Category 2-Object 3-Object Detail 4-Agency Object	0-No Fund 1-Fund 2-Fund Detail
Fund Selection:	Blank (all Funds) or any valid Fund		
GLAN Selection:	Applies to Encumbrances/Allocated Encumbrances/Obligation column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected.		
Additional Report Selection Options:			
Index Range:	Not applicable.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Enter the Object Detail or range of Object Details. Leave blank for all Object Details.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	Blank only		
Additional Report Selection Options:	All selections and ranges – Blank only		

EXHIBIT III-Q14 (Continued)

REPORT NAME: Expenditures by Program and Object	REPORT NO: CSTARQ14																																										
FINANCIAL ELEMENTS:																																											
<p>Budget Plan: GL=6210. Displays the budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:</p> <ul style="list-style-type: none"> • Current Month: The amount of expenditure activity which occurred during the month being reported. • Year-to-Date: The cumulative-to-date amount of expenditures incurred through the end of the period being reported. <p style="padding-left: 40px;">Normal balance is a Debit.</p> <p>Encumbrances/Allocated Encumbrances/Obligations: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances which have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. Normal balance is a Debit.</p> <p>Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.</p>																																											
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<p>A PY report does not have data in the Current Month Expenditure column.</p> <p>A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.</p>																																											
REPORT SORT:																																											
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">DATA FIELD</th> <th style="width: 25%;">SELECTION OPTIONS</th> <th style="width: 25%;">PAGE-BREAK</th> <th style="width: 25%;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>FFY</td> <td>Report Period: P</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Fund</td> <td>Level of Detail: F</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Fund Source</td> <td>None</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Program</td> <td>Level of Detail: P</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Element</td> <td>Level of Detail: P</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Component</td> <td>Level of Detail: P</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Task</td> <td>Level of Detail: P</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>PCA</td> <td>Level of Detail: P</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Category</td> <td>Level of Detail: O/S</td> <td>No</td> <td>Yes, on Category</td> </tr> </tbody> </table>				DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	FFY	Report Period: P	Yes	Yes	Fund	Level of Detail: F	Yes	Yes	Fund Source	None	Yes	Yes	Program	Level of Detail: P	Yes	Yes	Element	Level of Detail: P	Yes	Yes	Component	Level of Detail: P	No	Yes	Task	Level of Detail: P	No	Yes	PCA	Level of Detail: P	No	Yes	Category	Level of Detail: O/S	No	Yes, on Category
DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL																																								
FFY	Report Period: P	Yes	Yes																																								
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PCA	Level of Detail: P	No	Yes																																								
Category	Level of Detail: O/S	No	Yes, on Category																																								

EXHIBIT III-Q14 (Continued)

CSTARQ14 9990 (DEST: AA SPEC) 03,C,0,5,4,1,0001, ***** RUN:11/08/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER ***** 5(PCA) 4 (AGYOBJ) 1 (FUND) FUND (0001) GL (ALL)

DEPARTMENT OF AIR QUALITY
 EXPENDITURES BY PROGRAM AND OBJECT
 AS OF 09/30/05

***** PAGE 12

FFY: 05
 FUND: 0001 GENERAL FUND
 FUND SOURCE: G GENERAL FUND
 PROGRAM: 10 POLICY OPERATIONS
 ELEMENT: 10 POLICY

---PROGRAM---
 CMP TSK PCA

---OBJECT---			EXPENDITURES		ENCUMBRANCES/	AVAILABLE	PCNT		
C	OB	DET AGY	DESCRIPTION	BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC/OBLG	BALANCE	EXP
000	000	10100	POLICY ADMINISTRATION						
1	01	003 00	CIVIL SERVICE-PERM	2,004,051.00	170,165.80	500,898.77	0.00	1,503,152.23	24.9
1	01	033 00	CIVIL SERVICE-TEMP	0.00	264.32	495.60	0.00	495.60-	.0
1	03	101 00	STAFF BENEFITS	753,776.00	0.00	0.00	0.00	753,776.00	.0
1	03	103 00	OASDI	0.00	10,204.79	30,067.35	0.00	30,067.35-	.0
1	03	105 00	HEALTH/WELFARE INS	0.00	51.78	149.80	0.00	149.80-	.0
1	03	106 00	RETIREMENT	0.00	27,127.84	79,853.29	0.00	79,853.29-	.0
1	03	125 00	WORKERS' COMPENSATIO	0.00	12,732.28	20,203.14	0.00	20,203.14-	.0
1	03	134 00	OTHER-STAFF BENEFITS	0.00	17,238.22	50,040.22	0.00	50,040.22-	.0
1	03	135 00	LIFE INSURANCE	0.00	204.62	602.70	0.00	602.70-	.0
1	03	137 00	MEDICARE TAXATION	0.00	2,386.59	7,031.87	0.00	7,031.87-	.0
1	05	141 00	SALARY SAVINGS	101,931.00-	0.00	0.00	0.00	101,931.00-	.0
*TOTAL CAT 1				2,655,896.00	240,376.24	689,342.74	0.00	1,966,553.26	25.9
3	11	201 00	GENERAL EXPENSE	48,218.00	0.00	0.00	0.00	48,218.00	.0
3	11	206 00	MISC OFFICE SUPPLIES	0.00	3,075.30	3,075.30	0.00	3,075.30-	.0
3	11	223 00	LIBRARY PURCH/SUBSCR	0.00	0.00	320.08	0.00	320.08-	.0
3	11	226 00	MINOR EQUIPMENT	0.00	0.00	494.00	0.00	494.00-	.0
3	12	241 00	PRINTING	48,203.00	0.00	0.00	0.00	48,203.00	.0
3	12	243 00	PHOTOCOPY PAPER	0.00	15.85	15.85	0.00	15.85-	.0
3	12	244 00	OFFICE COPIER EXP	0.00	37.90	232.16	0.00	232.16-	.0
3	13	251 00	COMMUNICATIONS	48,203.00	0.00	0.00	0.00	48,203.00	.0
3	13	257 10	PACIFIC BELL	0.00	1,766.66	3,143.26	0.00	3,143.26-	.0
3	13	257 40	COMMUNICATION - CELL	0.00	19.61	39.22	0.00	39.22-	.0
3	14	261 00	POSTAGE	19,281.00	0.00	0.00	0.00	19,281.00	.0
3	14	268 20	OPERATING EXPENSE -	0.00	0.00	19.20	0.00	19.20-	.0
3	17	291 00	TRAVEL: IN-STATE	15,425.00	0.00	0.00	0.00	15,425.00	.0
3	17	294 00	COMMERCIAL AIR-I/S	0.00	413.80	413.80	0.00	413.80-	.0
3	17	296 00	PRIVATE CAR-I/S	0.00	155.90	174.90	0.00	174.90-	.0
3	17	302 00	RAIL, BUS, TAXI-I/S	0.00	968.09	1,203.53	0.00	1,203.53-	.0
3	21	331 00	TRAINING	24,102.00	0.00	0.00	0.00	24,102.00	.0
3	21	332 00	TUITN/REGISTRATN FEE	0.00	650.00	650.00	0.00	650.00-	.0
3	23	341 00	FACILITIES OPERATION	216,916.00	0.00	0.00	0.00	216,916.00	.0
3	23	343 01	FACILITIES - DPA NOR	0.00	15,119.23	43,488.47	0.00	43,488.47-	.0
3	23	346 00	RECURRING MAINT SVS	0.00	762.11	762.11	0.00	762.11-	.0
3	25	382 00	CONSULT/PROF-INTERDE	28,922.00	0.00	0.00	15,927.00	12,995.00	.0

EXHIBIT III-Q16

REPORT NAME: Expenditures by Program, Organization and Object	REPORT NO: CSTARQ16		
PURPOSE:	Provides detailed information on the agency's budget plan and related expenditures, obligations and encumbrances.		
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Program Structure, the Organization Structure and Object of Expenditure. See also the D16, D13, H10 and H1A reports.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Program
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Program
6-Index			
Fund Selection:		Blank (all Funds) or any valid Fund.	
GLAN Selection:		Applies to Encumbrances/Allocated Encumbrances/Obligation column only. 6150 = 6150 and 6170 Blank = 6150, 6151, 6160 and 6170 Column title changes to "Obligations/Encumbrances" If GL 6150 is selected.	
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Enter the Object Detail or range of Object Details. Leave blank for all Object Details.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media		

EXHIBIT III-Q16 (Continued)

REPORT NAME: Expenditures by Program, Organization and Object	REPORT NO: CSTARQ16
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only Level of Detail: All options available Fund Selection: Blank only GLAN Selection: Blank only Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p>Budget Plan: GL=6210. Displays the budget plan. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:</p> <ul style="list-style-type: none"> • Current Month: The expenditure activity that occurred during the month being reported. • Year-to-Date: The cumulative-to-date expenditures incurred through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Encumbrances+Allocated Encumbrances+Obligations: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances+Allocated Encumbrances+Obligations. Normal balance is a Debit.</p> <p>Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.</p>	
<p>SPECIAL NOTES:</p> <p>When the requested Fund level is 4 or 5, then Fund, Fund Detail and Fund Source are sorted and appear after Program in the heading.</p> <p>When the requested Index level is 0, the word "Organization" is omitted from the report title.</p> <p>A PY report does not have data in the Current Month Expenditure column.</p> <p>A Fiscal Period 13 report shows only FM13 activity in the Current Month Expenditure column.</p>	

EXHIBIT III-Q16 (Continued)

REPORT NAME: Expenditures by Program, Organization and Object	REPORT NO: CSTARQ16
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REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Element	Level of Detail: P	Yes	Yes
Component	Level of Detail: P	Yes	Yes
Task	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Section	Level of Detail: I	No	No
Sub-Section	Level of Detail: I	No	No
Unit	Level of Detail: I	No	No
Sub-Unit	Level of Detail: I	No	No
Sub-Sub-Unit	Level of Detail: I	No	No
Index	Level of Detail: I	No	Yes
Object	Level of Detail: O/S	No	Yes, on Category

EXHIBIT III-Q18

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ18																																
PURPOSE: Provides detailed information about the status of the agency's planned and actual expenditures, revenues and units/statistics for projects and work phases within projects by fund, program and organization.																																	
DESCRIPTION: The report lists all Operating File records with a Project Number/Work Phase by Fund and Program structure. Refer to the Q19 Report for Project Number/Work Phase sorted by Fund and Organization structure. Refer to the Q28 or Q29 reports for Project data without Work Phase. Refer to the F01 Report for inception-to-date project data. See also the D15, D17, HP1, H13 and F01 reports. The Q18 Report consists of three sub-reports: a report of expenditures; a report of receipts; and a report of statistical units. Each sub-report is sorted separately.																																	
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years Level of Detail: <table border="0" data-bbox="282 1020 1365 1262"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td>0-No Object</td> <td>0-No Fund</td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td>1-Category</td> <td>1-Fund</td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td>2-Object</td> <td>2-Fund Detail</td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td>3-Object Detail</td> <td>3-Not Used</td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td>4-Agency Object</td> <td>4-Fund after PCA</td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA</td> <td></td> <td>5-Fund Detail after PCA</td> </tr> <tr> <td>6-Index</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Fund Selection: Blank (all Funds) or any valid Fund. GLAN Selection: Blank = All General Ledgers AND all three reports 6150 = 6150 and 6170 AND all three reports ^{1/} 6902 = Units report only, with all General Ledgers 8000 = Receipts report only, with all General Ledgers 8621 = Receipts report only, with Planned & Actual Receipts 9000 = Expenditures report only, with all General Ledgers ^{1/} This applies to the Obligations/Allocated Encumbrances/Encumbrances column only. If GL 6150 is selected, the column title changes to "Obligations/Encumbrances".		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	0-No Object	0-No Fund	1-Section	1-Program	1-Category	1-Fund	2-Sub-Section	2-Element	2-Object	2-Fund Detail	3-Unit	3-Component	3-Object Detail	3-Not Used	4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA	5-Sub-Sub-Unit	5-PCA		5-Fund Detail after PCA	6-Index			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																														
0-No Organization	0-No Program	0-No Object	0-No Fund																														
1-Section	1-Program	1-Category	1-Fund																														
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4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA																														
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after PCA																														
6-Index																																	

EXHIBIT III-Q18 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ18
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of Project and Work Phase. Leave blank for all Project/Work Phases.</p> <p>Destination Options: All available output media</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY, or 01 through 13 P: Blank only</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 8621</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p>Expenditures</p> <p>Project Budget: GL=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two balances displayed:</p> <ul style="list-style-type: none"> • Current Month: Amount of cash and accrued expenditures incurred during the month being reported. • Year-To-Date: Amount of cash and accrued expenditures charged to the project through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: GL=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.</p>	

EXHIBIT III-Q18 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ18
FINANCIAL ELEMENTS: (Continued) <u>Receipts:</u> Project Budget: GL=6230 and 6231. Amount of receipts that are expected to be collected for the project (when requestedGL is Blank or 8000). Normal balance is a Debit. <p style="text-align: center;">OR</p> Project Budget Plan: GL=6211 and 6212 when requested with GL 8621 option. The planned receipts expected to be collected for the project when requested with GL of 8621. Normal balance is a Debit. Receipts: GL=8000, 8100 and 9811. There are two balances displayed: <ul style="list-style-type: none">• Current Month: Amount of revenue collected and accrued for the project during the month being reported.• Year-to-Date: Total amount of revenue and accrued revenue for the project through the end of the month being reported. Normal balance is a Debit. Obligations/Allocated Encumbrances/Encumbrances: Always zero. Available Balance: Calculated as Project Budget or Project Budget Plan less Revenue: Year-to-Date. Normal balance is a Debit. <u>Units:</u> Project Budget: GL=6905. Normal balance is a Debit. Units: GL=6902. There are two balances displayed: <ul style="list-style-type: none">• Current Month: Total actual units accumulated for the project during the month being reported.• Year-to-Date: Total accumulated units for the project through the end of the period being reported. Normal balance is a Debit. Obligations/Allocated Encumbrances/Encumbrances: Always zero. Available Balance: Calculated as Project Budget less Units: Year-to-Date. Normal balance is a Debit.	

EXHIBIT III-Q18 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ18
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SPECIAL NOTES

Source Code appears on the report when the requested Object/Source level is **1, 2** or **3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GL 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GL 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Program in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program and Fund levels are both **0**, Program and Fund are excluded from the title.
- When the requested Fund level is **4** or **5** and requested Program level is **0**, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type ^{1/}	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	None	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: I	No	Yes
Index	Level of Detail: I	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

^{1/} Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q18 (Continued)

CSTARQ18 9990 (DEST: AA SPEC) 03,C,6,5,4,1,0890, ***** RUN:11/08/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER 6(INDEX) 5(PCA) 4(AGYOBJ) 1(FUND) FUND(0890) GL(ALL)

DEPARTMENT OF AIR QUALITY
 DETAIL OF PROJECT WORKPHASE EXPENDITURES BY FUND, PROGRAM AND ORGANIZATION
 AS OF 09/30/05

***** PAGE 100

PROJECT: LLNLAB LAWRENCE LIVERMORE NATIONAL LABORATORY ENTITLEMENT PERIOD: 10/01/94 - 12/31/06
 WORKPHASE: 95 LAWRENCE LIVERMORE NATIONAL LABORATORY FFY: 05
 FUND: 0890 FEDERAL TRUST FUND
 FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL
 PROGRAM: 10 WATER QUALITY PROGRAM
 ELEMENT: 20 POLLUTION CONTROL-UNPERMITTED FACILITIES
 COMPONENT: 220 LAWRENCE LIVERMORE SITE 300
 TASK: 221 SLIC - LAWRENCE LIVERMORE SITE 300
 PCA: 22101 LAWRENCE LIVERMORE SITE 300

S	SS	U	SU	SSU	INDEX	DESCRIPTION	OBJ/EXP CODE	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
15	00	00	00	00	0150	REGION 5							
						1-01-003	CIVIL SERVICE-PERM	.00	2,238.29	5,796.20	.00	5,796.20-	
						1-03-103	OASDI	.00	136.95	354.64	.00	354.64-	
						1-03-104	DENTAL INSURANCE	.00	12.20	31.60	.00	31.60-	
						1-03-105	HEALTH/WELFARE INS	.00	102.04	264.24	.00	264.24-	
						1-03-106	RETIREMENT	.00	356.83	924.03	.00	924.03-	
						1-03-134	OTHER-STAFF BENEFITS	.00	.44	1.14	.00	1.14-	
						1-03-136	VISION CARE	.00	3.05	7.90	.00	7.90-	
						1-03-137	MEDICARE TAXATION	.00	32.03	82.94	.00	82.94-	
						9-91-912-01	IDC-WQ PROG	.00	578.72	1,531.15	239.21	1,770.36-	
						9-91-912-03	IDC-GEN ADM	.00	522.26	1,348.68	496.75	1,845.43-	
						9-91-912-04	IDC-ALLOC OE	.00	301.24	849.81	70.84	920.65-	
						9-91-912-05	IDC-PAID TIME OFF	.00	593.87	1,673.55	.00	1,673.55-	
						*TOTAL EXPENDITURES		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL INDEX 0150		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL SEC 15		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL PCA 22101		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL TASK 221		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL COMP 220		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL ELEM 20		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL PROG 10		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL FS F		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL FUND 0890		.00	4,877.92	12,865.88	806.80	13,672.68-	
						*TOTAL FFY 05		.00	4,877.92	12,865.88	806.80	13,672.68-	

EXHIBIT III-Q19

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Organization & Program	REPORT NO: CSTARQ19																																
PURPOSE: Provides detailed information about the status of the agency's planned and actual expenditures, revenues and units/statistics for projects and work phases within projects by fund, organization and program. It is sorted and page breaks on a change of organization to make distribution to organization managers easy.																																	
DESCRIPTION: The report lists all Operating File records with a Project Number/Work Phase by Fund and Organization structure. Refer to the Q18 Report for Project Number/Work Phase sorted by Fund and Program structure. Refer to the Q29 or Q28 reports for Project data without Work Phase. Refer to the F01 Report for inception-to-date project data. See also the D14 and HP1 reports. The Q19 Report consists of three sub-reports: a report of expenditures; a report of receipts; and a report of statistical units. Each sub-report is sorted separately.																																	
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years Level of Detail: <table border="0" data-bbox="284 1050 1364 1291"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td>0-No Object</td> <td>0-No Fund</td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td>1-Category</td> <td>1-Fund</td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td>2-Object</td> <td>2-Fund Detail</td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td>3-Object Detail</td> <td>3-Not Used</td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td>4-Agency Object</td> <td>4-Fund after Index</td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA</td> <td></td> <td>5-Fund Detail after Index</td> </tr> <tr> <td>6-Index</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Fund Selection: Blank (all Funds) or any valid Fund. GLAN Selection: Blank = All General Ledgers AND all three reports 6150 = 6150 and 6170 AND all three reports ^{1/} 6902 = Units report only, with all General Ledgers 8000 = Receipts report only, with all General Ledgers 8621 = Receipts report only, with Planned & Actual Receipts 9000 = Expenditures report only, with all General Ledgers ^{1/} This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GL 6150 is selected, the column title changes to "Obligations/Encumbrances".		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	0-No Object	0-No Fund	1-Section	1-Program	1-Category	1-Fund	2-Sub-Section	2-Element	2-Object	2-Fund Detail	3-Unit	3-Component	3-Object Detail	3-Not Used	4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index	5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index	6-Index			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																														
0-No Organization	0-No Program	0-No Object	0-No Fund																														
1-Section	1-Program	1-Category	1-Fund																														
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3-Unit	3-Component	3-Object Detail	3-Not Used																														
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index																														
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index																														
6-Index																																	

EXHIBIT III-Q19 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Organization & Program	REPORT NO: CSTARQ19
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of Project and Work Phase. Leave blank for all Project/Work Phases.</p> <p>Destination Options: All available output media</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 8621</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p>There are three sub-reports available in this report. The financial fields for each sub-report are described here:</p> <p>Expenditures:</p> <p>Project Budget: GL=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. Two balances are displayed:</p> <ul style="list-style-type: none"> • Current Month: The amount of cash and accrued expenditures incurred during the month being reported. • Year-To-Date: The amount of cash and accrued expenditures charged to the project through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: GL=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.</p>	

EXHIBIT III-Q19 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ19
<p>FINANCIAL ELEMENTS: (Continued)</p> <p>Receipts:</p> <p>Project Budget: GL=6230 and 6231 as default. The estimated receipts expected to be collected for the project when requested with GL as blank or 8000.</p> <p style="text-align: center;">OR</p> <p>Project Budget Plan: GL=6211 and 6212 when requested with GL 8621 option. The planned receipts expected to be collected for the project when requested with GL 8621. Normal balance is a Debit.</p> <p>Receipts: GL=8000, 8100 and 9811. Two balances are displayed:</p> <ul style="list-style-type: none"> • Current Month: The amount of revenue collected and accrued for the project during the month being reported. • Year-to-Date: The total amount of revenue and accrued for the project through the end of the month being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget or Project Budget Plan less Receipts: Year-to-Date. Normal balance is a Debit.</p> <p>Units:</p> <p>Project Budget: GL=6905. Normal Balance is a Debit.</p> <p>Units: GL=6902. Two balances are displayed:</p> <ul style="list-style-type: none"> • Current Month: The total actual units accumulated for the project during the month being reported. • Year-to-Date: The total accumulated units for the project through the end of the period being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget, less Units: Year-to-Date. Normal balance is a Debit.</p>	

EXHIBIT III-Q19 (Continued)

REPORT NAME: Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ19
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SPECIAL NOTES

Source Code appears on the Receipts report when the requested Object/Source level is **1, 2 or 3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GL 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLs 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4 or 5**, the Fund information follows Organization in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program levels are both **0**, Program and Fund are excluded from the title.
- When the requested Fund level is **4 or 5** and requested Program level is **0**, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type ^{1/}	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Organization	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

^{1/} Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q19 (Continued)

CSTARQ19 9990 (DEST: AA SPEC) 03,C,6,5,4,1,0890, ***** RUN:11/08/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER 6(INDEX) 5(PCA) 4(AGYOBJ) 1(FUND) FUND(0890) GL(ALL)
 DEPARTMENT OF AIR QUALITY
 DETAIL OF PROJECT WORKPHASE EXPENDITURES BY FUND, ORGANIZATION AND PROGRAM
 AS OF 09/30/05

***** PAGE 287

PROJECT: 989989 FY 01 NPS IMPLEMENTATION 319(H)989989-01 ENTITLEMENT PERIOD: 07/01/01 - 06/30/06
 WORKPHASE: 01 FY 01 NPS MANAGEMENT PROGRAM FFY: 05
 FUND: 0890 FEDERAL TRUST FUND
 FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL
 SECTION: 55 DIVISION OF FINANCIAL ASSISTANCE
 SUB-SECTION: 00
 UNIT: 00
 SUB-UNIT: 00
 SSUB-UNIT: 00
 INDEX: 0550 DIVISION OF FINANCIAL ASSISTANCE

PG EL CMP TSK PCA DESCRIPTION

OBJ/EXP CODE	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
10 20 430 436 43612	NONPOINT SOURCE IMPLEMENTATION					
3-26-418-05	CC STUDNT AIDE-CNTS	.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL EXPENDITURES		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL PCA 43612		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL TASK 436		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL COMP 430		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL ELEM 20		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL PROG 10		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL INDEX 0550		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL SEC 55		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL FS F		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL FUND 0890		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL FFY 05		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL WP 01		.00	4,270.31	4,270.31	65,729.69	70,000.00-
*TOTAL PROJECT 989989		.00	4,270.31	4,270.31	65,729.69	70,000.00-
TOTAL		.00	11,396,566.84	16,758,034.68	1,388,740.92	18,146,775.60-

EXHIBIT III-Q21

REPORT NAME: PCA Report	REPORT NO: CSTARQ21								
PURPOSE: Provides financial information by PCA. Can be used to identify variances and other funding inequities.									
DESCRIPTION: Lists expenditures (General Ledger Accounts 9000, 9812, 9822 and 9844) by PCA and PCA Level 1.									
<p>REPORT REQUEST OPTIONS:</p> <p>Report Period:</p> <p>FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years</p> <p>Level of Detail:</p> <table border="0"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>0-Sort by PCA Level 1 1-Sort by PCA</td> <td>Not Applicable</td> <td>0-No Fund or FS 1-Fund & FS</td> </tr> </table> <p>Fund Selection: Blank (all Funds) or any valid Fund.</p> <p>GLAN Selection: Not Applicable.</p> <p>Additional Report Selection Options:</p> <p>Index Range: Not Applicable.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Not Applicable.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Not Applicable.</p> <p>Destination Options: All available output media</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	0-Sort by PCA Level 1 1-Sort by PCA	Not Applicable	0-No Fund or FS 1-Fund & FS
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	0-Sort by PCA Level 1 1-Sort by PCA	Not Applicable	0-No Fund or FS 1-Fund & FS						

EXHIBIT III-Q21 (Continued)

REPORT NAME: PCA Report	REPORT NO: CSTARQ21																																												
<p>FINANCIAL ELEMENTS:</p> <p>Current Month Expenditures: GL=9000, 9812, 9822 and 9844. Includes manual and system generated expenditure transactions posted during the month. Normal balance is a Debit.</p> <p>Year-to-Date Expenditures: GL=9000, 9812, 9822 and 9844. The total of manual and system generated expenditure transactions posted during the fiscal year through the report month. Normal balance is a Debit.</p>																																													
<p>SPECIAL NOTES:</p> <p>Subtotal is on a change of Fund or Fund Source. A Fund subtotal may not be a true total, because of multiple FFYs.</p> <p>If a PCA number is no longer in the PCA Table, "PCA Previously Deleted" appears in the "Description" column.</p>																																													
<p>REPORT SORT:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">DATA FIELD</th> <th style="text-align: center;">SELECTION OPTIONS</th> <th style="text-align: center;">PAGE-BREAK</th> <th style="text-align: center;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>FFY</td> <td>None</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Fund</td> <td>Level of Detail: F</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Fund Source</td> <td>Level of Detail: F</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>PCA Level 1</td> <td>Level of Detail: P</td> <td style="text-align: center;">No</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>PCA Number</td> <td>Level of Detail: P</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> <tr> <td>PCA Type</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Program</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Element</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Component</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Task</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">No</td> </tr> </tbody> </table>		DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	FFY	None	Yes	No	Fund	Level of Detail: F	Yes	Yes	Fund Source	Level of Detail: F	Yes	Yes	PCA Level 1	Level of Detail: P	No	Yes	PCA Number	Level of Detail: P	No	No	PCA Type	None	No	No	Program	None	No	No	Element	None	No	No	Component	None	No	No	Task	None	No	No
DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL																																										
FFY	None	Yes	No																																										
Fund	Level of Detail: F	Yes	Yes																																										
Fund Source	Level of Detail: F	Yes	Yes																																										
PCA Level 1	Level of Detail: P	No	Yes																																										
PCA Number	Level of Detail: P	No	No																																										
PCA Type	None	No	No																																										
Program	None	No	No																																										
Element	None	No	No																																										
Component	None	No	No																																										
Task	None	No	No																																										

EXHIBIT III-Q22

REPORT NAME: Plan of Financial Adjustment Worksheet by Program	REPORT NO: CSTARQ22												
PURPOSE: Assists in preparing a Plan of Financial Adjustment Letter Transfer Request for submission to the State Controller's Office.													
DESCRIPTION: Summarizes the results of the CALSTARS Cost Allocation process by appropriation and program.													
REPORT REQUEST OPTIONS: Report Period: FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data) P: Not Applicable Level of Detail: <table border="0" data-bbox="282 772 1305 863"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>0-Detail</td> <td>Not Applicable</td> <td>Not Applicable</td> <td>1-Fund</td> </tr> <tr> <td>1-Summary</td> <td></td> <td></td> <td>2-Fund Detail</td> </tr> </table> Fund Selection: Not Applicable. GLAN Selection: Used to select a specific Enactment Year. Blank (all Enactment Years) or any valid 4-digit Enactment Year. Additional Report Selection Options: Index Range: Not Applicable. PCA Range: Not Applicable. OBJ Range: Not Applicable. FFY Selection: Enter the FFY or leave blank for all FFYs. PRJ/WP Selection: Not Applicable. Destination Options: All available output media. E1 (Electronic Storage) Report Request Options: E1 options are limited to the following: Report Period FM: All options available Level of Detail: All options available		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-Detail	Not Applicable	Not Applicable	1-Fund	1-Summary			2-Fund Detail
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>										
0-Detail	Not Applicable	Not Applicable	1-Fund										
1-Summary			2-Fund Detail										
FINANCIAL ELEMENTS: The "Amount" column is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. This data appears under one of two sections on the report: <ul style="list-style-type: none"> • Accounts To Be Charged: GL=9000. The net Debit for each appropriation account charged during the cost allocation process for the report period. Normal balance is a Debit. • Accounts To Be Credited: GL=9000. The net Credit for each appropriation account credited during the cost allocation process for the period requested. Normal balance is a Credit. 													

EXHIBIT III-Q22 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Program	REPORT NO: CSTARQ22
FINANCIAL ELEMENTS: (Continued) There are three totals on the report: <ul style="list-style-type: none">• Total Accounts To Be Charged: Sum of all entries in this section.• Total Accounts To Be Credited: Sum of all entries in this section.• Grand Total for Report: Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. This amount should be zero. NOTE: If the Report Grand Total is an amount other than zero, contact a CALSTARS Analyst before using any of the data in the report to prepare a PFA Letter Transfer Request to the SCO.	
SPECIAL NOTES: The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report. When the AS Table Account Type is PR , Reference is followed by the FFY (REF/FY). The Q22 report sorts by Reference rather than by Appropriation Symbol (AS). If agencies have more than one AS within an appropriation (SCO Account "Reference"), only one of the Appropriation Symbols is displayed on the Q22. However, the amount displayed on the "Total Account Type nn Within Appropriation nnn" line is the subtotal of all the Appropriation Symbols within the appropriation. PCA Table CFIS Program Level indicator will be used to determine the level of display of the programmatic structure within the report.	

EXHIBIT III-Q22 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Program	REPORT NO: CSTARQ22 Detail
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REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	No
Fund	Level of Detail: F	No	No
Disbursing Organization	None	Yes	No
ENY	None	No	No
FFY	None	No	No
Reference	None	No	No
Federal Catalog	None	No	No
Program	None	No	No
Element	None	No	No
Component	None	No	No
Task	None	No	No
AS Table Account Type	None	No	No
Appropriation Symbol Nbr	None	No	Yes
Chapter	None	No	No
Character	None	No	No
Method	None	No	No
Fund Source	None	No	No
Category	None	No	No

^{1/} Defines the Operating File record as a Charge or Credit.

EXHIBIT III-Q22 (Continued)

REPORT NAME: **Plan of Financial Adjustment Worksheet by Program**

REPORT NO: **CSTARQ22 Summary**

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	No
Fund	Level of Detail: F	No	No
Disbursing Organization	None	Yes	No
ENY	None	No	No
FFY	None	No	No
Reference	None	No	No
Federal Catalog	None	No	No
Program	None	No	No
Element	None	No	No
Component	None	No	No
Task	None	No	No
AS Table Account Type	None	No	No
Appropriation Symbol Nbr	None	No	Yes
Chapter	None	No	No

^{1/} Defines the Operating File record as a Charge or Credit.

EXHIBIT III-Q23

REPORT NAME: Plan of Financial Adjustment Worksheet by Category	REPORT NO: CSTARQ23								
PURPOSE: Assists in preparing a Plan of Financial Adjustment Letter Transfer Request for submission to the State Controller's Office.									
DESCRIPTION: Summarizes the results of the CALSTARS Cost Allocation process by appropriation and category.									
REPORT REQUEST OPTIONS: Report Period: FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data) P: Not Applicable Level of Detail: <table data-bbox="282 716 1305 806"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>Not Applicable</td> <td>Not Applicable</td> <td>1-Fund 2-Fund Detail</td> </tr> </table> Fund Selection: Not Applicable. GLAN Selection: Not Applicable. Additional Report Selection Options: Not Applicable. Destination Options: All available output media. E1 (Electronic Storage) Report Request Options: E1 options are limited to the following: Report Period FM: All options available Level of Detail: All options available		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	Not Applicable	1-Fund 2-Fund Detail
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	Not Applicable	Not Applicable	1-Fund 2-Fund Detail						
FINANCIAL ELEMENTS: The "Amount" column is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. This data appears under one of two sections on the report: <ul style="list-style-type: none"> • Accounts To Be Charged: GL=9000. The net Debit for each appropriation account charged during the cost allocation process for the report period. Normal balance is a Debit. • Accounts To Be Credited: GL=9000. The net Credit for each appropriation account credited during the cost allocation process for the period requested. Normal balance is a Credit. There are three totals on the report: <ul style="list-style-type: none"> • Total Accounts To Be Charged: Sum of all entries in this section. • Total Accounts To Be Credited: Sum of all entries in this section. • Grand Total for Report: Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. This amount should be zero. <p>NOTE: <i>If the Report Grand Total is an amount other than zero, contact a CALSTARS Analyst before using any of the data in the report to prepare a PFA Letter Transfer Request to the SCO.</i></p>									

EXHIBIT III-Q23 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Category	REPORT NO: CSTARQ23
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SPECIAL NOTES:

The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report.

When the AS Table Account Type is **PR**, Reference is followed by the FFY (REF/FY).

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	No
Disbursing Organization	None	Yes	No
Fund	Level of Detail: F	No	Yes
Character	None	No	No
ENY	None	No	No
Method	None	No	No
Reference/YR	None	No	No
Sequence	None	No	No
Chapter	None	No	No
AS Table Start Year	None	No	No
Category	None	No	Yes
Appropriation Symbol No.	None	No	Yes
Federal Catalog Number	None	No	No
SCO Project Number	None	No	No
Program	None	No	Yes
Element	None	No	No
Component	None	No	No
Task	None	No	No
Object	None	No	No
Object Detail	None	No	No
Fund Source	None	No	No
FFY	None	No	No

^{1/} Defines the Operating File record as a Charge or Credit.

EXHIBIT III-Q24

REPORT NAME:	Receipt by Organization, Program and Source	REPORT NO:	CSTARQ24
PURPOSE:	Provides detailed receipt information (excludes Abatements, GL 9000).		
DESCRIPTION:	Lists estimated and actual receipts for reimbursements and revenue by Organization. This report has Organization as the primary sort. The Q27 Report is sorted by Program. See also the H08 Report. Receipt summaries are on the B04 and N20 reports.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Source	0-No Fund
1-Section	1-Program	1-Source	1-Fund
2-Sub-Section	2-Element	2-Agency Source	2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index
6-Index			
Fund Selection:	Blank (all Funds) or any valid Fund		
GLAN Selection:	Blank = Estimated Receipts (6230 + 6231) 6212 = Planned Receipts (6211 + 6212)		
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Not applicable.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media.		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	All options available		
Additional Report Selection Options:	All selections and ranges – Blank only		

EXHIBIT III-Q24 (Continued)

REPORT NAME: Receipt by Organization, Program and Source	REPORT NO: CSTARQ24																																				
<p>FINANCIAL ELEMENTS:</p> <p>Estimated Receipts: GL=6230 and 6231. Amount of estimated revenue and reimbursements. Normal balance is a Debit.</p> <p style="text-align: center;">OR</p> <p>Planned Receipts: GL=6211 and 6212 when requested withGL 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.</p> <p>Actual Receipts: GL=8000, 8100, 9811, 9830 & 9891. There are two balances:</p> <ul style="list-style-type: none"> • Current Month: The amount of receipt activity billed and collected that occurred during the month being reported. • Year-to-Date: The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date. This is the amount expected to be collected. Normal balance is a Debit.</p>																																					
<p>SPECIAL NOTES</p> <p>When GL option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".</p>																																					
<p>REPORT SORT:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">DATA FIELD</th> <th style="text-align: center;">SELECTION OPTIONS</th> <th style="text-align: center;">PAGE-BREAK</th> <th style="text-align: center;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>ENY</td> <td>None</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Fund</td> <td>Level of Detail: F</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Fund Source</td> <td>Level of Detail: F</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>FFY</td> <td>None</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Index</td> <td>Level of Detail: I</td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Reference</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Program PCA</td> <td>Level of Detail: P</td> <td style="text-align: center;">No</td> <td style="text-align: center;">Yes, on Program</td> </tr> <tr> <td>Source</td> <td>None</td> <td style="text-align: center;">No</td> <td style="text-align: center;">Yes, on Source</td> </tr> </tbody> </table>		DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	ENY	None	Yes	No	Fund	Level of Detail: F	Yes	Yes	Fund Source	Level of Detail: F	Yes	Yes	FFY	None	Yes	No	Index	Level of Detail: I	Yes	Yes	Reference	None	No	Yes	Program PCA	Level of Detail: P	No	Yes, on Program	Source	None	No	Yes, on Source
DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL																																		
ENY	None	Yes	No																																		
Fund	Level of Detail: F	Yes	Yes																																		
Fund Source	Level of Detail: F	Yes	Yes																																		
FFY	None	Yes	No																																		
Index	Level of Detail: I	Yes	Yes																																		
Reference	None	No	Yes																																		
Program PCA	Level of Detail: P	No	Yes, on Program																																		
Source	None	No	Yes, on Source																																		

EXHIBIT III-Q25

REPORT NAME: Summary of Receipts by Appropriation	REPORT NO: CSTARQ25		
PURPOSE: Provides receipt information within each appropriation (excludes Abatements, GL 9000).			
DESCRIPTION: Lists estimated and actual receipts by appropriation. The H08 report provides monthly detail of transactions summarized in the Current Month column.			
REPORT REQUEST OPTIONS:			
Report Period:			
FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years			
Level of Detail:			
<u>Index (I)</u> Not Applicable	<u>Program (P)</u> Not Applicable	<u>Object/Source (O/S)</u> 1-Source 2-Agency Source	<u>Fund (F)</u> 1-Fund 2-Fund Detail
Fund Selection: Blank (all Funds) or any valid Fund.			
GLAN Selection: Blank = Estimated Receipts (6230 + 6231) 6212 = Planned Receipts (6211 + 6212)			
Additional Report Selection Options: Not applicable.			
Destination Options: All available output media.			
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM: PM, PY or 01 through 13 P: Blank only Level of Detail: All options available Fund Selection: Blank only GLAN Selection: All options available			
FINANCIAL ELEMENTS:			
Estimated Receipts: GL=6230 and 6231. Displays the amount of estimated revenue and reimbursements. Normal balance is a Debit.			
OR			
Planned Receipts: GL=6211 and 6212 when requested with GL 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.			

EXHIBIT III-Q25 (Continued)

REPORT NAME: Summary of Receipts by Appropriation	REPORT NO: CSTARQ25
--	----------------------------

FINANCIAL ELEMENTS: (Continued)

Actual Receipts: GL=8000, 8100, 9811, 9830 & 9891. There are two balances:

- **Current Month:** The amount of receipt activity billed and collected that occurred during the month being reported.
- **Year-to-Date:** The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported.

Normal balance is a Debit.

Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date.
Normal balance is a Debit.

SPECIAL NOTES

When GL option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".

When requested with the **FM 13** option, FM 13 data is displayed in the "Current Month" column. When requested with the **PY** option, no data is displayed in the "Current Month" column.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	No	No
General Ledger	None	No	Yes
Reference	None	No	Yes
AS Table Program	None	No	Yes
AS Table Element	None	No	No
AS Table Component	None	No	No
AS Table Task	None	No	No
Appropriation Symbol No.	None	No	No
Method	None	No	No
Source	Level of Detail: O/S	No	No

EXHIBIT III-Q26

REPORT NAME: Year End Statement of Revenue	REPORT NO: CSTARQ26																						
PURPOSE: Provides the Year-end Statement for Report No. 4.																							
DESCRIPTION: Summary of Revenue by Fund and Source Code.																							
REPORT REQUEST OPTIONS:																							
<p>Report Period:</p> <p>FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years</p> <p>Level of Detail:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>Index (I)</u></td> <td style="text-align: center;"><u>Program (P)</u></td> <td style="text-align: center;"><u>Object/Source (O/S)</u></td> <td style="text-align: center;"><u>Fund (F)</u></td> </tr> <tr> <td style="text-align: center;">Not Applicable</td> <td style="text-align: center;">Not Applicable</td> <td style="text-align: center;">Not Applicable</td> <td style="text-align: center;">1-Fund 2-Fund Detail</td> </tr> </table> <p>Fund Selection: Blank (all Funds) or any valid Fund.</p> <p>GLAN Selection: Not Applicable.</p> <p>Additional Report Selection Options: Not applicable.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only Level of Detail: All options available Fund Selection: Blank only</p>		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	Not Applicable	1-Fund 2-Fund Detail														
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																				
Not Applicable	Not Applicable	Not Applicable	1-Fund 2-Fund Detail																				
FINANCIAL ELEMENTS:																							
Estimated Revenues: GL=6231. The Revenue estimated to be collected. Normal balance is a Debit.																							
Actual Revenues: GL=8000. The Revenue actually collected. Normal balance is a Debit.																							
Balance: Calculated as Estimated Revenues less Actual Revenues. Normal balance is a Debit.																							
SPECIAL NOTES:																							
The certification appears only on PY request.																							
REPORT SORT:																							
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">DATA FIELD</th> <th style="width: 25%;">SELECTION OPTIONS</th> <th style="width: 25%;">PAGE-BREAK</th> <th style="width: 25%;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>ENY</td> <td>None</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>FFY</td> <td>None</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Fund</td> <td>Level of Detail: F</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Source</td> <td>None</td> <td>No</td> <td>No</td> </tr> </tbody> </table>				DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	ENY	None	Yes	No	FFY	None	Yes	No	Fund	Level of Detail: F	Yes	Yes	Source	None	No	No
DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL																				
ENY	None	Yes	No																				
FFY	None	Yes	No																				
Fund	Level of Detail: F	Yes	Yes																				
Source	None	No	No																				

EXHIBIT III-Q27

REPORT NAME:	Receipts by Program, Organization and Source	REPORT NO:	CSTARQ27
PURPOSE:	Provides receipt information for Program managers.		
DESCRIPTION:	Lists estimated and actual receipts for reimbursements and revenue by Program. This report has Program as the primary sort; the Q24 Report is sorted by Organization.		
REPORT REQUEST OPTIONS:			
Report Period:			
FM:	CM, PM, PY or 01 through 13		
P:	C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years		
Level of Detail:			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Source	0-No Fund
1-Section	1-Program	1-Source	1-Fund & FS
2-Sub-Section	2-Element	2-Agency Source	2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund & FS after Program
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Program
6-Index			
Fund Selection: Blank (all Funds) or any valid Fund			
GLAN Selection: Blank = Estimated Receipts (6230 + 6231) 6212 = Planned Receipts (6211 + 6212)			
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Not applicable.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options: All available output media.			
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM:	PM, PY or 01 through 13		
P:	Blank only		
Level of Detail:	All options available		
Fund Selection:	Blank only		
GLAN Selection:	All options available		
Additional Report Selection Options: All selections and ranges – Blank only			

EXHIBIT III-Q27 (Continued)

REPORT NAME: Receipts by Program, Organization and Source	REPORT NO: CSTARQ27
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FINANCIAL ELEMENTS:

Estimated Receipts: GL=6230 and 6231. Displays the amount of estimated revenue and reimbursements. Normal balance is a Debit.

OR

Planned Receipts: GL=6211 and 6212 when requested with GL 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.

Actual Receipts: GL=8000, 8100, 9811, 9830 & 9891. There are two balances:

- **Current Month:** The amount of receipt activity billed and collected that occurred during the month being reported.
- **Year-to-Date:** The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported.

Normal balance is a Debit.

Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date. Normal balance is a Debit.

SPECIAL NOTES

When GL option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: O/S	No	Yes
Index	Level of Detail: O/S	No	Yes
Reference	None	No	Yes
Source	None	No	Yes

EXHIBIT III-Q28

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Program & Organization	REPORT NO: CSTARQ28																																
PURPOSE: Provides summary information about the status of the agency's planned and actual expenditures, revenues and units/statistics for projects by fund, program and organization.																																	
DESCRIPTION: The report lists all Operating File records with a Project Number by Fund and Program structure. Refer to the Q29 Report for Project Number sorted by Fund and Organization structure. Refer to the Q18 or Q19 reports for project data by work phase. Refer to the F01 Report for inception-to-date project data. The Q28 Report consists of three sub-reports: a report of expenditures; a report of receipts; and a report of statistical units. Each sub-report is sorted separately.																																	
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years Level of Detail: <table border="0" data-bbox="282 989 1365 1230"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td>0-No Object</td> <td>0-No Fund</td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td>1-Category</td> <td>1-Fund</td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td>2-Object</td> <td>2-Fund Detail</td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td>3-Object Detail</td> <td>3-Not Used</td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td>4-Agency Object</td> <td>4-Fund after PCA</td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA</td> <td></td> <td>5-Fund Detail after PCA</td> </tr> <tr> <td>6-Index</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Fund Selection: Blank (all Funds) or any valid Fund GLAN Selection: Blank=All General Ledgers AND all three reports 6150=6150 and 6170 AND all three reports ^{1/} 6902=Units report only, with all General Ledgers 8000=Receipts report only, with all General Ledgers 8621=Receipts report only, with Planned & Actual Receipts 9000=Expenditures report only, with all General Ledgers ^{1/} This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GL 6150 is selected, the column title changes to "Obligations/Encumbrances".		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	0-No Object	0-No Fund	1-Section	1-Program	1-Category	1-Fund	2-Sub-Section	2-Element	2-Object	2-Fund Detail	3-Unit	3-Component	3-Object Detail	3-Not Used	4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA	5-Sub-Sub-Unit	5-PCA		5-Fund Detail after PCA	6-Index			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																														
0-No Organization	0-No Program	0-No Object	0-No Fund																														
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4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA																														
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after PCA																														
6-Index																																	

EXHIBIT III-Q28 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Program & Organization	REPORT NO: CSTARQ28
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of Project and Work Phase. Leave blank for all Project/Work Phases.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 8621</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p><u>Expenditures</u></p> <p>Project Budget: GL=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. There are two balances displayed:</p> <ul style="list-style-type: none"> • Current Month: Amount of cash and accrued expenditures incurred during the month being reported. • Year-To-Date: Amount of cash and accrued expenditures charged to the project through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: GL=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.</p>	

EXHIBIT III-Q28 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Program & Organization	REPORT NO: CSTARQ28
<p>FINANCIAL ELEMENTS: (Continued)</p> <p><u>Receipts:</u></p> <p>Project Budget: GL=6230 and 6231. Amount of receipts that are expected to be collected for the project (when requested GL is Blank or 8000). Normal balance is a Debit.</p> <p style="text-align: center;">OR</p> <p>Project Budget Plan: GL=6211 and 6212 when requested with GL 8621 option. The planned receipts expected to be collected for the project when requested with GL 8621. Normal balance is a Debit.</p> <p>Receipts: GL=8000, 8100 and 9811. There are two balances displayed:</p> <ul style="list-style-type: none">• Current Month: Amount of revenue collected and accrued for the project during the month being reported.• Year-to-Date: Total amount of revenue and accrued revenue for the project through the end of the month being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget or Project Budget Plan less Revenue: Year-to-Date. Normal balance is a Debit.</p> <p><u>Units:</u></p> <p>Project Budget: GL=6905. Normal balance is a Debit.</p> <p>Units: GL=6902. There are two balances displayed:</p> <ul style="list-style-type: none">• Current Month: Total actual units accumulated for the project during the month being reported.• Year-to-Date: Total accumulated units for the project through the end of the period being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget less Units: Year-to-Date. Normal balance is a Debit.</p>	

EXHIBIT III-Q28 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/Units by Program & Organization	REPORT NO: CSTARQ28
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SPECIAL NOTES

Source Code appears on the report when the requested Object/Source level is **1, 2** or **3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GL 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLs 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Program in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Organization and Fund levels are both **0**, Organization and Fund are excluded from the title.
- When the requested Fund level is **4** or **5** and Organization level is **0**, Organization is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type ^{1/}	None	Yes	No
Project	None	Yes	Yes
FFY	None	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: I	No	Yes
Index	Level of Detail: I	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

^{1/} Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q28 (Continued)

CSTARQ28 9990 (DEST: AA SPEC) 03,C,6,5,4,1,0890,9000, ***** RUN:11/10/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER 6(INDEX) 5(PCAA) 4(AGYOBJ) 1(FUND) FUND(0890) GL(9000)
 DEPARTMENT OF AIR QUALITY
 SUMMARY OF PROJECT EXPENDITURES BY FUND, PROGRAM AND ORGANIZATION
 AS OF 09/30/05

***** PAGE 149
 PROJECT: 989100 STATE WTR POLLUTN CNTL PRG SURFACE & GROUND FFY: 05
 FUND: 0890 FEDERAL TRUST FUND
 FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL
 PCA: 10 10 100 101 10180 NPDES F(106) ENFORCEMENT

OBJ/EXP CODE	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
11 00 00 00 00 0110	REGION 1					
1-01-003	CIVIL SERVICE-PERM	.00	995.76	2,165.57	.00	2,165.57-
1-03-103	OASDI	.00	58.71	129.22	.00	129.22-
1-03-104	DENTAL INSURANCE	.00	24.26	40.57	.00	40.57-
1-03-105	HEALTH/WELFARE INS	.00	162.60	299.59	.00	299.59-
1-03-106	RETIREMENT	.00	158.75	345.24	.00	345.24-
1-03-134	OTHER-STAFF BENEFITS	.00	.33	.55	.00	.55-
1-03-136	VISION CARE	.00	2.38	3.98	.00	3.98-
1-03-137	MEDICARE TAXATION	.00	13.73	30.22	.00	30.22-
9-91-912-01	IDC-WQ PROG	.00	284.54	617.04	96.66	713.70-
9-91-912-03	IDC-GEN ADM	.00	256.74	545.21	200.69	745.90-
9-91-912-04	IDC-ALLOC OE	.00	147.95	337.22	28.61	365.83-
9-91-912-05	IDC-PAID TIME OFF	.00	291.99	670.16	.00	670.16-
*TOTAL EXPENDITURES		.00	2,397.74	5,184.57	325.96	5,510.53-
*TOTAL INDEX 0110		.00	2,397.74	5,184.57	325.96	5,510.53-
15 00 00 00 00 0150	REGION 5					
1-01-003	CIVIL SERVICE-PERM	.00	597.50	5,914.32	.00	5,914.32-
1-03-103	OASDI	.00	35.90	354.80	.00	354.80-
1-03-104	DENTAL INSURANCE	.00	4.47	63.02	.00	63.02-
1-03-105	HEALTH/WELFARE INS	.00	57.84	631.48	.00	631.48-
1-03-106	RETIREMENT	.00	95.26	942.87	.00	942.87-
1-03-134	OTHER-STAFF BENEFITS	.00	.11	1.17	.00	1.17-
1-03-136	VISION CARE	.00	.82	8.22	.00	8.22-
1-03-137	MEDICARE TAXATION	.00	8.40	82.98	.00	82.98-
9-91-912-01	IDC-WQ PROG	.00	143.69	1,655.21	256.39	1,911.60-
9-91-912-03	IDC-GEN ADM	.00	134.24	1,442.30	532.44	1,974.74-
9-91-912-04	IDC-ALLOC OE	.00	254.13	966.09	75.95	1,042.04-
9-91-912-05	IDC-PAID TIME OFF	.00	50.49	1,847.83	.00	1,847.83-
*TOTAL EXPENDITURES		.00	1,382.85	13,910.29	864.78	14,775.07-
*TOTAL INDEX 0150		.00	1,382.85	13,910.29	864.78	14,775.07-

EXHIBIT III-Q29

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Organization & Program	REPORT NO: CSTARQ29																																
PURPOSE: Provides summary information about the status of the agency's planned and actual expenditures, revenues and units/statistics for projects by fund, organization and program.																																	
DESCRIPTION: The report lists all Operating File records with a Project Number by Fund and Organization structure. Refer to the Q28 Report for Project Number sorted by Fund and Program structure. Refer to the Q19 or the Q18 reports for project data by work phase. Refer to the F01 Report for inception-to-date project data. The Q29 Report consists of three sub-reports: a report of expenditures; a report of receipts; and a report of statistical units. Each sub-report is sorted separately.																																	
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years Level of Detail: <table border="0" data-bbox="282 989 1365 1230"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td>0-No Object</td> <td>0-No Fund</td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td>1-Category</td> <td>1-Fund</td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td>2-Object</td> <td>2-Fund Detail</td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td>3-Object Detail</td> <td>3-Not Used</td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td>4-Agency Object</td> <td>4-Fund after Index</td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA</td> <td></td> <td>5-Fund Detail after Index</td> </tr> <tr> <td>6-Index</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Fund Selection: Blank (all Funds) or any valid Fund GLAN Selection: Blank=All General Ledgers AND all three reports 6150=6150 and 6170 AND all three reports ^{1/} 6902=Units report only 8000=Receipts report only, with Estimated and Actual Receipts 8621=Receipts report only, with Planned and Actual Receipts 9000=Expenditures report only ^{1/} This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GL 6150 is selected, the column title changes to "Obligations/Encumbrances".		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	0-No Object	0-No Fund	1-Section	1-Program	1-Category	1-Fund	2-Sub-Section	2-Element	2-Object	2-Fund Detail	3-Unit	3-Component	3-Object Detail	3-Not Used	4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index	5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index	6-Index			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																														
0-No Organization	0-No Program	0-No Object	0-No Fund																														
1-Section	1-Program	1-Category	1-Fund																														
2-Sub-Section	2-Element	2-Object	2-Fund Detail																														
3-Unit	3-Component	3-Object Detail	3-Not Used																														
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index																														
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after Index																														
6-Index																																	

EXHIBIT III-Q29 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Organization & Program	REPORT NO: CSTARQ29
<p>REPORT REQUEST OPTIONS: (Continued)</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of Project and Work Phase. Leave blank for all Project/Work Phases.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank only</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 8621</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	
<p>FINANCIAL ELEMENTS:</p> <p><u>Expenditures:</u></p> <p>Project Budget: GL=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.</p> <p>Expenditures: GL=9000, 9812, 9822 and 9844. Two balances are displayed:</p> <ul style="list-style-type: none"> • Current Month: The amount of cash and accrued expenditures incurred during the month being reported. • Year-To-Date: The amount of cash and accrued expenditures charged to the project through the end of the period being reported. <p>Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: GL=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.</p>	

EXHIBIT III-Q29 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Organization & Program	REPORT NO: CSTARQ29
<p>FINANCIAL ELEMENTS: (Continued)</p> <p><u>Receipts:</u></p> <p>Project Budget: GL=6230 and 6231 as default. The estimated receipts expected to be collected for the project when requested with GL as blank or 8000.</p> <p style="text-align: center;">OR</p> <p>Project Budget Plan: GL=6211 and 6212 when requested with GL 8621 option. The planned receipts expected to be collected for the project when requested with GL 8621. Normal balance is a Debit.</p> <p>Receipts: GL=8000, 8100 and 9811. Two balances are displayed:</p> <ul style="list-style-type: none">• Current Month: The amount of revenue collected and accrued for the project during the month being reported.• Year-to-Date: The total amount of revenue collected and accrued for the project through the end of the month being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget or Project Budget Plan less Receipts: Year-to-Date. Normal balance is a Debit.</p> <p><u>Units:</u></p> <p>Project Budget: GL=6905. Normal Balance is a Debit.</p> <p>Units: GL=6902. Two balances are displayed:</p> <ul style="list-style-type: none">• Current Month: The total actual units accumulated for the project during the month being reported.• Year-to-Date: The total accumulated units for the project through the end of the period being reported. <p style="text-align: center;">Normal balance is a Debit.</p> <p>Obligations/Allocated Encumbrances/Encumbrances: Always zero.</p> <p>Available Balance: Calculated as Project Budget, less Units: Year-to-Date. Normal balance is a Debit.</p>	

EXHIBIT III-Q29 (Continued)

REPORT NAME: Summary of Project Expenditures/Receipts/Units by Organization & Program	REPORT NO: CSTARQ29
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SPECIAL NOTES

Source Code appears on the Receipts report when the requested Object/Source level is **1, 2 or 3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GL 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLs 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4 or 5**, the Fund information follows Organization in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program and Fund levels are both **0**, Program and Fund are excluded from the title.
- When the requested Fund level is **4 or 5** and Program level is **0**, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type ^{1/}	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Organization	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

^{1/} Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q29 (Continued)

CSTARQ29 9990 (DEST: AA SPEC) 03,C,6,5,4,1,0890,9000, ***** RUN:11/10/05 TIME:06.00
 FISCAL MONTH: 03 SEPTEMBER 6(INDEX) 5(PCAS) 4(AGYOBJ) 1(FUND) FUND(0890) GL(9000)
 DEPARTMENT OF AIR QUALITY
 SUMMARY OF PROJECT EXPENDITURES BY FUND, ORGANIZATION AND PROGRAM
 AS OF 09/30/05

***** PAGE 111
 PROJECT: 989100 STATE WTR POLLUTN CNTL PRG SURFACE & GROUND FFY: 05
 FUND: 0890 FEDERAL TRUST FUND
 FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL
 INDEX: 11 00 00 00 00 0110 REGION 1

PG	EL	CMP	TSK	PCA	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
10	10	100	101	10101	NPDES PERMITTING (UNSCHEDULED)					
				1-01-003	CIVIL SERVICE-PERM	.00	702.00	3,760.24	.00	3,760.24-
				1-03-103	OASDI	.00	42.43	226.71	.00	226.71-
				1-03-104	DENTAL INSURANCE	.00	8.68	50.95	.00	50.95-
				1-03-105	HEALTH/WELFARE INS	.00	72.90	400.70	.00	400.70-
				1-03-106	RETIREMENT	.00	111.91	599.45	.00	599.45-
				1-03-134	OTHER-STAFF BENEFITS	.00	.14	.79	.00	.79-
				1-03-136	VISION CARE	.00	.96	5.58	.00	5.58-
				1-03-137	MEDICARE TAXATION	.00	9.93	53.03	.00	53.03-
				9-91-912-01	IDC-WQ PROG	.00	201.14	1,052.00	163.39	1,215.39-
				9-91-912-02	IDC-WR PROG	.00	.02-	.02-	.00	.02-
				9-91-912-03	IDC-GEN ADM	.00	178.55	919.68	339.30	1,258.98-
				9-91-912-04	IDC-ALLOC OE	.00	8.86-	605.05	48.42	653.47-
				9-91-912-05	IDC-PAID TIME OFF	.00	267.87	1,167.03	.00	1,167.03-
				*TOTAL EXPENDITURES		.00	1,587.63	8,841.19	551.11	9,392.30-
				*TOTAL PCA 10101		.00	1,587.63	8,841.19	551.11	9,392.30-
10	10	100	101	10120	NPDES F(106) REPORT REVIEWS					
				1-01-003	CIVIL SERVICE-PERM	.00	1,878.79	3,999.16	.00	3,999.16-
				1-03-103	OASDI	.00	113.22	241.06	.00	241.06-
				1-03-104	DENTAL INSURANCE	.00	26.20	33.62	.00	33.62-
				1-03-105	HEALTH/WELFARE INS	.00	180.76	243.52	.00	243.52-
				1-03-106	RETIREMENT	.00	299.51	637.53	.00	637.53-
				1-03-134	OTHER-STAFF BENEFITS	.00	.37	146.89	.00	146.89-
				1-03-135	LIFE INSURANCE	.00	.00	1.27	.00	1.27-
				1-03-136	VISION CARE	.00	2.56	3.28	.00	3.28-
				1-03-137	MEDICARE TAXATION	.00	26.48	56.38	.00	56.38-
				9-91-912-01	IDC-WQ PROG	.00	515.95	1,097.46	171.90	1,269.36-
				9-91-912-03	IDC-GEN ADM	.00	463.34	969.80	356.96	1,326.76-
				9-91-912-04	IDC-ALLOC OE	.00	180.48	599.64	50.92	650.56-
				9-91-912-05	IDC-PAID TIME OFF	.00	577.18	1,191.81	.00	1,191.81-
				*TOTAL EXPENDITURES		.00	4,264.84	9,221.42	579.78	9,801.20-
				*TOTAL PCA 10120		.00	4,264.84	9,221.42	579.78	9,801.20-

EXHIBIT III-Q32

REPORT NAME: Plan of Financial Adjustment Worksheet By Project	REPORT NO: CSTARQ32								
PURPOSE: Summarizes the results of the CALSTARS Cost Allocation process by project, used to help prepare the Plan of Financial Adjustment.									
DESCRIPTION: Lists expenditures by Project and Federal Catalog Number. Only Operating File records with Project Numbers are selected for this report.									
REPORT REQUEST OPTIONS: Report Period: FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data) P: Not Applicable Level of Detail: <table border="0" data-bbox="282 743 1305 894"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>Not Applicable</td> <td>1-Category 2-Object 3-Object Detail 4-Agency Object</td> <td>1-Fund 2-Fund Detail</td> </tr> </table> Fund Selection: Not Applicable. GLAN Selection: Not Applicable. Additional Report Selection Options: Not applicable. Destination Options: All available output media. E1 (Electronic Storage) Report Request Options: E1 options are limited to the following: Report Period FM: All options available Level of Detail: All options available		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	1-Category 2-Object 3-Object Detail 4-Agency Object	1-Fund 2-Fund Detail
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	Not Applicable	1-Category 2-Object 3-Object Detail 4-Agency Object	1-Fund 2-Fund Detail						
FINANCIAL ELEMENTS: The financial column labeled "Amount" is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. The records appear under one of two sections: <ul style="list-style-type: none"> • Accounts To Be Charged: GL=9000. Displays the net debit amount of each appropriation account that was charged during the cost allocation process. Normal balance is a Debit. • Accounts To Be Credited: GL=9000. Displays the net credit amount of each appropriation account that was credited during the cost allocation process. Normal balance is a Credit. There are three totals on the report: <ul style="list-style-type: none"> • Total Accounts To Be Charged: Sum of all entries in this section. • Total Accounts To Be Credited: Sum of all entries in this section. • Grand Total for Report: Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. (Unlike the Q22 and Q23 reports, this sum may or may not be zero, based on how the Cost Allocation Table is established.) 									

EXHIBIT III-Q32 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet By Project	REPORT NO: CSTARQ32
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SPECIAL NOTES:

The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report.

The display of Program, Element, Component and Task on this report is dependent on the CFIS Program Level indicator in the PCA Table.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	No
Project	None	No	Yes
Project Work Phase	None	No	Yes
ENY	None	No	Yes
Fund	Level of Detail: F	No	Yes
Federal Catalog Number	None	No	No
SCO Project	None	No	No
Category	Level of Detail: O/S	No	Yes, on Category

^{1/} Defines the Operating File record as a Charge or Credit.

EXHIBIT III-Q33

REPORT NAME: Plan of Financial Adjustment Worksheet by Federal Catalog Number	REPORT NO: CSTARQ33								
PURPOSE: Summarizes the results of the CALSTARS Cost Allocation process by Federal Catalog Number to be used to prepare the Plan of Financial Adjustment.									
DESCRIPTION: Lists expenditures by Federal Catalog Number and Project. Only Operating File records with Federal Catalog Numbers are selected for this report.									
REPORT REQUEST OPTIONS: Report Period: FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data) P: Not Applicable Level of Detail: <table border="0" data-bbox="284 730 1318 886"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>Not Applicable</td> <td>1-Category 2-Object 3-Object Detail 4-Agency Object</td> <td>Not Applicable</td> </tr> </table> Fund Selection: Not Applicable. GLAN Selection: Not Applicable. Additional Report Selection Options: Not applicable. Destination Options: All available output media. E1 (Electronic Storage) Report Request Options: E1 options are limited to the following: Report Period FM: All options available Level of Detail: All options available		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	1-Category 2-Object 3-Object Detail 4-Agency Object	Not Applicable
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	Not Applicable	1-Category 2-Object 3-Object Detail 4-Agency Object	Not Applicable						
FINANCIAL ELEMENTS: The two financial columns, labeled "Amount", represent the net expenditures allocated into and distributed out of each appropriation account. The records appear under one of two sections: <ul style="list-style-type: none"> • Accounts To Be Charged: GL=9000. Displays the net debit amount of each appropriation account that was charged during the cost allocation process. Normal balance is a Debit. • Accounts To Be Credited: GL=9000 Displays the net credit amount of each appropriation account that was credited during the cost allocation process. Normal balance is a Credit. There are three totals on the report: <ul style="list-style-type: none"> • Total Accounts To Be Charged: Sum of all entries in this section. • Total Accounts To Be Credited: Sum of all entries in this section • Grand Total for Report: Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. (Unlike the Q22 and Q23 reports, this sum may or may not be zero, based on how the Cost Allocation Table is established.) 									

EXHIBIT III-Q33 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Federal Catalog Number	REPORT NO: CSTARQ33
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SPECIAL NOTES:

The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as "Accounts To Be Charged". If the result is less than zero, the record is classified as "Accounts To Be Credited". If the result is zero, the record is not included on the report.

The display of Program, Element, Component and Task on this report is dependent on the CFIS Program Level indicator in the PCA Table.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	Yes
Federal Catalog Number	None	No	Yes
SCO Project	None	No	Yes
Project	None	No	No
Project Work Phase	None	No	No
Category	Level of Detail: O/S	No	Yes, on Category

^{1/} Defines the Operating File record as a Charge or Credit.

EXHIBIT III-Q34

REPORT NAME: Report of Expenditures of Federal Funds	REPORT NO: CSTARQ34								
PURPOSE: Provides a summary of Operating File records for Fund 0890 or any fund with UCM Fund Source F. This report is used as the Report of Expenditures of Federal Funds (year-end Report No. 13) when ordered with Fund (F)=0.									
DESCRIPTION: Lists year to date expenditures and encumbrances by CFDA, ARRA, SCO Project, and Project Number.									
REPORT REQUEST OPTIONS: Report Period: FM: PY P: Not Applicable Level of Detail: <table data-bbox="284 808 1388 898"> <tr> <td><u>Index (I)</u></td> <td><u>Program (P)</u></td> <td><u>Object/Source (O/S)</u></td> <td><u>Fund (F)</u></td> </tr> <tr> <td>Not Applicable</td> <td>Not Applicable</td> <td>Not Applicable</td> <td>0-Report 13 1-Project/WP & FFY</td> </tr> </table> Fund Selection: Not Applicable. GLAN Selection: Not Applicable. Additional Report Selection Options: Not applicable. Destination Options: All available output media. E1 (Electronic Storage) Report Request Options: E1 options are limited to the following: Report Period FM: PY only Level of Detail: All options available		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	Not Applicable	Not Applicable	Not Applicable	0-Report 13 1-Project/WP & FFY
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>						
Not Applicable	Not Applicable	Not Applicable	0-Report 13 1-Project/WP & FFY						
FINANCIAL ELEMENTS: Expenditures: GL=9000. Encumbrances: GL=6150, 6151, 6152. Total: Calculated as the sum of Expenditures and Encumbrances.									

EXHIBIT III-Q34 (Continued)

REPORT NAME: Report of Expenditures of Federal Funds	REPORT NO: CSTARQ34
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SPECIAL NOTES:

The report total should agree with the expenditures reflected on the Pre-closing Trial Balance (G02) for the Fund.

The report includes Start of Year Encumbrances (GL 6152). Therefore the report does not tie to other Q reports such as the Q18 or Q19, since these reports do not include Start of Year Encumbrances.

The report will differentiate ARRA funded CFDA's. If a CFDA has both ARRA and non-ARRA components, the ARRA portion will be separately identified. This report detects ARRA by inspecting the SCO Project Number. If the SCO Project Number starts with a 6, the amount is classified as ARRA.

The report is only available between July 1 and the day the agency requests to run the Year-end Close process.

Reports ordered at Level of Detail – Fund (F) = 0 will be populated with information from the Catalog of Federal Domestic Assistance Descriptor Tabel (D39). Reports ordered at Level of Detail – Fund (F) = 1 will be populated with information from the Project Control Table, and Funding Fiscal Year (FFY) from the corresponding transactions.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Fund	None	Yes	Yes
Non-ARRA (not 6XX) or ARRA (6XX)	Level of Detail: F	No	Yes
CFDA (Catalog of Federal Domestic Assistance)	None	No	Yes
SCO Project	None	No	No
Project Number	Level of Detail: F	No	No
Funding Fiscal Year	None	No	No

EXHIBIT III-Q35

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35																								
PURPOSE:	Provides detail information on the agency's budget and related expenditures and reimbursements in the same report. This report can be requested for the current accounting year or on an Inception-to-Date basis. Also see the D13, H1A and Q37 reports.																								
DESCRIPTION:	Lists expenditures from the Operating File by Character, Enactment Year, FFY, Program (dependent on Fund ((F) Level of Detail requested), Fund, Reference, Appropriation Symbol, Program, Fund Source, Program (dependent on Fund (F) Level of Detail requested), Organization, and Object of Expenditure and related reimbursements by Source with combined sub-totals. The report when requested with a Report Period P option of B, D, or E balances to the B04 and B06 reports. This report includes reimbursement information.																								
REPORT REQUEST OPTIONS:																									
<p>Report Period:</p> <p>FM: CM, PM, PY or 01 through 13 P: A=Inception-to-Date with Enactment Year (ENY) and Appropriation Symbol (AS) B=Current FFY with ENY and AS C=Current FFY D=All Prior FFYs with ENY and AS E=All FFYs with ENY and AS I=Inception-to-Date P=All Prior FFYs Blank=All FFYs</p>																									
<p>Level of Detail:</p>																									
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EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
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REQUEST OPTIONS: (Continued)

Object/Source (O/S)

The Object/Source (O/S) level of detail determines which UCM Characters are displayed on the Q35 report as well as the level of detail for the Object Detail and Source.

Object/ Source	UCM Character				
	All	W/O ^{1/}	1	2	3
No Object/Source	0	A	F	K	P
Cat/1st digit SRC	1	B	G	L	Q
Obj/1st 3 of SRC	2	C	H	M	R
Obj Detail/SRC	3	D	I	N	S
Agency Obj/Agency SRC	4	E	J	O	T

^{1/} W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is ENY.

Fund (F)

The Fund (F) option level of detail determines the Fund options as well as which of the two available report sorts is selected (Refer to the report sort section for details.) To request a Q35 report that balances to the B04 or B06 reports, select a Report Period (P) option of B, D, or E and a Fund (F) option of A-H (no Fund Source).

- 0-No Fund
- 1-Fund
- 2-Fund Detail
- 3-Not Used
- 4-Fund after Program
- 5-Fund Detail after Program
- 6-Fund & Reference
- 7-Fund Detail and Reference
- 8-Fund and Reference after Program
- 9-Fund Detail and Reference after Program
- A-Fund without Fund Source
- B-Fund Detail without Fund Source
- C-Fund after Program without Fund Source
- D- Fund Detail after Program without Fund Source
- E- Fund and Reference without Fund Source
- F-Fund Detail and Reference without Fund Source
- G-Fund and Reference after Program without Fund Source
- H-Fund Detail and Reference after Program without Fund Source

Fund Selection: Blank (all Funds) or any valid Fund.

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
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REQUEST OPTIONS: (Continued)

GLAN Selection: This option determines which General Ledgers (GLs) are included in the report and the title of the Budget and Encumbrance columns. Note that options 6150 and 6221 do not contain allocated encumbrances.

Select one of the options to the right to specify which of the GLs listed below to include on the Q35 report.	Blank	6150	6211	6221
6150 – Encumbrances	X	X	X	X
6151 - Allocated Encumbrances-Annual ^{1/}	X		X	
6160 - Allocated Encumbrances-Monthly ^{1/}	X		X	
6170 - Obligations	X	X	X	X
6210 - Budget Plan-Expenditures	X	X	X	X
6211 - Budget Plan-Reimbursements			X	X
6230 - Estimated Reimbursements	X	X		

^{1/} GL 6151 is included on FM 13 and PY reports; GL 6160 is included on FM 01-12 reports.

Additional Report Selection Options:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.

FFY Selection: Enter an FFY.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
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FINANCIAL ELEMENTS: (Continued)

E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:

Report Period FM: PM, PY or 01 through 13

P: Blank or I

Level of Detail: All options available

Fund Selection: Blank only

GLAN Selection: Blank or 6211

Additional Report Selection Options: All selections and ranges – Blank only

FINANCIAL ELEMENTS:

Budget: The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.

- 1) When the Report Period P option is **Blank, B, C, D, E** or **P**, and the GLAN selection is Blank or 6150:

BUDGET PLAN-EXP/EST REIMBURSEMENTS: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

- 2) When the Report Period P option is **Blank, B, C, D, E** or **P**, and the GLAN selection is 6211 OR 6221:

BUDGET PLAN-EXP/BUDGET PLAN-REIMB: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

- 3) When the Report Period P option is **A** or **I** and the GLAN selection is Blank or 6150:

BP-EXP/EST REIMB INCEPTION-TO-DATE: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

- 4) When the Report Period P option is **A** or **I** and the GLAN selection is 6211 or 6221:

BP-EXP/BP REIMB INCEPTION-TO-DATE: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
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FINANCIAL ELEMENTS: (Continued)

Expenditure/Reimbursement: Comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GL as described for column three. Column three has one of two titles depending on the various level of detail and selection options.

1) When the Report Period P option is **Blank, B, C, D, E** or **P** the title is:

Year-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is **A** or **I**, the title is:

Inception-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Encumbrance/Alloc Enc/Oblig: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLs 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.

Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.

Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
<p>SPECIAL NOTES:</p> <p>Report Period Selection:</p> <p>When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.</p> <p>When the requested Report Period P option is Blank, B, C, D, E, or P, the report contains only current account year data.</p> <p>When the requested Report Period FM option is PY or 13, Fiscal Month 13 activity appears in the Current Month Expenditures/reimbursements column.</p> <p>When the requested Report Period P option is Blank, A, B, C, D, E, I, or P and the FFY selection is for a specific FFY, the report is produced for the FFY requested in the FFY Selection.</p> <p>The following fiscal month request produce a Null report:</p> <ul style="list-style-type: none"> • Prior Month in July after completing year-end Close. • Prior Year after completing Year-end Close. • Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close. <p>Index Level of Detail:</p> <p>If the requested Index level is 0, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".</p> <p>Program Level of Detail:</p> <p>When the requested Program level is 0, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".</p> <p>When the requested Program level is 6, 8, or 9, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.</p> <p>When the requested Program level is 6, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.</p> <p>When the requested Program level is 8 or 9, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.</p> <p>When the requested Program level is 6, there are sub-totals at PCA only. The title shown in the heading is the PCA title.</p> <p>Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level 0 through 4 or 8 to bring Expenditures and Reimbursements together.</p>	

EXHIBIT III-Q35 (Continued)

REPORT NAME: **Program Expenditures and Reimbursements**

REPORT NO: **CSTARQ35**

SPECIAL NOTES: (Continued)

Object/Source Level of Detail:

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/Source level is **0, A, F, K, or P**, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is **1, B, G, L, or Q**, the Expenditure records are labeled using the Statewide D09 (Category) Descriptor Table descriptions. Expenditures are subtotaled by Category. The Reimbursement records are summed using the first digit of the Source. The report displays Source and description as shown below.

When the requested Object/Source level is **2, C, H, M, or R**, the Expenditure records are labeled using the Statewide D10 (Category) Descriptor Table descriptions. Expenditures are subtotaled by Category. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

O/S Level of Detail is 1:

100000 - Revenue
 200000 - Operating Revenue
 300000 - Transfers
 400000 - Federal Receipts
 500000 - Other Receipts
 900000 - Reimbursements

O/S Level of Detail is 2:

100000 - Revenue
 200000 - Operating Revenue
 300000 - Transfers
 400000 - Federal Receipts
 500000 - Other Receipts
 991000 - Scheduled Reimbursements
 995000 - Unscheduled Reimbursements
 999000 - Indirect Cost Recovery

When the requested Object/Source level is **3, D, I, N, or S**, the Expenditure records are labeled using the Statewide D11 (Object Detail) Descriptor Table descriptions. Expenditures are subtotaled by Object and Category. The reimbursement records are listed by Source.

When the requested Object/Source level is **4, E, J, O, or T**, the Expenditure records are labeled using the Statewide D12 (Agency Object) Descriptor Table descriptions. Expenditures are subtotaled by Object and Category. The reimbursement records are listed by Source-Agency Source.

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
<p>SPECIAL NOTES: (Continued)</p> <p>Fund Level of Detail:</p> <p>When the requested Fund level is 0, Fund and Fund Source are not included on the report.</p> <p>When the requested Fund level is a 1 or 2, Fund, Fund Detail, and Fund Source appear after FFY in the heading.</p> <p>When the requested Fund level is 4 or 5 Fund, Fund Detail and Fund Source appear after Program in the heading.</p> <p>When the requested Fund level is 6 or 7, the report includes Reference after Fund, Fund Detail and before Fund Source.</p> <p>When the requested Fund level is 8 or 9, Fund, Fund Detail, Reference and Fund Source appear after Program in the heading.</p> <p>When the requested Fund level is an A or B, Fund and Fund Detail appear after FFY in the heading.</p> <p>When the requested Fund level is C or D Fund and Fund Detail appear after Program in the heading.</p> <p>When the requested Fund level is E or F, the report includes Reference after Fund and Fund Detail.</p> <p>When the requested Fund level is G or H, Fund, Fund Detail, and Reference appear after Program in the heading.</p> <p>When Reimbursements and Expenditures are in different Fund sources within the same fund, they will not come together unless the requested Fund level is 0 and the Fund selection is for a specific fund. The Q37 Report might be a better report to request in this situation.</p> <p>General Notes:</p> <p>Different PCAs should be used to record expenditure and reimbursement activity.</p> <p>Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.</p> <p>When the requested Program, Organization, Object or Fund level is 0, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".</p> <p>When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.</p> <p>Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.</p>	

EXHIBIT III-Q35 (Continued)

REPORT NAME: Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
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SPECIAL NOTES: (Continued)

General Notes: (Continued)

Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

The report displays all records for Estimated Reimbursements (GL 6230), even if the Source Code in the Operating File is other than the 9xxxx series assigned to reimbursements by the UCM.

Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	Yes
Enactment Year	Report Period option	Yes	Yes
FFY	FFY selection or Report Period option	Yes	Yes
Program ^{1/}	Level of Detail: P	Yes	Yes ^{3/}
Fund	Level of Detail: F	Yes	Yes ^{4/}
Reference	Level of Detail: F	Yes	Yes
Appropriation Symbol	Report Period option	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program ^{2/}	Level of Detail: P	Yes	Yes ^{3/}
Organization	Level of Detail: I	No	Yes ^{4/}
Object/Source	Level of Detail: O/S	No	Yes ^{5/}

^{1/} Program is sorted in this order when Fund (F) level of detail **0, 4, 5, 8, 9, C, D, G, or H** is selected.

^{2/} Program is sorted in this order when Fund (F) level of detail **1, 2, 6, 7, A, B, E, or F** is selected.

^{3/} Sub-totals are at the program level requested.

^{4/} Sub-totals are only at the level requested.

^{5/} Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36																																								
PURPOSE: Provides detail information on the agency's budget and related expenditures and reimbursements in the same report. This report can be requested for the current accounting year or on an Inception-to-Date basis. See Also the D12, H08, H01, Q37, and Q38 reports. The Q35 Report is by Program.																																									
DESCRIPTION: Lists expenditures from the Operating File by Character, Enactment Year, FFY, Organization (dependent on Fund (F) Level of Detail requested), Fund, Reference, Appropriation Symbol, Fund Source, Organization (dependent on Fund (F) Level of Detail requested), Program, Object of Expenditure and related reimbursements by Source with combined sub-totals. The report when requested with a Report Period P option of B, D, or E balances to the B04 and B06 reports. This report includes reimbursement information																																									
REPORT REQUEST OPTIONS: Report Period: FM: CM, PM, PY or 01 through 13 P: A = Inception-to-Date with Enactment Year (ENY) and Appropriation Symbol (AS) B = Current FFY with ENY and AS C = Current FFY D = All Prior FFYs with ENY and AS E = All FFYs with ENY and AS I = Inception-to-Date P = All Prior FFYs Blank = All FFYs Level of Detail: <table border="0"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td><i>See Following Chart</i></td> <td><i>See Following List</i></td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td></td> <td></td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td></td> <td></td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td></td> <td></td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td></td> <td></td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA (No PCA Lv1)</td> <td></td> <td></td> </tr> <tr> <td>6-Index</td> <td>6-PCA Level 1(+PCA)</td> <td></td> <td></td> </tr> <tr> <td></td> <td>8-PCA Level 1, no Program or PCA</td> <td></td> <td></td> </tr> <tr> <td></td> <td>9-PCA Level 1 & PCA no Program detail</td> <td></td> <td></td> </tr> </tbody> </table>		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	<i>See Following Chart</i>	<i>See Following List</i>	1-Section	1-Program			2-Sub-Section	2-Element			3-Unit	3-Component			4-Sub Unit	4-Task			5-Sub-Sub-Unit	5-PCA (No PCA Lv1)			6-Index	6-PCA Level 1(+PCA)				8-PCA Level 1, no Program or PCA				9-PCA Level 1 & PCA no Program detail		
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>																																						
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EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
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REQUEST OPTIONS: (Continued)

Object/Source(O/S)

The Object/Source(O/S) level of detail determines which UCM Characters are displayed on the Q36 report as well as the level of detail for the Object Detail and Source.

<u>Object/Source</u>	<u>UCM Character</u>				
	<u>All</u>	<u>W/O ^{1/}</u>	<u>1</u>	<u>2</u>	<u>3</u>
No Object/Source	0	A	F	K	P
Cat/1st digit SRC	1	B	G	L	Q
Obj/1st 3 of SRC	2	C	H	M	R
Obj Detail/SRC	3	D	I	N	S
Agency Obj/Agency SRC	4	E	J	O	T

^{1/} W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is ENY.

Fund (F)

The Fund (F) option level of detail determines the Fund options as well as which of the two available report sorts is selected (Refer to the report sort section for details.) To request a Q36 report that balances to the B04 or B06 reports, select a Report Period (P) option of **B, D,** or **E** and a Fund (F) option of **A-H** (no Fund Source).

Fund (F)

- 0-No Fund
- 1-Fund
- 2-Fund Detail
- 3-Not Used
- 4-Fund after Index
- 5-Fund Detail after Index
- 6-Fund & Reference
- 7-Fund Detail and Reference
- 8-Fund and Reference after Index
- 9-Fund Detail and Reference after Index
- A-Fund without Fund Source
- B-Fund Detail without Fund Source
- C-Fund after Index without Fund Source
- D- Fund Detail after Index without Fund Source
- E- Fund and Reference without Fund Source
- F-Fund Detail and Reference without Fund Source
- G-Fund and Reference after Index without Fund Source
- H-Fund Detail and Reference after Index without Fund Source

Fund Selection: Blank (all Funds) or any valid Fund.

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
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REQUEST OPTIONS: (Continued)

GLAN Selection: This option determines which General Ledgers (GLs) are included in the report and the title of the Budget and Encumbrance columns. Note that options 6150 and 6221 do not contain allocated encumbrances.

Select one of the options to the right to specify which of the GLs listed below to include on the Q35 report.	Blank	6150	6211	6221
6150 – Encumbrances	X	X	X	X
6151 - Allocated Encumbrances-Annual ^{1/}	X		X	
6160 - Allocated Encumbrances-Monthly ^{1/}	X		X	
6170 - Obligations	X	X	X	X
6210 - Budget Plan-Expenditures	X	X	X	X
6211 - Budget Plan-Reimbursements			X	X
6230 - Estimated Reimbursements	X	X		

^{1/} GL 6151 is included on FM 13 and PY reports; GL 6160 is included on FM 01-12 reports.

Additional Report Selection Options:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:

Report Period FM: PM, PY or 01 through 13

P: Blank or I

Level of Detail: All options available

Fund Selection: Blank only

GLAN Selection: Blank or 6211

Additional Report Selection Options: All selections and ranges – Blank only

EXHIBIT III-Q36 (Continued)

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
<p>FINANCIAL ELEMENTS:</p> <p>Budget: The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the Report Period P option is Blank, B, C, D, E, or P, and the GLAN selection is blank, or 6150: <p style="margin-left: 40px;">BUDGET PLAN-EXP/EST REIMBURSEMENTS: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> 2) When the Report Period P option is Blank, B, C, D, E, or P, and the GLAN selection is 6211 or 6221: <p style="margin-left: 40px;">BUDGET PLAN-EXP/BUDGET PLAN-REIMB: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> 3) When the Report Period P option is A or I and the GLAN selection is Blank or 6150: <p style="margin-left: 40px;">BP-EXP/EST REIMB INCEPTION-TO-DATE: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> 4) When the Report Period P option is A or I and the GLAN selection is 6211 or 6221: <p style="margin-left: 40px;">BP-EXP/BP REIMB INCEPTION-TO-DATE: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> <p>Expenditure/Reimbursement: Comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GL as described for column three. Column three has one of two titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the requested Report Period P option is Blank, B, C, D, E, or P the title is: <p style="margin-left: 40px;">Year-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> 2) When the requested Report Period P option is A or I, the title is: <p style="margin-left: 40px;">Inception-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.</p> 	

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
<p>FINANCIAL ELEMENTS: (Continued)</p> <p>Encumbrance/Alloc Enc/Oblig: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLs 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.</p> <p>Available Balance: Calculated as Budget (Column 1) less Expenditures/Reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.</p> <p>Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.</p>	
<p>SPECIAL NOTES:</p> <p>Report Period Selection:</p> <p>When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.</p> <p>When the requested Report Period P option is Blank, B, C, D, E, or P, the report contains only current account year data.</p> <p>When the requested Report Period FM option is PY or 13, Fiscal Month 13 activity appears in the Current Month Expenditures/Reimbursements column.</p> <p>When the requested Report Period P option is Blank, A, B, C, D, E, I, or P and the FFY selection is for a specific FFY, the report is produced for the FFY requested in the FFY Selection.</p> <p>The following fiscal month request produce a Null report:</p> <ul style="list-style-type: none"> • Prior Month in July after completing year-end Close. • Prior Year after completing Year-end Close. • Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close. <p>Index Level of Detail:</p> <p>If the requested Index level is 0, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".</p>	

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
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SPECIAL NOTES: (Continued)

Program Level of Detail:

When the requested Program level is **0**, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".

When the requested Program level is **6, 8, or 9**, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.

When the requested Program level is **6**, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.

When the requested Program level is **8 or 9**, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.

When the requested Program level is **6**, there are sub-totals at PCA only. The title shown in the heading is the PCA title.

Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program levels **0** through **4** or **8** to bring Expenditures and Reimbursements together.

Object/Source Level of Detail:

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/Source level is **0, A, F, K, or P**, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is **1, B, G, L, or Q**, the Expenditure records are labeled using the Statewide D09 (Category) Descriptor Table Descriptions. Expenditures are subtotaled by Category. The Reimbursement records are summed using the first digit of the Source. The report displays Source and description as shown below.

When the requested Object/Source level is **2, C, H, M, or R**, the Expenditure records are labeled using the Statewide D10 (Object) Descriptor Table descriptions. Expenditures are subtotaled by Object and Category. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

When the requested Object/Source level is **3, D, I, N, or S**, the Expenditure records are labeled using the Statewide D11 (Object Detail) Descriptor Table descriptions. Expenditures are subtotaled by Object and Category. The reimbursement records are listed by Source.

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
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SPECIAL NOTES: (Continued)

Object/Source Level of Detail: (Continued)

When the requested Object/Source level is **4, E, J, O, or T**, the Expenditure records are labeled using the Statewide D12 (Agency Object) Descriptor Table descriptions. Expenditures are subtotaled by Object and Category. The reimbursement records are listed by Source-Agency Source.

O/S Level of Detail is 1:

100000 - Revenue
 200000 - Operating Revenue
 300000 - Transfers
 400000 - Federal Receipts
 500000 - Other Receipts
 900000 - Reimbursements

O/S Level of Detail is 2:

100000 - Revenue
 200000 - Operating Revenue
 300000 - Transfers
 400000 - Federal Receipts
 500000 - Other Receipts
 991000 - Scheduled Reimbursements
 995000 - Unscheduled Reimbursements
 999000 - Indirect Cost Recovery

Fund Level of Detail:

When the requested Fund level is **0**, Fund and Fund Source are not included on the report.

When the requested Fund level is **1 or 2**, Fund, Fund Detail, and Fund Source appear after FFY in the heading.

When the requested Fund level is **4 or 5**, Fund, Fund Detail and Fund Source appear after Index in the heading.

When the requested Fund level is **6 or 7**, the report includes Reference after Fund, Fund Detail and before Fund Source.

When the requested Fund level is **8 or 9**, Fund, Fund Detail, Reference and Fund Source appear after Index in the heading.

When the requested Fund level is **A or B**, Fund and Fund Detail appear after FFY in the heading.

When the requested Fund level is **C or D**, Fund and Fund Detail appear after Index in the heading.

When the requested Fund level is **E or F**, the report includes Reference after Fund and Fund Detail.

When the requested Fund level is **G or H**, Fund, Fund Detail and Reference appear after Index in the heading.

General Notes:

When Reimbursements and Expenditures are in different Fund sources within the same fund, they will not come together unless the requested Fund level is **0** and the Fund selection is for a specific fund. The Q37 Report might be a better report to request in this situation.

Different PCAs should be used to record expenditure and reimbursement activity.

Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
<p>SPECIAL NOTES: (Continued)</p> <p>General Notes: (Continued)</p> <p>When the requested Program, Organization, Object or Fund level is 0, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".</p> <p>When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.</p> <p>Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.</p> <p>Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.</p> <p>The report displays all records for Estimated Reimbursements (GL 6230), even if the Source Code in the Operating File is other than the 9xxxxx series assigned to reimbursements by the UCM.</p> <p>Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.</p>	

EXHIBIT III-Q36

REPORT NAME: Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36
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REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	Yes
Enactment Year	Report Period option	Yes	Yes
FFY	FFY selection or Report Period option	Yes	Yes
Organization ^{1/}	Level of Detail: I	Yes	Yes ^{3/}
Fund	Level of Detail: F	Yes	Yes ^{4/}
Reference	Level of Detail: F	Yes	Yes
Appropriation Symbol	Report Period Option	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Organization ^{2/}	Level of Detail I	Yes	Yes ^{3/}
Program	Level of Detail: P	No	Yes ^{4/}
Object/Source	Level of Detail: O/S	No	Yes ^{5/}

^{1/} Organization is sorted in this order when Fund (F) level of detail **0, 4, 5, 8, 9, C, D, G, or H** is selected.

^{2/} Organization is sorted in this order when Fund (F) level of detail **1, 2, 6, 7, A, B, E, or F** is selected

^{3/} Sub-totals are at the Index (I) level requested

^{4/} Sub-totals are only at the level requested

^{5/} Sub-totals for expenditures are at the Category when requested at Object, or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q37

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37				
PURPOSE: Provides detail information on the agency's budget and related expenditures and reimbursements in the same report. It can be requested for the current accounting year or on an Inception-to-Date basis.					
DESCRIPTION: This report is similar to the separate displays in the Governor's Budget by expenditures and funding. Operating File records are displayed by Character, FFY, and the requested program and organization level in two parts as follows: Part One - displays expenditures at the requested object Level of Detail and reimbursements at the requested source Level of Detail with combined sub-totals. Part Two - redisplay expenditures and reimbursements summarized at the requested fund Level of Detail. See also the Q35 Report.					
REPORT REQUEST OPTIONS:					
Report Period:					
FM: CM, PM, PY or 01 through 13					
P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs, Blank=All FFYs					
Level of Detail:					
<u>Index (I)</u> 0-No Organization 1-Section 2-Sub-Section 3-Unit 4-Sub Unit 5-Sub-Sub-Unit 6-Index	<u>Program (P)</u> 0-No Program 1-Program 2-Element 3-Component 4-Task 5-PCA (No PCA Lvl 1) 6-PCA Level 1(+PCA) 8-PCA Level 1, no Pgm or PCA 9-PCA Level 1 & PCA no Program detail	<u>Object/Source (O/S)</u> <i>See Chart Below</i>	<u>Fund (F)</u> 0-No Fund 1-Fund 2-Fund Detail 3-Not Used 4- Not Used 5- Not Used 6-Fund & Reference 7-Fund Dtl & Ref		
<u>Object/Source</u>	<u>UCM Character</u>				
	<u>All</u>	<u>W/O ^{1/}</u>	<u>1</u>	<u>2</u>	<u>3</u>
No Object/Source	0	A	F	K	P
Cat/1st digit SRC	1	B	G	L	Q
Obj/1st 3 of SRC	2	C	H	M	R
Obj Detail/SRC	3	D	I	N	S
Agnv Obj/Agnv SRC	4	E	J	O	T
^{1/} W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.					
Fund Selection: Blank (all Funds) or any valid Fund.					

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37
<p>REQUEST OPTIONS: (Continued)</p> <p>GLAN Selection: There are several options as indicated below. GLs 6150 and 6221 do not contain allocated encumbrances.</p> <p>Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending on Fiscal month requested. Uses GLs 6210 and 6230 in the Budget column; the title is "Budget".</p> <p>6150: Includes only 6150 and 6170 in the Encumbrance column. The column title changes to "Encumbrances/Obligations". Uses GLs 6210 and 6230 in the Budget column; the column title is "Budget".</p> <p>6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending on Fiscal month requested. Uses GLs 6210 and 6211 in the Budget column; the title is "Budget-Estimated".</p> <p>6221: Includes only 6150 and 6170 in the Encumbrance column. The column title changes to "Encumbrances/Obligations". Uses GLs 6210 and 6211 in the Budget column; the column title is "Budget-Estimated".</p> <p>0XXX: Includes encumbrances and allocated encumbrances (GLs 6150 and 6151 or 6160). The Budget column, titled Budget-Estimated, includes GLs 6210 and 6211. To select a specific FFY, replace the XXX with the last three digits of a specific FFY. Example: 0007 selects only FFY 2007/08 records.</p> <p>1XXX: Includes encumbrances and allocated encumbrances (GLs 6150 and 6151 or 6160). The Budget column, titled Budget, includes GLs 6210 and 6230. To select a specific FFY, replace the XXX with the last three digits of a specific FFY. Example: 1007 selects only FFY 2007/08 records.</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Not applicable.</p> <p>PRJ/WP Selection: Not applicable.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank or I</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 6211</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	

EXHIBIT III-Q37 (Continued)

<p>REPORT NAME: Summary of Program Expenditures and Reimbursements</p>	<p>REPORT NO: CSTARQ37</p>
<p>FINANCIAL ELEMENTS:</p> <p>The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the Report Period P option is Blank, C or P, and the GLAN selection is blank, 6150 or 1000 to 9999: <ul style="list-style-type: none"> Budget: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 2) When the Report Period P option is Blank, C, or P, and the GLAN selection is 0000 to 0999, 6211 or 6221: <ul style="list-style-type: none"> Budget-Estimated: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 3) When the Report Period P option is I and the GLAN selection is blank, 6150, or 1000 to 9999: <ul style="list-style-type: none"> Budget Inception-to-Date: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 4) When the Report Period P option is I and the GLAN selection is 0000 to 0999, 6211 or 6221: <ul style="list-style-type: none"> Budget-Estimated Inception-to-Date: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. <p>Expenditure/Reimbursement is comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GL as described for column three. Column three has one of two titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the Report Period P option is Blank, C or P the title is: <ul style="list-style-type: none"> Year-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 2) When the Report Period P option is I, the title is: <ul style="list-style-type: none"> Inception-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. <p>Encumbrance/Alloc Enc/Oblig: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLs 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.</p>	

EXHIBIT III-Q37 (Continued)

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37
<p>FINANCIAL ELEMENTS: (Continued)</p> <p>Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.</p> <p>Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.</p>	
<p>SPECIAL NOTES:</p> <p>Report Period Selection:</p> <p>When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.</p> <p>When the requested Report Period P option is Blank, C, or P, the report contains only current account year data.</p> <p>When the requested Report Period FM option is PY or 13, Fiscal Month 13 activity appears in the Current Month Expenditures/Reimbursements column.</p> <p>When the requested Report Period P option is C or P AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.</p> <p>The following fiscal month request produce a Null report:</p> <ol style="list-style-type: none"> Prior Month in July after completing year-end Close. Prior Year after completing Year-end Close. Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close. <p>Index Level of Detail:</p> <p>When the requested Index level is 0, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".</p> <p>Program Level of Detail:</p> <p>When the requested Program level is 0, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".</p> <p>When the requested Program level is 6, 8, or 9, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.</p>	

EXHIBIT III-Q37 (Continued)

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37		
<p>SPECIAL NOTES: (Continued)</p> <p>Program Level of Detail: (Continued)</p> <p>When the requested Program level is 6, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.</p> <p>When the requested Program level is 8 or 9, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.</p> <p>When the requested Program level is 9, there is a sub-total of Expenditure and Reimbursement records at the PCA Level 1. This is printed after Part Two (restatement with fund) of the report.</p> <p>When the requested Program level is 6, there are sub-totals at PCA only. The title shown in the heading is the PCA title.</p> <p>Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level 0 through 4 or 8 to bring Expenditures and Reimbursements together.</p> <p>Object/Source Level of Detail:</p> <p>The report does not display actual codes. The title for the code comes from the appropriate Descriptor Table (D09, D10, D11, or D12).</p> <p>When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.</p> <p>When the requested Object/source level is 0, A, F, K, or P, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.</p> <p>When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 Description Table descriptions. The Reimbursement records are summed. The report displays the Source and the description as shown below.</p> <p>When the requested Object/Source level is 2, C, H, M, or R, the Expenditure records are labeled using the Statewide D10 Description Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.</p> <table data-bbox="305 1360 1315 1633"> <tr> <td style="vertical-align: top;"> <u>O/S Level of Detail is 1:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 900000 - Reimbursements </td> <td style="vertical-align: top;"> <u>O/S Level of Detail is 2:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 991000 - Scheduled Reimbursements 995000 - Unscheduled Reimbursements 999000 - Indirect Cost Recovery </td> </tr> </table>		<u>O/S Level of Detail is 1:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 900000 - Reimbursements	<u>O/S Level of Detail is 2:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 991000 - Scheduled Reimbursements 995000 - Unscheduled Reimbursements 999000 - Indirect Cost Recovery
<u>O/S Level of Detail is 1:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 900000 - Reimbursements	<u>O/S Level of Detail is 2:</u> 100000 - Revenue 200000 - Operating Revenue 300000 - Transfers 400000 - Federal Receipts 500000 - Other Receipts 991000 - Scheduled Reimbursements 995000 - Unscheduled Reimbursements 999000 - Indirect Cost Recovery		

EXHIBIT III-Q37 (Continued)

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37
<p>SPECIAL NOTES: (Continued)</p> <p>Fund Level of Detail:</p> <p>The report does not display the actual code for Fund, Fund Detail, Reference or Fund Source. The title comes from the appropriate Descriptor Table (D20, D22, D23, or D26).</p> <p>When the requested Fund level is 6 or 7 is requested, the report includes Reference after Fund, Fund Detail and before Fund Source.</p> <p>When the requested Fund level is 0, Part Two displays a single line for Expenditures or Reimbursements with the description: "NO FUND SPECIFIED".</p> <p>General Notes:</p> <p>Different PCAs should be used to record expenditure and reimbursement activity.</p> <p>Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.</p> <p>When the requested Program, Organization, Object or Fund level is 0, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".</p> <p>When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.</p> <p>Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.</p> <p>Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.</p> <p>The report displays all records for Estimated Reimbursements (GL 6230), even if the Source Code in the Operating File is other than the 9xxxxx series assigned to reimbursements by the UCM.</p> <p>Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.</p>	

EXHIBIT III-Q37 (Continued)

REPORT NAME: Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37
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REPORT SORT:

The following is the sort of records for Part One:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Program	Level of Detail: P	Yes	Yes ^{1/}
Organization	Level of Detail: I	No	Yes ^{2/}
Object/Source	Level of Detail: O/S	No	Yes ^{3/}

The following is the sort of records for Part Two:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Program	Level of Detail: P	Yes	Yes ^{1/}
Organization	Level of Detail: I	No	Yes ^{2/}
Fund	Level of Detail: F	No	Yes

^{1/} Sub-totals are at the program level requested. When the report is requested at a 9, there is an additional sub-total at the PCA Level 1 appearing at the end of Part Two.

^{2/} Sub-totals are only at the level requested.

^{3/} Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q38

REPORT NAME: Summary of Organization Expenditures and Reimbursements	REPORT NO: CSTARQ38				
PURPOSE: Provides detail information on the agency's budget and related expenditures and reimbursements in the same report. It can be requested for the current accounting year or on an Inception-to-Date basis.					
DESCRIPTION: This report is similar to the separate displays in the Governor's Budget by expenditures and funding. Operating File records are displayed by Character, FFY, and the requested organization and program level in two parts as follows: Part One - displays expenditures at the requested object Level of Detail and reimbursements at the requested source Level of Detail with combined sub-totals. Part Two - redisplay expenditures and reimbursements summarized at the requested fund Level of Detail. See also the Q36 Report.					
REPORT REQUEST OPTIONS:					
Report Period:					
FM: CM, PM, PY or 01 through 13					
P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs, Blank=All FFYs					
Level of Detail:					
<u>Index (I)</u> 0-No Organization 1-Section 2-Sub-Section 3-Unit 4-Sub Unit 5-Sub-Sub-Unit 6-Index	<u>Program (P)</u> 0-No Program 1-Program 2-Element 3-Component 4-Task 5-PCA (No PCA Lvl 1) 6-PCA Level 1 (+PCA) 8-PCA Level 1, no Pgm or PCA 9-PCA Level 1 & PCA no Program detail	<u>Object/Source (O/S)</u> 0-No Object/Source 1-Cat/1 st digit SRC 2-Obj/1 st 3 of SRC 3-Object Detail/SRC 4-Agency Object/ Agency Source	<u>Fund (F)</u> 0-No Fund 1-Fund 2-Fund Detail 3-Not Used 4- Not Used 5- Not Used 6-Fund & Reference 7-Fund Dtl & Ref		
<u>Object/Source</u>	<u>UCM Character</u>				
	<u>All</u>	<u>W/O ^{1/}</u>	<u>1</u>	<u>2</u>	<u>3</u>
No Object/Source	0	A	F	K	P
Cat/1st digit SRC	1	B	G	L	Q
Obj/1st 3 of SRC	2	C	H	M	R
Obj Detail/SRC	3	D	I	N	S
Agny Obj/Agny SRC	4	E	J	O	T
^{1/} W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.					
Fund Selection: Blank (all Funds) or any valid Fund.					

EXHIBIT III-Q38 (Continued)

REPORT NAME: Summary of Organization Expenditures and Reimbursements	REPORT NO: CSTARQ38
<p>REQUEST OPTIONS: (Continued)</p> <p>GLAN Selection: There are several options as indicated below. GLs 6150 and 6221 do not contain allocated encumbrances.</p> <p>Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending on Fiscal month requested. Uses GLs 6210 and 6230 in the Budget column; the title is "Budget".</p> <p>6150: Includes only 6150 and 6170 in the Encumbrance column. The column title changes to "Encumbrances/Obligations". Uses GLs 6210 and 6230 in the Budget column; the column title is "Budget".</p> <p>6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending on Fiscal month requested. Uses GLs 6210 and 6211 in the Budget column; the title is "Budget-Estimated".</p> <p>6221: Includes only 6150 and 6170 in the Encumbrance column. The column title changes to "Encumbrances/Obligations". Uses GLs 6210 and 6211 in the Budget column; the column title is "Budget-Estimated".</p> <p>0XXX: Includes encumbrances and allocated encumbrances (GLs 6150 and 6151 or 6160). The Budget column, titled Budget-Estimated, includes GLs 6210 and 6211. To select a specific FFY, replace the XXX with the last three digits of a specific FFY. Example: 0007 selects only FFY 2007/08 records.</p> <p>1XXX: Includes encumbrances and allocated encumbrances (GLs 6150 and 6151 or 6160). The Budget column, titled Budget, includes GLs 6210 and 6230. To select a specific FFY, replace the XXX with the last three digits of a specific FFY. Example: 1007 selects only FFY 2007/08 records.</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Not applicable.</p> <p>PRJ/WP Selection: Not applicable.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM, PY or 01 through 13 P: Blank or I</p> <p>Level of Detail: All options available</p> <p>Fund Selection: Blank only</p> <p>GLAN Selection: Blank or 6211</p> <p>Additional Report Selection Options: All selections and ranges – Blank only</p>	

EXHIBIT III-Q38 (Continued)

<p>REPORT NAME: Summary of Organization Expenditures and Reimbursements</p>	<p>REPORT NO: CSTARQ38</p>
<p>FINANCIAL ELEMENTS:</p> <p>The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the Report Period P option is Blank, C or P, and the GLAN selection is blank, 6150 or 1000 to 9999: <ul style="list-style-type: none"> Budget: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 2) When the Report Period P option is Blank, C, or P, and the GLAN selection is 0000 to 0999, 6211 or 6221: <ul style="list-style-type: none"> Budget-Estimated: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 3) When the Report Period P option is I and the GLAN selection is blank, 6150, or 1000 to 9999: <ul style="list-style-type: none"> Budget Inception-to-Date: GL=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 4) When the Report Period P option is I and the GLAN selection is 0000 to 0999, 6211 or 6221: <ul style="list-style-type: none"> Budget-Estimated Inception-to-Date: GL=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. <p>Expenditure/Reimbursement is comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GL as described for column three. Column three has one of two titles depending on the various level of detail and selection options.</p> <ol style="list-style-type: none"> 1) When the Report Period P option is Blank, C or P the title is: <ul style="list-style-type: none"> Year-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. 2) When the Report Period P option is I, the title is: <ul style="list-style-type: none"> Inception-to-Date: GL=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements. <p>Encumbrance/Alloc Enc/Oblig: GL=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLs 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.</p>	

EXHIBIT III-Q38 (Continued)

<p>REPORT NAME: Summary of Organization Expenditures and Reimbursements</p>	<p>REPORT NO: CSTARQ38</p>
<p>FINANCIAL ELEMENTS: (Continued)</p> <p>Available Balance: Calculated as Budget (Column 1) less Expenditures/Reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.</p> <p>Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.</p>	
<p>SPECIAL NOTES:</p> <p>Report Period Selection:</p> <p>When the Report Period P option is I, the Organizational Control (OC) Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.</p> <p>When the Report Period P option is Blank, C, or P, the report contains only current account year data.</p> <p>When the Report Period FM option is PY or 13, Fiscal Month 13 activity appears in the Current Month Reimbursements/Reimbursements column.</p> <p>When the Report Period P option is C or P AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.</p> <p>The following fiscal month requests produce a Null report:</p> <ol style="list-style-type: none"> a) Prior Month in July after completing year-end Close. b) Prior Year after completing Year-end Close. c) Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close. <p>Index Level of Detail:</p> <p>When the requested Index level is 0, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".</p>	

EXHIBIT III-Q38 (Continued)

<p>REPORT NAME: Summary of Organization Expenditures and Reimbursements</p>	<p>REPORT NO: CSTARQ38</p>		
<p>SPECIAL NOTES: (Continued)</p> <p>Program Level of Detail:</p> <p>When the requested Program level is 0, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".</p> <p>When the requested Program level is 6, 8, or 9, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.</p> <p>When the requested Program level is 6, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.</p> <p>When the requested Program level is 8 or 9, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.</p> <p>When the requested Program level is 9, there is a sub-total of Expenditure and Reimbursement records at the PCA Level 1. This is printed after Part Two (restatement with fund) of the report.</p> <p>When the requested Program level is 6, there are sub-totals at PCA only. The title shown in the heading is the PCA title.</p> <p>Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level 0 through 4 or 8 to bring Expenditures and Reimbursements together.</p> <p>Object/Source Level of Detail:</p> <p>The report does not display actual codes. The title for the code comes from the appropriate Descriptor Table (D09, D10, D11, or D12).</p> <p>When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.</p> <p>When the requested Object/source level is 0, A, F, K, or P, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.</p> <p>When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 (Category) Descriptor Table descriptions. The Reimbursement records are summed. The report displays Source and description as shown below.</p> <p>When the requested Object/Source level is 2, C, H, M, or R, the Expenditure records are labeled using the Statewide D10 (Object) Descriptor Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.</p> <table data-bbox="305 1612 1315 1885"> <tr> <td style="vertical-align: top;"> <p><u>O/S Level of Detail is 1:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>900000 - Reimbursements</p> </td> <td style="vertical-align: top;"> <p><u>O/S Level of Detail is 2:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>991000 - Scheduled Reimbursements</p> <p>995000 - Unscheduled Reimbursements</p> <p>999000 - Indirect Cost Recovery</p> </td> </tr> </table>		<p><u>O/S Level of Detail is 1:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>900000 - Reimbursements</p>	<p><u>O/S Level of Detail is 2:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>991000 - Scheduled Reimbursements</p> <p>995000 - Unscheduled Reimbursements</p> <p>999000 - Indirect Cost Recovery</p>
<p><u>O/S Level of Detail is 1:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>900000 - Reimbursements</p>	<p><u>O/S Level of Detail is 2:</u></p> <p>100000 - Revenue</p> <p>200000 - Operating Revenue</p> <p>300000 - Transfers</p> <p>400000 - Federal Receipts</p> <p>500000 - Other Receipts</p> <p>991000 - Scheduled Reimbursements</p> <p>995000 - Unscheduled Reimbursements</p> <p>999000 - Indirect Cost Recovery</p>		

EXHIBIT III-Q38 (Continued)

<p>REPORT NAME: Summary of Organization Expenditures and Reimbursements</p>	<p>REPORT NO: CSTARQ38</p>
<p>SPECIAL NOTES: (Continued)</p> <p>Fund Level of Detail:</p> <p>The report does not display the actual code for Fund, Fund Detail, Reference or Fund Source. The title comes from the appropriate Descriptor Table (D20, D22, D23, or D26).</p> <p>When the requested Fund level is 6 or 7, the report includes Reference after Fund, Fund Detail and before Fund Source.</p> <p>When the requested Fund level is 0, Part Two displays a single line for Expenditures or Reimbursements with the description: "NO FUND SPECIFIED".</p> <p>General Notes:</p> <p>Different PCAs should be used to record expenditure and reimbursement activity.</p> <p>Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.</p> <p>When the requested Program, Organization, Object or Fund level is 0, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".</p> <p>When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.</p> <p>Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.</p> <p>Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.</p> <p>The report displays all records for Estimated Reimbursements (GL 6230), even if the Source Code in the Operating File is other than the 9xxxxx series assigned to reimbursements by the UCM.</p> <p>Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.</p>	

EXHIBIT III-Q38 (Continued)

REPORT NAME: Summary of Organization Expenditures and Reimbursements	REPORT NO: CSTARQ38
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REPORT SORT:

The following is the sort of records for Part One:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Organization	Level of Detail: I	Yes	Yes ^{1/}
Program	Level of Detail: P	No	Yes ^{1/}
Object/Source	Level of Detail: O/S	No	Yes ^{2/}

The following is the sort of records for Part Two:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Organization	Level of Detail: I	Yes	Yes ^{1/}
Program	Level of Detail: P	No	Yes ^{1/}
Fund	Level of Detail: F	No	Yes

^{1/} Sub-totals are only at the level requested.

^{2/} Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q42

REPORT NAME: Personal Hour Statistics Accountability Report	REPORT NO: CSTARQ42		
PURPOSE: Provides a monitoring tool for tracking Personnel Year Equivalents.			
DESCRIPTION: Summary of Statistics Object Detail Code by Index and PCA. The report converts Labor Distribution timesheet hours to personnel year equivalents statistics.			
REPORT REQUEST OPTIONS:			
Report Period:			
FM: CM, PM, PY or 01 through 13 P: Not Applicable			
Level of Detail:			
<u>Index (I)</u> 0-No Index 1-Index	<u>Program (P)</u> 0-No Program 1-Program 2-PCA & PCA Activity 3-PCA Activity only	<u>Object/Source (O/S)</u> Not Applicable	<u>Fund (F)</u> Not Applicable
Fund Selection: Not Applicable			
GLAN Selection: Not Applicable			
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Not applicable.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options: All available output media.			
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM: PM, PY or 01 through 13			
Level of Detail: All options available			
Additional Report Selection Options: All selections and ranges – Blank only			

EXHIBIT III-Q42 (Continued)

REPORT NAME: Personal Hour Statistics Accountability Report	REPORT NO: CSTARQ42
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FINANCIAL ELEMENTS:

Month Actual Hours: GL=6902 **AND** Object Detail Code=998. Hours recorded during the month of the report. Normal balance is a Debit.

Year-To-Date Actual Hours: GL=6902 **AND** Object Detail Code=998. Hours recorded for the Year-to-Date. Normal balance is a Debit.

Planned Personnel Years: GL=6905 **AND** Object Detail Code=998. Derived from input transactions submitted by the agency (TC 806) in personnel year equivalents. Normal balance is a Debit.

Year To Date-Used Personnel Years Actual: Calculated as Year-to-Date Actual Hours divided by a conversion factor for personnel year equivalents, which is displayed in the Report Heading. Normal balance is a Debit. Since the State Administrative Manual no longer annually updates that number, CALSTARS uses an average of the factors specified from 1988-1994 (SAM 8740). That factor (to the nearest hour) is 1779.

Balance Personnel Years: Calculated as Planned Personnel Years less Year-to-Date Used - Personnel Years Actual. Normal balance is a Debit.

Over Draft: When Year-to-Date - Used Personnel Years Actual are more than Planned Personnel Years, asterisks (**) are displayed in this column.

SPECIAL NOTES

The report uses Object Detail Code 998. If there are Agency Object Codes established within Object Detail Code 998 for other purposes, they are included on this report. The description of the Agency Object Code can help users determine which lines of the report to use.

The report contains a conversion factor for personnel year equivalents from SAM Section 8740.1 that is unique to each Funding Fiscal Year. The appropriate factor is selected based on the Funding Fiscal Year of the report and included in the title.

On a PY or 13 request, the Year-to-Date Actual Hours are the historical to date accumulation of all statistics entered for the record (sum of data posted over multiple accounting years to the record).

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	Yes	Yes
Agency Object	None	No	Yes
Index	Level of Detail: I	Yes	Yes
PCA	Level of Detail: P	No	Yes
PCA Activity	Level of Detail: P	No	No

EXHIBIT III-Q43

REPORT NAME: SCO Paid Time Statistics Report	REPORT NO: CSTARQ43		
PURPOSE: Provides a monitoring tool for tracking Authorized Positions Equivalents.			
DESCRIPTION: Summary of Statistics Object Detail Code by Index and PCA information. The report converts Labor Distribution timesheet hours to full-time equivalent positions.			
REPORT REQUEST OPTIONS:			
Report Period:			
FM: CM, PM, PY or 01 through 13 P: Not Applicable			
Level of Detail:			
<u>Index (I)</u> 0-No Index 1-Index	<u>Program (P)</u> 0-No Program 1-Program 2-PCA & PCA Activity 3-PCA Activity only	<u>Object/Source (O/S)</u> Not Applicable	<u>Fund (F)</u> Not Applicable
Fund Selection: Not Applicable			
GLAN Selection: Not Applicable			
Additional Report Selection Options:			
Index Range:	Enter the Index or range of Indexes. Leave blank for all Indexes.		
PCA Range:	Enter the PCA or range of PCAs. Leave blank for all PCAs.		
OBJ Range:	Not applicable.		
FFY Selection:	Enter the FFY or leave blank for all FFYs.		
PRJ/WP Selection:	Not applicable.		
Destination Options:	All available output media.		
E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:			
Report Period FM: PM, PY or 01 through 13			
Level of Detail: All options available			
Additional Report Selection Options: All selections and ranges – Blank only			

EXHIBIT III-Q43 (Continued)

REPORT NAME: SCO Paid Time Statistics Report	REPORT NO: CSTARQ43																										
FINANCIAL ELEMENTS:																											
<p>Month Actual Hours: GL=6902 AND Object Detail Code=998. Hours recorded during the month of the report. Normal balance is a Debit.</p> <p>Year-To-Date Actual Hours: GL=6902 AND Object Detail Code=998. Hours recorded for the Year-to-Date. Normal balance is a Debit.</p> <p>Planned Personnel Years: GL=6905 AND Object Detail Code=998. Derived from input transactions submitted by the agency (TC 806) in position equivalents. Normal balance is a Debit.</p> <p>Year To Date-Used Personnel Years Actual: Calculated as Year-to-Date Actual Hours divided by a conversion factor for personnel year equivalents, which is displayed in the Report Heading. Normal balance is a Debit. Since the State Administrative Manual no longer annually updates that number, CALSTARS uses an average of the factors specified from 1988-1994 (SAM 8740). That factor (to the nearest hour) is 1779.</p> <p>Balance Personnel Years: Calculated as Planned Personnel Years less Year-to-Date - Used Personnel Years Actual. Normal balance is a Debit.</p> <p>Over Draft: When Year-to-Date - Used Personnel Years Actual are more than Planned Personnel Years, (**) are in this column.</p>																											
SPECIAL NOTES																											
<p>The report uses Object Detail Code 998. If there are Agency Object Codes established within Object Detail Code 998 for other purposes, they are included on this report. The description of the Agency Object Code can help users determine which lines of the report to use.</p> <p>The report contains a conversion factor for full-time position equivalents from SAM Section 8740.1 that is unique to each Funding Fiscal Year. The appropriate factor is selected based on the Funding Fiscal Year of the report and included in the title.</p> <p>On a PY or FM 13 request, the Year-to-Date Actual Hours are the historical to date accumulation of all statistics entered for the record (sum of data posted over multiple accounting years to the record).</p>																											
REPORT SORT:																											
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">DATA FIELD</th> <th style="width: 25%;">SELECTION OPTIONS</th> <th style="width: 25%;">PAGE-BREAK</th> <th style="width: 25%;">SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>FFY</td> <td>None</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>Agency Object</td> <td>None</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>Index</td> <td>Level of Detail: I</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>PCA</td> <td>Level of Detail: P</td> <td>No</td> <td>Yes</td> </tr> <tr> <td>PCA Activity</td> <td>Level of Detail: P</td> <td>No</td> <td>No</td> </tr> </tbody> </table>				DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL	FFY	None	Yes	Yes	Agency Object	None	No	Yes	Index	Level of Detail: I	Yes	Yes	PCA	Level of Detail: P	No	Yes	PCA Activity	Level of Detail: P	No	No
DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL																								
FFY	None	Yes	Yes																								
Agency Object	None	No	Yes																								
Index	Level of Detail: I	Yes	Yes																								
PCA	Level of Detail: P	No	Yes																								
PCA Activity	Level of Detail: P	No	No																								

EXHIBIT III-Q50

REPORT NAME: Expenditure Trend Analysis by Organization, Program and Object	REPORT NO: CSTARQ50																																
PURPOSE: Provides a listing of expenditures for each month in a fiscal year on one report, sorted by Organization and Program.																																	
DESCRIPTION: Displays Operating File expenditures in twelve monthly columns. Refer to the Q51 Report for expenditures sorted by Program and Organization.																																	
REPORT REQUEST OPTIONS: <p>Report Period:</p> <p>FM: CM, PM, PY P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years</p> <p>Level of Detail:</p> <table border="0"> <thead> <tr> <th><u>Index (I)</u></th> <th><u>Program (P)</u></th> <th><u>Object/Source (O/S)</u></th> <th><u>Fund (F)</u></th> </tr> </thead> <tbody> <tr> <td>0-No Organization</td> <td>0-No Program</td> <td>0-No Object</td> <td>0-No Fund</td> </tr> <tr> <td>1-Section</td> <td>1-Program</td> <td>1-Category</td> <td>1-Fund</td> </tr> <tr> <td>2-Sub-Section</td> <td>2-Element</td> <td>2-Object</td> <td>2-Fund Detail</td> </tr> <tr> <td>3-Unit</td> <td>3-Component</td> <td>3-Object Detail</td> <td></td> </tr> <tr> <td>4-Sub Unit</td> <td>4-Task</td> <td>4-Agency Object</td> <td></td> </tr> <tr> <td>5-Sub-Sub-Unit</td> <td>5-PCA</td> <td></td> <td></td> </tr> <tr> <td>6-Index</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Fund Selection: Blank (all Funds) or any valid Fund.</p> <p>GLAN Selection: Not Applicable</p> <p>Additional Report Selection Options:</p> <p>Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.</p> <p>PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.</p> <p>OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all Object Details.</p> <p>FFY Selection: Enter the FFY or leave blank for all FFYs.</p> <p>PRJ/WP Selection: Not applicable.</p> <p>Destination Options: All available output media.</p> <p>E1 (Electronic Storage) Report Request Options: E1 options are limited to the following:</p> <p>Report Period FM: PM or PY P: Blank only Level of Detail: All options available Fund Selection: Blank only Additional Report Selection Options: All selections and ranges – Blank only</p>		<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source (O/S)</u>	<u>Fund (F)</u>	0-No Organization	0-No Program	0-No Object	0-No Fund	1-Section	1-Program	1-Category	1-Fund	2-Sub-Section	2-Element	2-Object	2-Fund Detail	3-Unit	3-Component	3-Object Detail		4-Sub Unit	4-Task	4-Agency Object		5-Sub-Sub-Unit	5-PCA			6-Index			
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EXHIBIT III-Q50 (Continued)

REPORT NAME: Expenditure Trend Analysis by Organization, Program and Object	REPORT NO: CSTARQ50																												
FINANCIAL ELEMENTS: <p style="text-align: center;">July, August, ..., June: GL=9000, 9812, 9822 and 9844. Expenditure activity that occurred during the month is indicated by the column heading.</p>																													
SPECIAL NOTES: <p>A PY request includes FM13 activity in the June column.</p> <p>Additional format features include:</p> <ul style="list-style-type: none"> • Sub-totals occur at the level of Organization and Program requested. Additional sub-totals for the roll-up structure are not provided. • Subtotals occur on a change of Category or Object. Lower level sub-totals are not provided. • All financial amounts are in whole dollars and are displayed without commas. Rounding may cause sub-totals to be more or less than the sum of the individual entries. • Category, Object, Object Detail and Agency Object descriptive titles are displayed; numeric codes are not. The titles appear on the line above their respective amounts. Refer to the first header line on the report to identify the Category level of detail contained on the report. 																													
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Program	Level of Detail: P	No	Yes																										
Category	Level of Detail: O/S	No	Yes, on Object																										

EXHIBIT III-Q51

REPORT NAME: Expenditure Trend Analysis by Program, Organization and Object	REPORT NO: CSTARQ51																																
PURPOSE: Provides a listing of expenditures for each month in a fiscal year on one report, sorted by Program and Organization.																																	
DESCRIPTION: Displays Operating File expenditures in twelve monthly columns. Refer to the Q50 Report for expenditures sorted by Organization and Program.																																	
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EXHIBIT III-Q51 (Continued)

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