



III-L Labor Transaction File Reporting

The labor reports display detailed personal service charges from the CALSTARS Labor Distribution Subsystem and are used to support summary information displayed on the Operating File “Q” Reports. The personal service charges include amounts charged to the “Supplemental” and “Undistributed” Index and PCA Codes. These reports may be requested on the same day after the labor distribution process is successfully executed.

FILE INFORMATION

The prior month labor transactions are maintained in the Labor Distribution Subsystem and contain the data for the labor reports. As a part of the month-end roll process, the Labor Transaction (LT) File is completely purged. It is rebuilt in the subsequent month as agencies run the Generator and Labor Adjustment Processes.

FILE KEY

The key to the Labor Transaction File includes both the Data Type and the Transaction Identification. Batch Types **LG** identifies transactions from the Labor Generator Process when monthly labor is run. Batch Type **LA** identifies transactions from the Labor Timesheet Adjustment Process.

EXHIBIT III-L01

REPORT NAME: Labor Distribution by PCA, Index, Unit, and Name	REPORT NO: CSTARL01
PURPOSE:	This report shows personal service charges that support the CALSTARS Q Reports.
DESCRIPTION:	<p>This report shows personal service charges from the CALSTARS Labor Distribution Subsystem for the SCO's legacy payroll system and is used to support the Operating File "Q" Reports. The prior month labor transactions are maintained in the Labor Distribution Subsystem and contain the data for this report. The personal service charges include amounts charged to the "Supplemental" and "Undistributed" Index and PCA Codes. The L01 report does not include any labor transactions entered manually into CALSTARS or changes made to transactions through the Error Correction Process. Error correction and/or manual labor transactions create reconciling differences between the L01 reports and "Q" Reports</p> <p>The report includes an option to select transactions from the Labor Adjustment run, the Monthly Labor Generators, or both. Before requesting this report for Monthly Labor Generators, ensure that the current FFY on the Command I.8 OC Table Maintenance/Inquiry screen displays "Labor has been Completed". Before requesting this report for Labor Adjustment transactions, ensure that the Labor Adjustment Process has been completed. This report can be requested on the same day after the Labor Distribution Process is successfully executed. A null report is created if labor transactions are not found for the prior month.</p> <p>The L01 report is similar to the system generated CFB550 - Labor by PCA Report; however, it does not include statistics (TC805s).</p>