

Dear Executive,

We are contacting you regarding the mandatory State Leadership Accountability Act (SLAA) training. You recently received a letter from Michael Cohen, Director, California Department of Finance reminding state entity heads of their SLAA responsibilities, including attendance at upcoming training. The mandatory training for executive management will focus on changes and updates to SLAA since 2015 and provide a brief reminder of SLAA requirements.

The training sessions are listed below. We encourage early arrival to sign-in, pick up training handouts and because importantly, seating is limited and on a first come, first served basis. While attending in person is encouraged, the training sessions located at the California Department of Business Oversight offer video conferencing. This capability is provided to assist state entities, which are not Sacramento based. To participate in video conferencing please contact the [SLAAHotline@dof.ca.gov](mailto:SLAAHotline@dof.ca.gov) Monday through Thursday before the session you wish to attend. A member of the SLAA team will reserve a call-in slot for you and provide instructions for video conferencing. Each video conferencing event has limited capacity and will also be provided on a first come, first served basis. Sacramento based individuals are welcome to participate in video conferencing after the remote demand is satisfied. Further, additional training sessions will be scheduled if needed. The training schedule will be posted on the SLAA webpage at <http://www.dof.ca.gov/Programs/Osae/SLAA/>. The SLAA team is available to provide individual department training on request. There is no charge for individual training.

Your cooperation with the SLAA process is greatly appreciated. If you have any questions, concerns, or need further assistance, please contact the Office of State Audits and Evaluations at (916) 322-2985 or the [SLAAHotline@dof.ca.gov](mailto:SLAAHotline@dof.ca.gov).

Sincerely,  
The SLAA Team

## SLAA 2017 Training Schedule

DATE	TIME	LOCATION	SEAT CAPACITY	VIDEO CONFERENCE CAPACITY
Oct 3	1:30-2:30 pm	State Personnel Board Auditorium 801 Capitol Mall, Sacramento	99	0
Oct 3	3:30-4:30 pm	State Personnel Board Auditorium 801 Capitol Mall, Sacramento	99	0
Oct 4	10:00-11:00 am	Department of Business Oversight, Main Conference Room, Second Floor 1515 K Street, Sacramento	35	50
Oct 4	1:30-2:30 pm	Department of Business Oversight, Main Conference Room, Second Floor 1515 K Street, Sacramento	35	50
Oct 4	3:30-4:30 pm	Department of Business Oversight, Main Conference Room, Second Floor 1515 K Street, Sacramento	35	50
Oct 9	1:30-2:30 pm	Department of Business Oversight, Main Conference Room, Second Floor 1515 K Street, Sacramento	35	50
Oct 16	1:30-2:30 pm	State Personnel Board Auditorium 801 Capitol Mall, Sacramento	99	0
Oct 16	3:30-4:30 pm	State Personnel Board Auditorium 801 Capitol Mall, Sacramento	99	0