



September 7, 2012

Ms. Carol Augustine, Finance Director
City of Menlo Park
701 Laurel Street
Menlo Park, CA 94025

Dear Ms. Augustine:

Subject: Housing Assets Transfer Form

Pursuant to Health and Safety Code (HSC) section 34176 (a) (2), the City of Menlo Park submitted a revised Housing Assets Transfer Form (Form) to the California Department of Finance (Finance) on August 9, 2012 for the period February 1, 2012 through August 9, 2012.

Finance has completed its review of your Form, which may have included obtaining clarification for various items. Based on a sample of line items reviewed and the application of law, Finance is not objecting to any assets or transfers of assets identified on your Form.

Please direct inquiries to Beliz Chappuie, Supervisor or Cindie Lor, Lead Analyst at (915) 445-1546.

Sincerely,

STEVE SZALAY
Program Budget Manager

cc: Ms. Cherise Brandell, Community Services Director, City of Menlo Park
Mr. Bob Adler, Controller, San Mateo County Controller's Office
Mr. Kenchan Charan, Deputy Controller, San Mateo County Controller's Office
Ms. Shirley Tourel, Senior Internal Auditor, San Mateo County Controller's Office
California State Controller's Office