Pinole Oversight Board

2131 Pear Street
Pinole, CA 94564
Phone: (510) 724-8933
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www.ci.pinole.ca.us

May 4, 2012

Office of the Auditor-Controller
Contra Costa County
625 Court Street
Martinez, CA 94553-1282

Office of the Controller
State of California
P.O. Box 94250-5874
Sacramento, CA 94250-5874

Office of Director of Finance
State of California
Via e-mail: redevelopmentadministration@dof.ca.gov

Honorable State and County Officials:

Pursuant to the requirements of Health & Safety Code Section 34177(l)(2)(B), the Pinole Successor Agency Oversight Board reviewed and approved the **FINAL** *Recognized Obligation Payment Schedule ("ROPS")* for the timeframe July through December 2012, at its Meeting at 2131 Pear Street, Pinole, California on May 2, 2012.

Enclosed is a copy of the Resolution adopting the *FINAL ROPS (July – December 2012)*, the disbursement schedule document, and a copy of the published agenda for the Meeting.

Please note that the ROPS has not yet been certified by an external auditor in accordance with Health and Safety Code Section 34177 (l) (2) (A). However, the Contra Costa County has designated the public accounting firm of Marcum, LLP to perform this work. Once this ROPS has been review by the external auditor, the ***certified ROPS*** will be submitted to you.

Please direct any questions or inquiries regarding the possible Payment Obligations directly to me at (510) 724-9823 (rloomis@ci.pinole.ca.us).

Respectfully Submitted,

Richard Loomis
City Finance Director

Enclosures (3)

Cc B. Espinosa, City Manager
P. Athenour, Agency Secretary
S. Downs, Assistant City Attorney

Pinole Successor Agency
Recognized Obligation Payments Schedule (ROPS)
(July 2012 through December 2012) -- (04/12/2012)

ATTACHMENT A

FINAL

ROPS#		Funding Source	Payee	Description of Commitment	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	s/totals
1	NH	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	1998-A Tax Allocation Bond Redemption Interest	806,435.00						**806,435.00**
2	NH	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	1998-B Tax Allocation Bond Redemption Interest	575,672.00						**575,672.00**
3	H	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	1999 Tax Allocation Bond Redemption Interest	809,283.00						**809,283.00**
4	NH	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	2003-A Tax Allocation Bond Redemption Interest	757,438.00						**757,438.00**
5	NH	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	2004-A Tax Allocation Bond Redemption Interest	466,013.00						**466,013.00**
6	H	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	2004-B Tax Allocation Bond Redemption Interest	576,419.00						**576,419.00**
7	B	RDA Property Tax Trust Fund (CCC)	US Bank, National Trust	Trustee, Paying Agent and Dissemination Agent Fees for Bond Indentures		15,375.00					**15,375.00**
8	NH	RDA Property Tax Trust Fund (CCC)	TKG Pinole Vista, LLC	Capital Call for Pinole Vista Shopping Center pursuant to DDA						-	**-**
9	NH	RDA Property Tax Trust Fund (CCC)	West Contra Costa Unified School District	Pinole Middle School Soccer Field Cooperative Use Construction Agreement						500,000.00	**500,000.00**
10	NH	RDA Property Tax Trust Fund (CCC)	Willdan Engineering	Engineering Design for Phase-2 of Pinole Creek Restoration Project (Bridge Removal - Railroad Ave.)				27,184.00			**27,184.00**
11	NH	RDA Property Tax Trust Fund (CCC)	Ramon Dimalanta	Mortgage Loan payments for 2810 Pinole Valley Road	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	**33,000.00**
12	NH	RDA Property Tax Trust Fund (CCC)	John & Nancy Donkonics	Mortgage Loan payments for 613-635 Tennent Avenue			33,973.20				**33,973.20**
13	H	RDA Property Tax Trust Fund (CCC)	John J. Collins, Trustee of the John H. colling Survivor's Trust	Mortgage Loan payments for 612 Tennent Avenue	6,020.84	6,020.84	6,020.84	6,020.84	6,020.84	6,020.84	**36,125.04**
14	H	RDA Property Tax Trust Fund (CCC)	John J. Collins, Trustee of the John H. colling Survivor's Trust	Mortgage Loan payments for 648 Tennent Avenue	1,992.31	1,992.31	1,992.31	1,992.31	1,992.31	1,992.31	**11,953.86**
15	NH	RDA Property Tax Trust Fund (CCC)	Marcel Castanchoa	Mortgage Loan Payments for 870 San Pablo Avenue	-	-	-	-	-	-	**-**
16	NH	RDA Property Tax Trust Fund (CCC)	Angela Raffa	Mortgage Loan Payments for 870 San Pablo Avenue	-	-	-	-	-	-	**-**
17	NH	RDA Property Tax Trust Fund (CCC)	Main Street Management	Lease for commercial space located at 2300 San Pablo Avenue	3,623.15	3,623.15	3,623.15	3,623.15	3,695.61	3,695.61	**21,883.83**
18	NH	RDA Property Tax Trust Fund (CCC)	AT&T / SBC Communications	Parking Lot Land Lease (636 SPA)						1,600.00	**1,600.00**
19	NH	RDA Property Tax Trust Fund (CCC)	Dale Moore Construction	Tennent Improvements for 2300 San Pablo Avenue (Tina's Place)			5,500.00				**5,500.00**
20	NH	Low & Moderate Income Housing Fund	AmeriNational Community Services	Loan Processing Services	272.45	272.45	272.45	272.45	272.45	272.45	**1,634.70**

Revised 5/4/2012

Former Pinole Redevelopment Agency

ROPS#		Funding Source	Payee	Description of Commitment	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	s/totals
21	B	RDA Property Tax Trust Fund (CCC)	BLX Group, LLC Inc.	Tax Arbitrage Analysis and IRS Tax Filings for Agency Reserve Accounts				5,000.00			**5,000.00**
22	NH	RDA Property Tax Trust Fund (CCC)	TYS, LLP	Accounting/Auditing Support Services for Pinole Vista & Pinole Valley Shopping Center Projects						14,000.00	**14,000.00**
23	NH	RDA Property Tax Trust Fund (CCC)	Shelter Bay Retail Group	Consulting Services Financial Management for Pinole Vista & Pinole Valley Shopping Centers	4,500.00	4,500.00	4,500.00	-	-	-	**13,500.00**
24	NH	RDA Property Tax Trust Fund (CCC)	Shelter Bay Retail Group	Property Management for Pinole Vista Resturant Development	2,500.00	2,500.00	2,500.00	-	-	-	**7,500.00**
25	H	Low & Moderate Income Housing Fund	Urban Futures, Inc.	Affordable Housing Compliance Auditing Services					26,000.00		**26,000.00**
26	NH	RDA Property Tax Trust Fund (CCC)	HdL Coren & Cone	Property Tax Consulting/Advisory Services					8,500.00		**8,500.00**
27	B	RDA Property Tax Trust Fund (CCC)	Mann, Urrutia & Nelson CPA's	Auditing Services Redevelopment Component-unit GPFS and Bond Continuing Disclosure Documents		9,000.00				2,875.00	**11,875.00**
28	NH	RDA Property Tax Trust Fund (CCC)	Pinole Chamber of Commerce	Coordinating annual "West County Business Expo"							**-**
29	NH	RDA Property Tax Trust Fund (CCC)	Cushman & Wakefield of California, Inc.	Sales commission on sale of land parcel for Phase-II of Pinole Shores Business Park			61,105.00				**61,105.00**
30	NH	Administrative Cost Allowance	City of Pinole	Pinole Community Television Oversight Board Meeting Recording and Broadcasting Staff Support				500.00	500.00	500.00	**1,500.00**
31	B	Administrative Cost Allowance	City of Pinole	Payroll Cost Allocations for Project and Administrative Staff Support	19,833.33	19,833.33	19,833.33	19,833.33	19,833.33	19,833.33	**119,000.00**
32	NH	RDA Property Tax Trust Fund (CCC)	Scott & Nancy Huen	Grant for lease of refuse container 2340 San Pablo Avenue (REA)	-	-	-	-	-	-	**-**
33	B	Administrative Cost Allowance	Meyers, Nave, Riback Silve & Wilson	Legal/Attorney Support Services	750.00	750.00	750.00	750.00	750.00	750.00	**4,500.00**
34	NH	RDA Property Tax Trust Fund (CCC)	Employment Development Department (State of CA)	Unemployment Cost of Benefits Claim	1,800.00	1,800.00	2,250.00	1,800.00	1,800.00	2,250.00	**11,700.00**
35	NH	RDA Property Tax Trust Fund (CCC)	Mary Drazba	Employee Severance Payment	-	-	-	-	-	-	**-**
36	NH	RDA Property Tax Trust Fund (CCC)	Restoration Design Group	Enviromental Monitoring of Pinole Creek Demonstration Project	-	-	-	42,285.00	-	-	**42,285.00**
				ROPS s/totals by Month	**4,038,052.08**	**71,167.08**	**147,820.28**	**114,761.08**	**74,864.55**	**559,289.55**	**5,005,954.63**

Estimated Amount Available for Disbursement in the CCC RpTTF (June 2012) 3,624,321.83

Fundind Deficiency for July - December 2012 (1,381,632.80)

Column 2 Codes

NH Non-housing
H Housing
B Both

Revised 5/4/2012

RESOLUTION NO. 2012 -03

RESOLUTION OF THE SUCCESSOR AGENCY OVERSIGHT BOARD OF THE CITY OF PINOLE REDEVELOPMENT AGENCY, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING A FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JUNE THROUGH DECEMBER OF 2012

WHEREAS, Assembly Bill x1 26 ("ABx1 26") was passed by the California State Legislature, signed by the Governor, and has been codified as part 1.8 of Division 24 of the California Health and Safety Code, commencing with Section 34161; and

WHEREAS, AB 26 requires successor agencies to continue to make all scheduled payments for enforceable obligations of their predecessor redevelopment agencies; and

WHEREAS, no later than May 15, 2012 successor agencies are required to adopt the second *Recognized Obligation Payment Schedule (ROPS)* that lists all of the form agencies outstanding payment obligations payable from July through December of 2012; and

WHEREAS, the semi-annual *ROPS* listing of obligations must include information for each obligation including:

A. The funding source for payment of each listed enforceable obligation,
B. The payee,
C. A short description of the nature of the work, product, service, facility or other thing of value for which payment is to be made,
D. The amount of payments obligated to be made, by month, for the next six month "semi-annual" accounting period; and

WHEREAS, the City Finance Director has prepared the required *ROPS*, for review by the Pinole Successor Agency Oversight Board.

NOW THEREFORE, BE IT RESOLVED that the Oversight Board of the Successor Agency of the former City of Pinole Redevelopment Agency does hereby resolve that a final *Recognized Obligation Payments Schedule* for the period June through December of 2012, herein enclosed as Attachment A, is hereby approved.

PASSED AND ADOPTED at a regular meeting of the Oversight Board of the Successor Agency of the City of Pinole held on the **2nd** day of **May 2012** by the following vote:

AYES:	BOARDMEMBERS:	**Dotson, Drazba, Long, Martinez-Rubin, Toms.**
NOES:	BOARDMEMBERS:	**None**
ABSENT:	BOARDMEMBERS:	**Marquez, Murray**
ABSTAIN:	BOARDMEMBERS:	**None**

Patricia Athenour
Secretary, Successor Agency Oversight Board

I hereby certify that the foregoing is a true and correct copy of the original document on file in the City Clerk's Office, City of Pinole, Contra Costa County, State of California.

Patricia Athenour, City Clerk of the City of Pinole

Date: 5-3-2012

PINOLE OVERSIGHT BOARD
AGENDA
(OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE PINOLE REDEVELOPMENT AGENCY)

MAY 2, 2012
4:00 – 6:00 P.M.

2131 Pear Street,
Pinole City Council Chambers
Pinole, California

Whitney Dotson - EBRPD
Mary Drazba - City of Pinole
John Marquez - Contra Costa Community College
Norma Martinez Rubin - CC Superintendent of Schools
Peter Murray - City of Pinole
Debbie Long, Chair - Contra Costa County
Maureen Toms, Vice Chair - Contra Costa County

Public Comment: The public is encouraged to address the Oversight Board on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum to be described and acted on by the Board. If you wish to address the City Council or Agency Board, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk/Secretary. The Board will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. The Board will hear public comment on matters **not** listed on the agenda during Citizens to be Heard, Agenda Items 5.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in meeting, or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device.

Note: Staff reports are available for inspection at the Office of the City Clerk, City Hall, 2131 Pear Street during regular business hours, 8:00 a.m. to 4:30 p.m. Monday –Thursday and on the City of Pinole Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at pathenour@ci.pinole.ca.us

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL, CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87200.

3. PUBLIC COMMENT

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Oversight Board may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR MATTERS

A. Approval of the Minutes of April 4, 2012

5. MATTERS FOR CONSIDERATION

A. Review and Authorize the Revised Recognized Obligation Payment Schedule ("ROPS") for July 1 through December 31 2012 **[OS Board Report No. 2012-04; Recommended Action: Adopt Per Staff Recommendation (Loomis)]**

B. Approve the Budget for FY 2012/13 **[OS Board Report No. 2012-05; Recommended Action: Adopt Per Staff Recommendation (Loomis)]**

C. Discussion Regarding State Controller Communications **[Verbal Report: Recommended Action: Receive Report (Downs)]**

6. ADJOURNMENT

POSTED: April 26, 2012 at 4:00 P.M.

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Patricia Athenour, MMC
Pinole City Clerk / Clerk to the Board

Documents regarding any item on this agenda, provided to a majority of the Oversight Board after distribution of the packet will be made available for public inspection at the Administration Counter at City Hall & during the meeting, in a binder located outside the Council Chambers, 2131 Pear Street, available during normal business hours. (Pursuant to SB 343-effective July 1, 2008)