

BUDGET LETTER

SUBJECT: SUPPLEMENTAL LANGUAGE REPORT REQUESTS	NUMBER: 16-24
REFERENCES: SUPPLEMENTAL REPORT OF THE 2016 BUDGET ACT COMPILED BY THE LEGISLATIVE ANALYST'S OFFICE	DATE ISSUED: August 17, 2016
	SUPERSEDES: BL 15-12

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

The Supplemental Report of the 2016 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature. The Legislative Analyst's Office (LAO) has posted the Supplemental Report on its website at <http://www.lao.ca.gov/Publications/Detail/3493>. In the interest of maintaining a positive working relationship with the Legislature, departments are strongly advised to comply with the requested supplemental reporting requirements.

If a department is unable to complete a report as requested or meet the deadline, please notify the Governor's Office and the Department of Finance as soon as possible, but no later than September 14, 2016.

All reports should be routed through the appropriate Agency Secretary, the Governor's Office, and Finance prior to submitting to the Legislature. Please allow for sufficient time so that these entities may review the report ahead of the deadline.

Please contact your Principal Program Budget Analyst if you have any questions.

/s/ Amy Costa

AMY COSTA
Chief Deputy Director