

2026-27 Month-End Training – General Ledger Account Balance Reconciliation

The Department of Finance is pleased to announce that we will be offering General Ledger Account Balance Reconciliation training.

This course is offered online via Teams. To enroll for this training, please visit the training page linked [here](#).

Who Should Attend

Departmental accounting personnel responsible for preparing or reviewing monthly general ledger reconciliations (e.g., Cash in State Treasury reconciliation).

Please note that each department is limited to a maximum of two participants per session. Participants will be registered in the order received, up to the participation limit.

Course Description

This course covers the topics listed below and uses FI\$Cal reports, terminology, and the Chart of Accounts in the training materials and exercises:

- Overview of the policies.
- Overview of cash transactions in FI\$Cal.
- Cash in State Treasury and Deposits in Surplus Money Investment Fund reconciliations.

Prerequisite

Participants must be familiar with the month-end close processes in FI\$Cal.

It is recommended that participants review Job Aid FI\$Cal.531 – BUDLEGAL Ledger Validation and complete GL1002: Month End Close Processes training offered by the Department of FISCAL.

Date and Location

Course ID 440 (Teams): Thursday, September 24, 2026, 9:00 am – 12:00 pm.

Begin the enrollment process [here](#).

Enrollment Confirmation

Immediately after registering, you will receive an email confirming your registration. Instructions to join the online session will be sent 1 to 2 days before the training date.

Training Materials

If you are unable to attend, you may obtain training materials from the Department of Finance website in October.

For more information, please contact FSCUTraining@dof.ca.gov