

BUDGET LETTER

		NUMBER: 23-21
SUBJECT: REGULATIONS PROCESS	DATE ISSUED: AUGUST 31, 2023	
REFERENCES: BL 13-29 AND BL 13-30	SUPERSEDES:	

TO: Agency Secretaries
Department Directors
Department Budget and Accounting Officers
Department of Finance Budget and Accounting Staff

FROM: DEPARTMENT OF FINANCE

This Budget Letter provides instructions related to the submission of Regulatory Packages to the Department of Finance for processing.

Per Budget Letter [13-29](#), agencies are required to have Finance review and sign the STD. 399—Economic and Fiscal Impact Statement before submitting a rulemaking record to the Office of Administrative Law (OAL) if there will be an estimated fiscal impact on state or local government.

Method of Submission

All Regulatory Packages with an estimated fiscal and/or economic impact, including those that meet the definition of major regulations, must be submitted to Finance electronically using the following email address: Regulations@dof.ca.gov.

Review Process

The Regulations Coordinator will track all packages and ensure submitted documents are distributed to the appropriate Finance Budget Analyst and reviewed and responded to in a timely manner. Reviews will occur per Budget Letters [13-29](#) and [13-30](#).

Upon approval by Finance, the signed STD. 399 will be returned to the department electronically via email.

If you have any questions, please contact the Economic Research Unit at Regulations@dof.ca.gov or the Chief Economist at somjita.mitra@dof.ca.gov.

/s/ Erica Gonzales

Erica Gonzales
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