

# BUDGET LETTER

		<b>NUMBER:</b> 23-24
<b>SUBJECT:</b>	SUPPLEMENTAL LANGUAGE REPORT REQUESTS	<b>DATE ISSUED:</b> October 25, 2023
<b>REFERENCES:</b>	SUPPLEMENTAL REPORT OF THE 2023 BUDGET ACT COMPILED BY THE LEGISLATIVE ANALYST'S OFFICE	<b>SUPERSEDES:</b> 22-24

TO: Agency Secretaries  
Department Directors  
Department Budget and Accounting Officers  
Department of Finance Budget and Accounting Staff

FROM: DEPARTMENT OF FINANCE

The Supplemental Report of the 2023 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature. The Legislative Analyst's Office has posted the Supplemental Report on its [website](#).

In the interest of maintaining a positive working relationship with the Legislature, departments are strongly advised to comply with the requested supplemental reporting requirements.

If a department is unable to complete a report as requested or meet the specified deadline, please notify the Governor's Office and your Department of Finance Budget Analyst as soon as possible, but no later than November 17, 2023.

All reports should be routed through the appropriate Agency Secretary, the Governor's Office, and Finance prior to submitting them to the Legislature. Please allow sufficient time for these entities to review the report ahead of the respective deadline.

Please contact your Finance Budget Analyst if you have any questions.

/s/ Richard Gillihan

RICHARD GILLIHAN  
Chief Operating Officer