



Transmitted via e-mail

March 20, 2020

Chris Paulson, Assistant City Manager  
City of Claremont  
207 Harvard Avenue  
Claremont, CA 91711

**2020-21 Annual Recognized Obligation Payment Schedule**

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Claremont Successor Agency (Agency) submitted an annual Recognized Obligation Payment Schedule for the period of July 1, 2020 through June 30, 2021 (ROPS 20-21) to the California Department of Finance (Finance) on January 14, 2020. Finance has completed its review of the ROPS 20-21.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- On the ROPS 20-21 form, the Agency reported cash balances and activity for the period July 1, 2017 through June 30, 2018 (ROPS 17-18). According to our review, the Agency has approximately \$290,822 from Other Funds available to fund enforceable obligations on the ROPS 20-21. HSC section 34177 (l) (1) (E) requires these balances to be used prior to requesting Redevelopment Property Tax Trust Fund (RPTTF) funds. These items do not require payment from property tax revenues; therefore, with the Agency's concurrence, the funding source for the following items have been reclassified in the amounts specified below:

Item No.	Item Name	Total Funding Approved	RPTTF Approved	Administrative RPTTF Approved	Other Funds Approved
6	Bond Administrative Fees	\$2,000	\$0	\$0	\$2,000
8	Contract for Rental Subsidies	27,852	13,926	0	13,926
9	Administrative Costs	202,764	0	77,764	125,000
12	Reinstated City Loan Agreement	380,500	230,604	0	149,896
	<b>Total</b>	<b>\$613,116</b>	<b>\$244,530</b>	<b>\$77,764</b>	<b>\$290,822</b>

- The claimed administrative costs exceed the allowance by \$47,236. HSC section 34171 (b) (3) limits the fiscal year Administrative Cost Allowance (ACA) to three percent of actual RPTTF distributed in the preceding fiscal year or \$250,000, whichever is greater; not to exceed 50 percent of the RPTTF distributed in the preceding fiscal year. As a result, the Agency's maximum ACA is \$202,764 for fiscal year 2020-21. Although \$250,000 is claimed for ACA, only \$202,764 is available pursuant to the cap. Therefore, as noted in the table below, \$47,236 in excess ACA is not allowed:

<b>Administrative Cost Allowance (ACA) Calculation</b>	
Actual RPTTF distributed for fiscal year 2019-20	\$736,582
Less distributed Administrative RPTTF	(125,000)
Less sponsoring entity loan repayments	(206,054)
<b>RPTTF distributed for 2019-20 after adjustments</b>	<b>\$405,528</b>
ACA Cap for 2020-21 per HSC section 34171 (b)	\$202,764
ACA requested for 2020-21 after adjustments	250,000
<b>ACA in Excess of the Cap</b>	<b>\$47,236</b>

- Pursuant to HSC section 34186, successor agencies are required to report differences between actual payments and past estimated obligations. Reported differences in RPTTF are used to offset current RPTTF distributions. The amount of RPTTF authorized includes the prior period adjustment resulting from the County Auditor-Controller's review of the prior period adjustment form submitted by the Agency. However, Finance notes the following:
  - Based on our review of the prior period adjustment, the Agency misspent a portion of excess funds. Specifically, the Agency spent more than was authorized for the ACA for the July 1, 2017 through June 30, 2018 (ROPS 17-18) period. Finance authorized \$250,000 pursuant to the cap; yet a total of \$299,564 was reported. This is \$49,564 in excess of the maximum amount allowed pursuant to HSC section 34171 (b) (3). Further, pursuant to HSC section 34177 (a) (3), only those payments listed on a ROPS may be made by the Agency from the funds and source specified on the ROPS, up to the amount authorized by Finance. Finance reminds the Agency that funds in excess of the amounts authorized on the ROPS cannot be expended. Any excess funds must be retained and expended once the Agency receives approval for its use on future ROPS.

The Agency's maximum approved RPTTF distribution for the reporting period is \$1,406,756, as summarized in the Approved RPTTF Distribution table (see Attachment).

RPTTF distributions occur biannually, one distribution for the July 1, 2020 through December 31, 2020 period (ROPS A period), and one distribution for the January 1, 2021 through June 30, 2021 period (ROPS B period), based on Finance's approved amounts. Since this determination is for the entire ROPS 20-21 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

Except for the items adjusted, Finance is not objecting to the remaining items listed on the ROPS 20-21. If the Agency disagrees with our determination with respect to any items on the ROPS 20-21, except items which are the subject of litigation disputing our previous or related determinations, the Agency may request a Meet and Confer within five business days of the date of this letter. The Meet and Confer process and guidelines are available on our website:

[http://dof.ca.gov/Programs/Redevelopment/Meet\\_And\\_Confer/](http://dof.ca.gov/Programs/Redevelopment/Meet_And_Confer/)

The Agency must use the RAD App to complete and submit its Meet and Confer request form.

Absent a Meet and Confer, this is our final determination regarding the obligations listed on the ROPS 20-21. This determination only applies to items when funding was requested for the 12-month period. If a denial by Finance in a previous ROPS is currently the subject of litigation, the item will continue to be deemed denied until the matter is resolved.

The ROPS 20-21 form submitted by the Agency and this determination letter will be posted on our website:

<http://dof.ca.gov/Programs/Redevelopment/ROPS/>

This determination is effective for the ROPS 20-21 period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be denied even if not denied on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution law. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax increment is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Kylie Oltmann, Supervisor, or Amanda Voie, Staff, at (916) 322-2985.

Sincerely,

Original signed by Cheryl L. McCormick for:

JENNIFER WHITAKER  
Program Budget Manager

cc: Jamie Earl, Assistant to the City Manager, City of Claremont  
Kristina Burns, Manager, Department of Auditor-Controller, Los Angeles County

<b>Approved RPTTF Distribution July 2020 through June 2021</b>			
	<b>ROPS A</b>	<b>ROPS B</b>	<b>ROPS 20-21 Total</b>
RPTTF Requested	\$ 206,176	\$ 1,295,676	\$ 1,501,852
Administrative RPTTF Requested	125,000	125,000	250,000
<b>Total RPTTF Requested</b>	<b>331,176</b>	<b>1,420,676</b>	<b>1,751,852</b>
<b>RPTTF Requested</b>	<b>206,176</b>	<b>1,295,676</b>	<b>1,501,852</b>
<u>Adjustment(s)</u>			
Item No. 6	(2,000)	0	(2,000)
Item No. 8	(13,926)	0	(13,926)
Item No. 12	(149,896)	0	(149,896)
	(165,822)	0	(165,822)
<b>RPTTF Authorized</b>	<b>40,354</b>	<b>1,295,676</b>	<b>1,336,030</b>
<b>Administrative RPTTF Requested</b>	<b>125,000</b>	<b>125,000</b>	<b>250,000</b>
<u>Adjustment(s)</u>			
Item No. 9	(125,000)	0	(125,000)
<b>Adjusted Administrative RPTTF</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>
Excess Administrative Costs	0	(47,236)	(47,236)
<b>Administrative RPTTF Authorized</b>	<b>0</b>	<b>77,764</b>	<b>77,764</b>
ROPS 17-18 prior period adjustment (PPA)	(7,038)	0	(7,038)
<b>Total RPTTF Approved for Distribution</b>	<b>\$ 33,316</b>	<b>\$ 1,373,440</b>	<b>\$ 1,406,756</b>