

BUDGET LETTER

	NUMBER: BL 01-47
SUBJECT: BUDGET LETTER DISTRIBUTION	DATE ISSUED: December 13, 2001
REFERENCES: BUDGET LETTER 00-35	SUPERSEDES:

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

This Budget Letter addresses the distribution of Budget Letters (BL) to Agency Secretaries, Department Directors, Departmental Budget Officers, and Departmental Accounting Officers. Pursuant to BL 00-35, the Department of Finance (Finance) instituted a subscription service for BLs and other budget related actions or notices in November 2000. After a year's success with the subscription service, we believe it is time to achieve Finance's goal for electronic only distribution and eliminate the necessity for hard copy distribution.

Beginning January 1, 2002, Finance will no longer mail hard copies of BLs to Departments and Agencies. BLs can be obtained electronically by subscribing on the Finance web site address at: <http://www.dof.ca.gov/archives/budopsjoin.html>. All BLs are also posted at <http://www.dof.ca.gov/html/budlettr/budlets.htm>.

For special requests of BL hard copies or questions regarding this BL, please contact Yvonne Stewart, at (916) 445-5332 or Yvonne.Stewart@dof.ca.gov.

/s/ Yoshie Fujiwara

Yoshie Fujiwara
Program Budget Manager