

SFRF Reporting Cadence

Due dates correspond to the period covering 3/3/21 to 12/31/21

1. Sub-recipients (Awardees)

Subs will enter expenditures and obligations for their award. Once verified, subs will submit award to prime recipients.

Due by 1/10/2022

2. Prime Recipients (Departments)

Primes will have one week to review and verify all award submissions. Once all awards are finalized, primes will submit the entire project to Finance.

3. Finance

Finance will lock the portal and review all project submissions. Once DOF completes their validation, DOF will submit the SFRF Project and Expenditure Report to Treasury.

Due by 1/31/2022

4. Treasury

DOF will submit the PER to Treasury by the due date. When the portal is reopened the following quarter, users will be able to submit the next quarter's reports.

For more information, please visit our website at:

www.dof.ca.gov/budget/COVID-19/State_Fiscal_Recovery_Fund/